



REPUBLIC OF THE GAMBIA
MINISTRY OF AGRICULTURE

STAKEHOLDER ENGAGEMENT PLAN (SEP)

FOR THE



REGIONAL RICE RESILIENT VALUE CHAIN DEVELOPMENT PROGRAM (REWARD), GAMBIA

PREPARED BY



JUNE 2024

Document Code; 210624

Document Details	
Document Title	Stakeholder Engagement Plan (SEP) Report for Regional Rice Resilient Value Chain Development Program (REWARD), The Gambia
Document Subtitle	Final Report
Document Code	210624
Date	21 June 2024
Version	2.0
Author	Richflood Team
Client Name	Ministry of Agriculture, the Gambia

Document History

				Approval to issue		
Version	Revision	Author	Reviewed by	Name	Date	Comments
Working Draft	1.0	Richflood Team	Richflood Quality Control Team	Dr. Comfort Asokoro-Ogaji	12 June 2024	Addressing AfDB comments
Final	2.0	Richflood Team	Dr. Adeola Adewale-Olajugbagbe	Dr. Comfort Asokoro-Ogaji	21 June 2024	



TABLE OF CONTENTS

1.0	INTRODUCTION	-	-	-	-	-	-	-	-	1
1.1	Background	-	-	-	-	-	-	-	-	1
1.2	Brief Project Description	-	-	-	-	-	-	-	-	3
1.3	Project Sites and Locations	-	-	-	-	-	-	-	-	6
1.4	Purpose of the Stakeholder Engagement Plan	-	-	-	-	-	-	-	-	9
1.5	Objectives of the Stakeholder Engagement Plan	-	-	-	-	-	-	-	-	9
1.6	Scope	-	-	-	-	-	-	-	-	10
2.0	NATIONAL AND INTERNATIONAL STANDARDS AND LEGISLATION									12
2.1	Key National Legal Provisions for Environmental and Social Safeguards and Citizen Engagement	-	-	-	-	-	-	-	-	12
2.2	African Development Bank's Environmental and Social Standards	-	-							14
2.3	Applicable Policies of the AfDB			-	-	-	-	-	-	17
3.0	STAKEHOLDER IDENTIFICATION	-	-	-	-	-	-	-	-	18
3.1	Stakeholders Identification	-	-	-	-	-	-	-	-	18
3.2	Stakeholder Analysis	-	-	-	-	-	-	-	-	19
3.3	Stakeholder Categorisation-	-	-	-	-	-	-	-	-	20
3.4	Stakeholders Mapping	-	-	-	-	-	-	-	-	21
4.0	ENGAGEMENT METHODS AND STRATEGY	-	-	-	-	-	-	-	-	25
4.1	Stakeholder Engagement Strategy	-	-	-	-	-	-	-	-	25
4.2	Communication Methods or Channels	-	-	-	-	-	-	-	-	27
5.0	ENGAGEMENT ACTIVITIES	-	-	-	-	-	-	-	-	20
5.1	Stakeholder Engagement Activities	-	-	-	-	-	-	-	-	29
5.2	Opinion, Concerns and Expectations	-	-	-	-	-	-	-	-	36
5.3	Planned Stakeholder Engagement	-	-	-	-	-	-	-	-	39
5.3.1	Proposed methods for future engagement	-	-	-	-	-	-	-	-	39
5.4	Engagement Planning and Scheduling	-	-	-	-	-	-	-	-	40
5.4.1	Formal and informal meetings	-	-	-	-	-	-	-	-	41
5.4.2	Meeting Minutes	-	-	-	-	-	-	-	-	41
5.5	Period of Operation and Frequency	-	-	-	-	-	-	-	-	42
5.6	Proposed SEP during the various Project Components	-	-	-	-	-	-	-	-	42
5.6.1	Preparation Phase (Components 3 & 4)	-	-	-	-	-	-	-	-	43
5.6.2	Project Implementation Phase (Components 1, 2 & 4)	-	-	-	-	-	-	-	-	45
5.6.3	Project Closure (Component 4)	-	-	-	-	-	-	-	-	50
6.0	INSTITUTIONAL ARRANGEMENTS, ROLES AND RESPONSIBILITIES									52



6.1	Capacity Building	-	-	-	-	-	-	-	-	53
7.0	MONITORING AND EVALUATION	-	-	-	-	-	-	-	-	54
7.1	Monitoring	-	-	-	-	-	-	-	-	54
7.2	Reporting	-	-	-	-	-	-	-	-	54
7.3	Evaluation Report	-	-	-	-	-	-	-	-	55
8.0	COMMUNICATION PLAN	-	-	-	-	-	-	-	-	58
8.1	Communication Goals	-	-	-	-	-	-	-	-	58
8.2	Communication Principles	-	-	-	-	-	-	-	-	58
8.3	Key Messages	-	-	-	-	-	-	-	-	59
8.4	Emergencies or Crisis Communication	-	-	-	-	-	-	-	-	60
9.0	REGULAR REVIEW AND UPDATE	-	-	-	-	-	-	-	-	62
9.1	Objectives	-	-	-	-	-	-	-	-	62
9.2	Process-	-	-	-	-	-	-	-	-	62
9.3	Implementation Framework	-	-	-	-	-	-	-	-	63
9.4	Continuous Improvement	-	-	-	-	-	-	-	-	64
10.0	RISK MANAGEMENT	-	-	-	-	-	-	-	-	66
10.1	Stakeholder Risk Management Strategy	-	-	-	-	-	-	-	-	66
10.2	Risk Identification	-	-	-	-	-	-	-	-	67
11.0	FEEDBACK MECHANISM	-	-	-	-	-	-	-	-	70
11.1	Feedback Collection	-	-	-	-	-	-	-	-	70
11.2	Feedback Analysis	-	-	-	-	-	-	-	-	71
11.3	Feedback Reporting	-	-	-	-	-	-	-	-	72



LIST OF TABLES

Table 2.1:	Relevant National Policies	-	-	-	-	-	-	12
Table 2.2:	Applicable AfDB Operational Safeguards (OS)	-	-	-	-	-	-	15
Table 3.1:	Stakeholder Prioritization Matrix	-	-	-	-	-	-	23
Table 4.1:	Communication Methods for the Stakeholders	-	-	-	-	-	-	27
Table 5.1:	Summary of Stakeholder Engagement Undertaken during the ESIA	-	-	-	-	-	-	30
Table 5.2:	Stakeholders' Feedback, Concerns, and Expectations	-	-	-	-	-	-	37
Table 5.3:	Proposed stakeholder engagement frequency	-	-	-	-	-	-	42
Table 5.4:	Stakeholder Engagement Activity Schedule for the Project Preparation Phase	-	-	-	-	-	-	44
Table 5.5:	Stakeholder Engagement Activity Schedule for Project Implementation Phase	-	-	-	-	-	-	46
Table 5.6:	Stakeholder Engagement Activity Schedule for the Project Closure Phase	-	-	-	-	-	-	51
Table 6.1:	Roles and Responsibilities	-	-	-	-	-	-	52
Table 7.1:	Proposed measures of success in stakeholder engagement	-	-	-	-	-	-	56
Table 8.1:	Communication Principles	-	-	-	-	-	-	58
Table 8.2:	Key Messages towards Internal and External Stakeholders	-	-	-	-	-	-	59
Table 8.3:	Communication Schedule	-	-	-	-	-	-	60
Table 10.1:	Risk Management for Stakeholder Engagement Plan	-	-	-	-	-	-	68

LIST OF FIGURES

Figure 1:	SEP Component	-	-	-	-	-	-	2
Figure 2a:	Map of the Gambia Showing the Project Intervention Sites	-	-	-	-	-	-	7
Figure 2b:	Map of the Gambia Showing the five project locations	-	-	-	-	-	-	8
Figure 1.3:	Stakeholder Engagement during Lifecycle Project	-	-	-	-	-	-	11
Figure 4:	Stakeholder Mapping Matrix	-	-	-	-	-	-	21
Figure 5:	Stakeholder Engagement Strategies	-	-	-	-	-	-	26
Figure 6:	Risk Identification	-	-	-	-	-	-	68

LIST OF APPENDICES

- Appendix 1: Stakeholder Register
- Appendix 2: Engagement Log
- Appendix 3: Template and Tools



LIST OF ACRONYMS AND SYMBOLS

Abbreviations	Acronyms
ALARP	as low as reasonably practical
ALCs	Area Liaison Committees
AfDB	African Development Bank
AoI	Area of Influence
BID	Background Information Document
CALC	Community Area Liaison Committee
CBO	Community-based organizations
CCs	Community Councils
CLC	Combined Liaison Committee
CLO	Community Liaison Officer
CCR-N	Central River Region North
CCR-S	Central River Region South
CRC	Community Relation Committee
CPCU	Central Project Coordinating Unit
EMP	Environmental Management Plan
EIA	Environmental Impact Assessment
ESIA	Environmental and Social Impact Assessment
ESF	Environmental and Social Framework
FGD	Focus Group Discussions
GRC	Grievance Redress Mechanism
GoTG	Government of the Gambia
GIIP	Good International Industry Practice
IFAD	International Fund for Agriculture Development
IFIs	International Financial Institutions
IFC	International Finance Corporation
I&APs	Interested and/or Affected Parties
ISS	Integrated Safeguard System
KII	key informant interviews
NEA	National Environment Agency
NGO	Non-Governmental Organizations
OS	Operational Safeguards
SEP	Stakeholder Engagement Plan
STDs	Sexually Transmitted Diseases

**Abbreviations****Acronyms**

PIU	Project Implementing Unit
PID	Project Information Document
PAC	Project-Affected Community
PAP	Project Affected Persons
PPP	Public Participation Process
PS	Performance Standards
REWARD	Regional Rice Resilient Value Chain Development
RCVTP	Rice Value Chain Transformation Project
RVC	Rice Value Chain
TAC	Technical Advisory Committee
URR	Upper River Region
UNCBD	UN Convention on Biological Diversity
UNCCD	UN Convention to Combat Desertification



Glossary of Terms

Area of influence	The area within which the impacts of the proposed development or project are likely to be expressed
Background Information Document	BID is a non-technical summary of the proposed Project, ESIA process, methods and timeframes intended to provide information that will inform the stakeholder engagement activities.
Consultation	Consultation refers to two-way communication between the consultants, the Project proponent and the affected communities.
Community Relations Committees	Committees already established by REWARD among key stakeholder group representatives. The committees are intended to formalize a system for stakeholders to solve problems and/or issues related to the project collectively and to receive regular feedback from REWARD on the project and will serve as a forum for the project stakeholders to express and channel their concerns which affect them directly regarding important issues related to the project
Local community	Community within the Project's Area of Influence
Interested and/or Affected Parties (I&APs)	This term is usually used within the context of Environmental and Social Impact Assessments (ESIAs). In this context, it refers to all individuals, communities or groups whose interests may be positively or negatively affected by a proposal or activity and/or who are concerned with a proposal or activity and its consequences. I&APs may include local communities, investors, business associations, trade unions, customers, consumers, and environmental interest groups. An I&AP can therefore be deemed as any public member who has an interest in the project, who is directly affected by the project or who desires to be kept informed about the project regularly.
Project Area	The area within which most of the Project impacts are likely to be expressed (also see Area of Influence)
Public Participation	This term is mostly used during the ESIA process to allow all potential I&APs an opportunity to comment on the EIA. It can be seen as the process where I&APs are allowed to comment on or raise issues relevant to a project. It should be seen as a continuous, two-way communication process to promote public understanding of the project and to keep the public fully informed about it. In this way, it allows the public to voice their opinions and/or perceptions of the project and propose relevant management strategies
Stakeholders	The International Finance Corporation's (IFC) Handbook on Stakeholder Engagement (2007) defines stakeholders as: "[...] persons or groups who are directly or indirectly affected by a project, as well as those who may have an interest in a project and/or the ability to influence its outcomes, either positively or negatively" (IFC, 2007: p 10). However, in this plan, the term is more broadly applied to refer to organisations or groups of people collectively who have an



	<p>interest in the project and who have a direct influence on it. Stakeholders might include, but are not limited to:</p> <ul style="list-style-type: none"> • National and local government departments and officials; • Conservation organisations/bodies; • Project-Affected Communities; • Non-Governmental Organisations (NGOs) or Community-Based Organisations (CBOs); • traditional authorities; • Farmers; • Groups who are subject to systematic vulnerability.
Stakeholder Engagement Process	<p>The stakeholder engagement process is equivalent to the statutory required ‘public participation process’ referred to in Lesotho’s EIA Guidelines (2009) but is used in this report as it infers a wider range of stakeholders; notably the authorities/ international governments who are not considered to be ‘public’. Stakeholder engagement is aligned with international good practice terminology and indicates ongoing, proactive management of stakeholders and their concerns throughout the project's operational life. PPP refers only to the process undertaken for the ESIA.</p>
Stakeholder Engagement Plan	<p>The Stakeholder Engagement Plan (SEP) is an execution plan for ESIA stakeholder engagement activities. The SEP details the method and approach of stakeholder consultation, timeframes, communication mechanisms and tools, as well as monitoring, recording and tracking of stakeholder issues during the ESIA process.</p>
Project-Affected Community (PAC)	<p>This refers to a community/ies affected by the project either from primary (direct) or secondary socio-economic effect (i.e. further spin-off effects), but also from a livelihood perspective. Apart from the obvious beneficiaries of the project in terms of future healthcare provision and employment, these communities are not necessarily near the project site and might even be several kilometres away. In defining the PACs, the following questions should be asked:</p> <ul style="list-style-type: none"> • What project-related socio-economic impacts are anticipated? • Which communities surrounding the proposed area would be directly or indirectly affected by these impacts (i.e. the beneficiaries especially)? • Which other communities/businesses would be the beneficiaries of the project?
Vulnerability	<p>Someone who may be more adversely affected than another person by the project. A vulnerable person is typically someone who needs more assistance from a project developer should his or her life be impacted negatively by the project. From a theoretical perspective, a useful way to conceptualize vulnerability is through the Sustainable Livelihoods Framework. The latter framework typically considers the skills, assets (material and social) and approaches available to, and used by, individuals and groups to survive (UPDP, 2017). The term sustainability implies that such individuals or</p>



	<p>groups can confront and overcome moments of stress and/or crises in their lives, whilst being able to maintain or even improve their current and future skills and assets (ibid.). Using this framework, a person or group's vulnerability can be measured by considering shocks, trends or seasonality based on five livelihood assets or capitals (referred to as the Sustainable Livelihoods Framework Pentagon). These five capitals are human, natural, financial, social, and physical capital.</p>
--	--



EXECUTIVE SUMMARY

In accordance with the requirements of the African Development Bank (AfDB), the "Stakeholders Engagement Plan (SEP)" for the Regional Rice Resilient Value Chain Development Program (REWARD) in the Central River Region (CRR) and the Upper River Region (URR) has been prepared. This SEP analyzes project stakeholders to ensure their inclusion in the project. The report is based on primary data from stakeholder consultation surveys and secondary data from similar projects in The Gambia. The preparation of this document was inspired by the SEP for the REWARD Project, which is coordinated by the Ministry of Agriculture and funded by the AfDB, utilizing comparable environmental and social safeguard instruments.

The SEP will serve as an operational tool to define protocols for effectively engaging project stakeholders, including central and local government entities, local and affected communities, and other interested parties. It aims to disseminate project activities, outputs, and results, coordinate and hold consultations, and develop clear communication channels for all relevant stakeholders. The SEP also outlines the Grievance Redress Mechanism to enhance communication and engagement.

The SEP aims to: (a) raise awareness and inform stakeholders and target audiences about the project's objectives, investments, and activities, and (b) maximize the project's impact by making its results and deliverables accessible to stakeholders and the wider audience. Implementing the SEP is crucial for the project's success and the sustainability of its investments in the long term.

Identification of Stakeholders:

The SEP was developed considering the diversity of relevant stakeholders, categorized into two groups based on their interests and impact:

- i. Primary stakeholders: Directly affected, either positively or negatively, by the project, decisions, or actions.
- ii. Secondary stakeholders: Indirectly affected by the project, decisions, or actions, such as those who do not live in the project area but rely on the rice supply chain, including traders, retailers, and consumers in other regions, as well as organizations involved in rice distribution and marketing.

These stakeholders include government ministries and agencies, local communities, vulnerable or disadvantaged groups, NGOs, private sector entities, academic institutions, development partners, and the general public. A non-exhaustive list of identified stakeholders was prepared, with roles defined, and will be continuously updated throughout the project implementation.



Engagement Methods:

For the REWARD Project, various methods and techniques have been and will be used to engage stakeholders. Communication and dissemination of information, as well as the collection of stakeholder feedback, will be conducted through correspondences (phone, emails, text messages), one-on-one meetings, group or focus meetings, public meetings, print media, radio announcements, internet media, workshops, surveys, the project website, and direct communication with rice farmers. Stakeholder engagement will occur throughout the project lifespan, with information exchanged including project components, activities, opportunities, challenges, progress, impacts, and mitigation measures.

Table 1: Stakeholder's Levels of Consultation and Process

Stakeholder Group	Communication Techniques	Timing	Information to Convey and/or Collect
Government Ministries and Agencies	One-on-one meetings, official correspondences (emails, letters), workshops	Quarterly	Project objectives, progress updates, policy implications, regulatory requirements
Local Communities	Public meetings, community forums, radio announcements	Bi-monthly	Project activities, potential impacts, feedback on project interventions, grievance mechanisms
Vulnerable or Disadvantaged Groups	Focus group discussions, face-to-face meetings, surveys	Monthly	Specific concerns, potential benefits, mitigation measures, tailored support needs
NGOs and Development Partners	Workshops, official correspondences, joint meetings	Quarterly	Collaboration opportunities, project updates, environmental and social impacts, feedback collection
Private Sector Entities	Sector-specific meetings, emails, direct consultations	Bi-monthly	Business opportunities, potential impacts on operations, partnership possibilities, feedback collection
Academic Institutions	Workshops, seminars, official correspondences	Semi-annually	Research opportunities, project innovations, educational collaborations, feedback on project impacts
General Public (Students, Families)	Public meetings, social media updates, project website	Monthly	General project information, educational content, progress updates, opportunities for community involvement

Institutional Arrangement

Several government agencies will be involved in implementing the SEP activities. The Ministry of Agriculture (MOA) will be the overall coordinating Ministry of the project while the Central Project Coordinating Unit (CPCU)/Project Implementing Unit (PIU) will be the Project



Implementing entity.

Grievance Redress Mechanism:

A grievance redress mechanism has been developed to resolve grievances raised by stakeholders transparently and impartially, while being culturally acceptable.



1.0 INTRODUCTION

1.1 Background

The AfDB Operating Safeguard 1 (OS1-Assessment and Management of Environmental and Social Risks and Impacts) and OS 10 (Stakeholder Engagement) states that the borrower or client shall be responsible for carrying out and providing evidence of meaningful consultation (i.e. consultation that is free, prior and informed) with communities likely to be affected by environmental and social impacts, and with other local stakeholders. The key focus of meaningful consultation is inclusivity; namely, the approach taken needs to ensure that all groups (including those that are disadvantaged or vulnerable) are embraced within the consultation process on equal terms and that all groups are given the capacity to express their views with the knowledge that these views will be properly considered.

The Bank requires that stakeholder engagement starts at an early stage during project preparation and that it should continue throughout. The results of such engagement should be adequately reflected in project design, as well as in the preparation of project documentation. In all cases, consultation should be carried out after, or in conjunction with, the release of environmental and social information.

Similarly, the National Environmental Management Act (NEMA), 1994, is the principal legislation for managing the natural environment in Gambia. Relevant parts for the stakeholder engagement include Part II - Administration, which requires the Agency to promote public awareness of environmental issues (Section 10 (h)) and integrate public views into environmental policies through wide consultation (Section 19.1 (f)). Part IV - Environmental Planning mandates the Agency to consider public views in national planning by conducting open public consultations (Section 20 (4)). Additionally, Part V - Environmental Impact Assessment, Audits, and Monitoring specifies that the Agency must invite public comments on the environmental impact statement, consider these comments, and potentially hold public hearings (Section 24).

The Environmental Impact Assessment (EIA) Regulations, 2014, derived from NEMA, emphasize public participation in the EIA process for development projects. Part II - Environmental Impact Assessment Procedure requires developers to seek the views of affected communities and other interested parties, hold meetings to explain the project, and document these consultations (Section

16 (1) and 16 (2)). Part IV - Review of the Environmental Impact Statement mandates that developers must invite public comments on the draft environmental impact statement through media with national coverage (Section 20 (1) and 20 (2)). This inclusive approach ensures that community concerns and feedback are integrated into environmental planning and decision-making, promoting transparency and accountability.

Therefore, in practice, the stakeholder engagement process involves employing measures to identify relevant stakeholders, share information with them, listen to their views, involve them in the processes of project planning and decision-making, contribute to their capacity-building and ultimately empower them to initiate, manage and control their self-development.

The SEP also guides development in terms of providing project owners with impact-driven recommendations as to how such concerns, issues, and/or impacts should be addressed and to which audiences. In essence, therefore, a SEP is a dynamic document that outlines engagement methods between a project owner and all its stakeholders.

A SEP involves several components, which are depicted in Figure 1

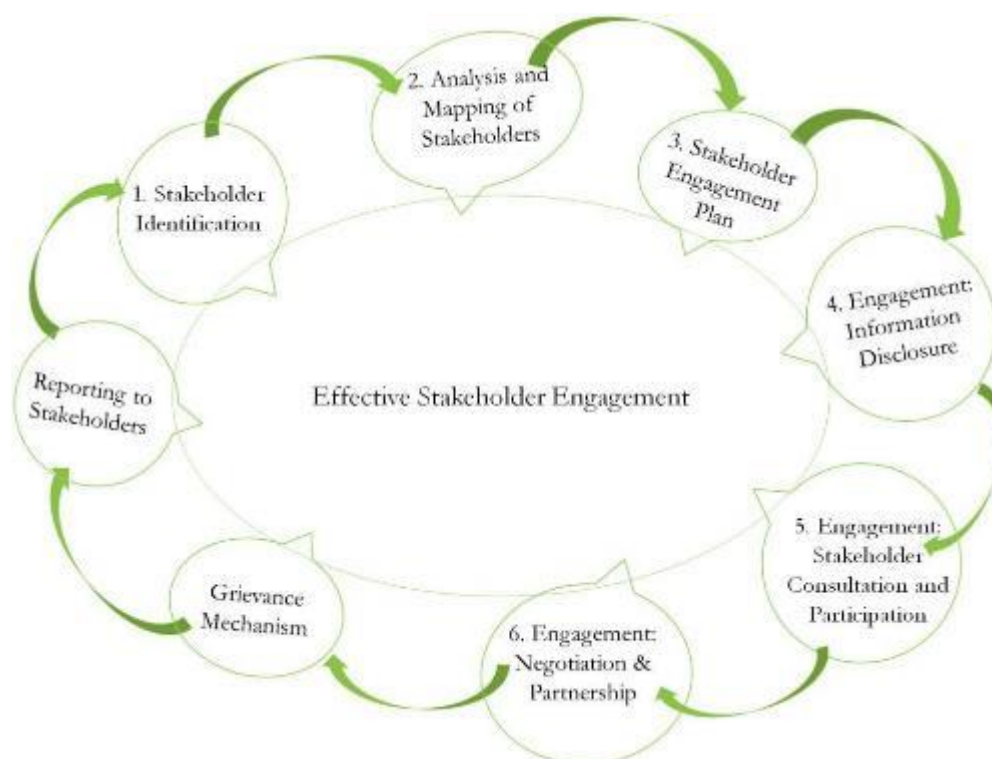


Figure 1: SEP Components



A key consideration for a SEP is to comprehend and hence predict the nature, frequency, and level of effort with which various stakeholder engagement activities need to be used. Such engagement needs to be scaled to the identified socio-economic and environmental risks and associated impacts. Above all, a SEP, as a social performance enhancer, ensures that good relationships are created and maintained between a project owner and all its stakeholders.

The SEP describes the mechanisms by which people – especially local communities – and other stakeholders are informed about the Project and given opportunities to provide comments and input to the Project development.

1.2 Brief Project Description

The Regional Rice Resilient Value Chain Development (REWARD) Program is a regional rice development program designed in response to the African Development Bank's (AfDB) commitment to financing the implementation of countries' food and Agriculture Compacts as presented at the Feed Africa II themed "Feed Africa: Food Sovereignty and Resilience", that was held in Dakar in January 2023. The program is targeted at 15 West African countries, to progressively cover a total area of 750,000 hectares of irrigated land.

The Gambian Ministry of Agriculture proposes to implement the Regional Rice Resilient Value Chain Development Project (REWARD) in Gambia funded by the African Development Bank (AfDB), and the Government of the Gambia (GoTG). The Project will be implemented by the Central Project Coordinating Unit (CPCU) through the Project Implementing Unit (PIU) within the context of food sufficiency/sovereignty/security, the country's fertilizer policy and seed policy. The REWARD Program is a standalone program that is to build on the existing structures and improve the gains from Phase I of the Rice Value Chain Transformation Project (RVCTP). REWARD will focus on delivering key interventions such as developing as well as expansion of new areas, rehabilitation of existing irrigation schemes, land preparation, mechanization along the value chain, improved post-harvest management and a streamlined seed system which will set the pace for a sustainable rice production system in the Gambia.

The Gambia REWARD Program is very crucial in ensuring food sufficiency, economic empowerment of farmers and the overall national economy. The project will be executed in



communities situated in the rice fields and valleys of the Upper River Region (URR), Central River Region North (CRR-N) and Central River Region South (CRR-S).

Generally, the Gambian REWARD implementation will consist of four (4) components, which are described below:

Component 1: Development of Sustainable Climate-Resilient Rice Production Systems to Ensure Adequate Production of Quality Rice Paddy to Supply Millers

This component aims at the development of sustainable climate-resilient rice production systems to ensure adequate production of quality rice paddy to supply millers comprising rehabilitation/new land development; social infrastructure facilities including rural roads; tackle fragility and enforcing environmental and social safeguards; improving access to climate-resilient quality inputs and services; and capacity building.

This component consists of three (3) subcomponents including:

Sub-component 1.1: Sustainable climate-resilient irrigation schemes and irrigation management services

Sub-component 1.2: Improving the availability of, and access to, climate-resilient quality inputs, mechanization services, and knowledge for climate-smart Agriculture

Sub-component 1.3: Institutional Capacity Strengthening/Capacity Building

Component 2: Processing & Marketing: Development of rice processing clusters, agribusiness and market links for trade facilitation

The component will contribute to value addition and marketing through support to processing and marketing development of rice processing clusters, agribusiness and market links for trade facilitation.

This component consists of three (3) subcomponents including:

Sub-component 2.1: Developing/modernizing processing infrastructure and strengthening capacities of smallholders and commercial players along the value chain.

Sub-component 2.2: Developing information systems, innovative technologies (incl. digital) and consumer-oriented branding to improve access to markets.



Sub-component 2.3: Promoting private sector investment by supporting businesses, especially run by women/youth, and improving the availability of finance across the value chain to facilitate lending to processors, farmers, and other businesses.

Component 3: Policy & Governance: Support to policy/regulatory reforms and harmonization at the regional/national level to ensure a competitive rice value chain for imports

This component will focus on policy and governance and will support policy/regulatory reforms and harmonization at the regional/national level to ensure a competitive rice value chain for imports.

This component consists of three (3) subcomponents including:

Sub-component 3.1: Support to policy reforms and harmonization at regional/national scale

Sub-component 3.2: Enhancement of control and regulations for agricultural inputs at regional/national levels

Sub-component 3.3: Regional and National management and monitoring systems based on digital technologies in line with ECOWAS Rice Observatory (ERO)

Component 4: Program Coordination and Management

The objective of this component is to ensure swift and efficient implementation of project activities and attainment of objectives. The component will support regional and national coordination, monitoring and evaluation and facilitate results management and reporting on the implementation of the project. Specific activities will comprise reporting (including fiduciary), operations (including procurement and day-to-day management), communication and visibility enhancement (TV and other mass media) and knowledge management; as well as monitoring and evaluation (Mid-term Review and Project Completion Report). It will also cater for vehicles, motorcycles and office equipment.

Specifically, the Gambia REWARD project is aimed at addressing the following critical areas:

1. Enhancing access to develop land and water management, seed and mechanization services,
2. Boost commercial production of rice through a private-public sector-driven intervention.



3. Promote value addition, and marketing, of local rice competitiveness.

1.3 Project Sites and Locations

The project sites cover two (2) administrative regions comprising three agricultural regions namely: The Central River Region North (CRR-N), Central River Region South (CRR- S) and the Upper River Region (URR).

There are a total of five (5) intervention sites identified and selected for the REWARD Project. While there are two (2) sites selected at the Central River Region North (CRR-N), one (1) site at the Central River Region South (CRR-S), two (2) sites were selected at the Upper River Region (URR). The choice and selection of the project sites have primarily been based on the production potential (availability of fresh water throughout the year) as well as the high potential in pump irrigable lands that will enhance agricultural production in the country thus prioritizing investment in areas with high market potential as well as areas with low risk of crop failure and high market potential.

The intervention sites are:

1. Central River Region North (CRR-N): Sanguley and Safalu
2. Central River Region South (CRR- S): Keserr Kunda
3. Upper River Region (URR): Dumpha Kunda and Limbambulu Bambo.

The Map showing the project locations is shown in Figures 2a and 2b below:

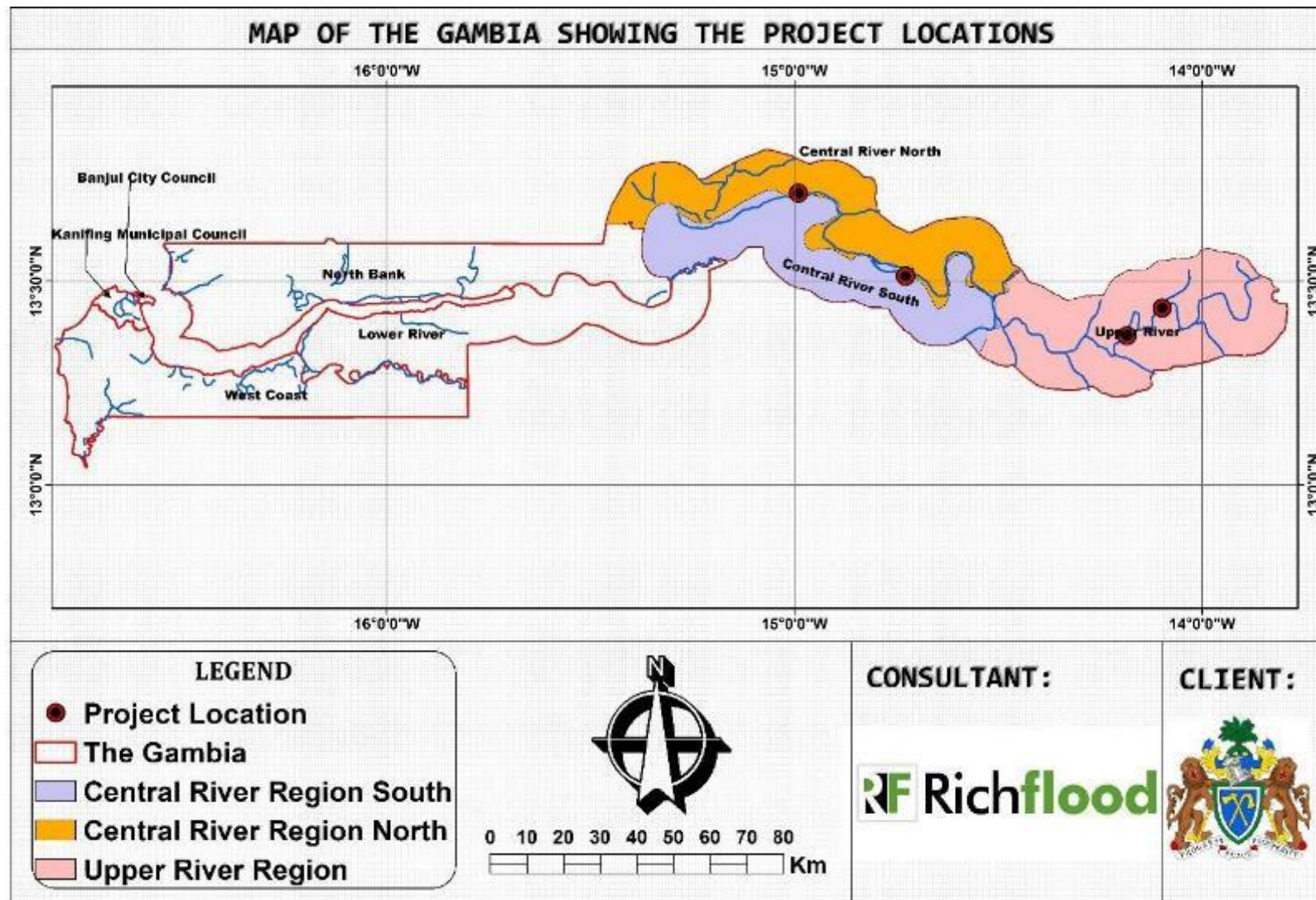


Figure 1.1: Map of the Gambia Showing the Project Intervention Sites

Source: Richflood GIS Unit, 2024

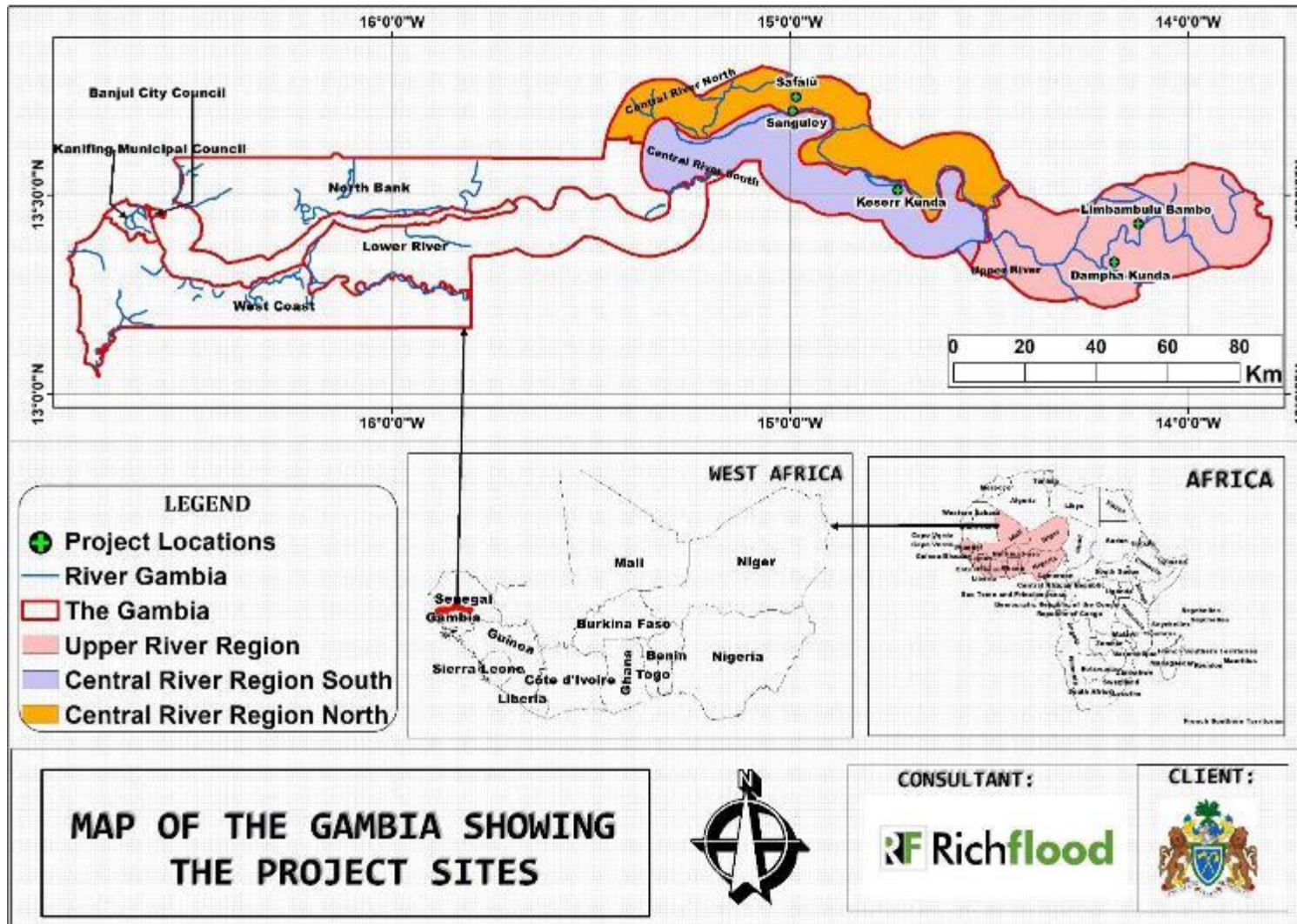


Figure 1.2: Map of the Gambia Showing the five project locations

Source: Richflood GIS Unit, 2024



1.4 Purpose of the Stakeholder Engagement Plan

The overall purpose of this SEP is to ensure that a consistent, comprehensive and coordinated approach is taken to stakeholder engagement and Project disclosure throughout the project. It is further intended to demonstrate the commitment of the REWARD CPCU and PIU to an international best practice approach to engagement. The REWARD CPCU and PIU are committed to full compliance with all relevant Gambian regulations, as well as aligning with international standards namely the African Development Bank (AfDB) Principles on Stakeholder Engagement (2015).

In line with current international best practices, this SEP aims to ensure that stakeholder engagement is conducted based on timely, relevant, and accessible information. In this way, the SEP seeks to ensure that stakeholders are given sufficient opportunity to voice their opinions and concerns and that these concerns influence project decisions.

Specifically, SEP serves the following purposes:

- Stakeholder identification and analysis;
- Planning how the engagement with stakeholders will take place;
- Information disclosure;
- Consultation with stakeholders;
- Addressing and responding to grievances;
- Monitoring and reporting on SEP.

1.5 Objectives of the Stakeholder Engagement Plan

The objective of the stakeholders' engagement is to facilitate project participatory decision-making by involving project-affected parties (PAPs) and project-interested parties, in a timely manner so that these groups are provided enough opportunity to voice their opinions and concerns to shape both the design and implementation of the project.

The overall objectives of engaging stakeholders throughout the project include:

- Identify the roles and responsibilities of all stakeholders and ensure their participation in all stages of the project cycle;
- Establish a systematic approach to stakeholder and citizen engagements that will help to identify stakeholders and build and maintain a constructive relationship with them, in particular, project-affected parties;



- Assess the level of stakeholder interest and support for the project and to enable stakeholders' views to be considered in project design and environmental and social performance;
- Promote and provide means for effective and inclusive engagement with project-affected parties throughout the project cycle on issues that could potentially affect them;
- Ensure that appropriate project information on environmental and social risks and impacts is disclosed to stakeholders in a timely, understandable, accessible and appropriate manner and format taking special consideration for the disadvantaged or vulnerable groups;
- Provide project-affected parties with accessible and inclusive means to raise issues and grievances and allow the Project Implementing Entity and its Project Implementation Unit to respond to and manage such grievances.

1.6 Scope of the Stakeholder Engagement Plan

The scope of this SEP is to cover stakeholder engagement activities over the life cycle of the project in all the five (5) intervention sites covering all the four (4) components and sub-components of the projects. This SEP will be updated and adjusted accordingly. Figure 1.3 below shows the general activity of stakeholder engagement and consultation during lifecycle of the components in all the project's components.

The priority E&S issues/risks that require stakeholder engagement across project lifespan include:

- Water Resource Management
- Biodiversity Conservation
- Land Degradation
- Climate Change Adaptation
- Labor Practices and Working Conditions
- Gender Equality and Social Inclusion
- Cultural Heritage
- Occupational Health and Safety
- Food Safety

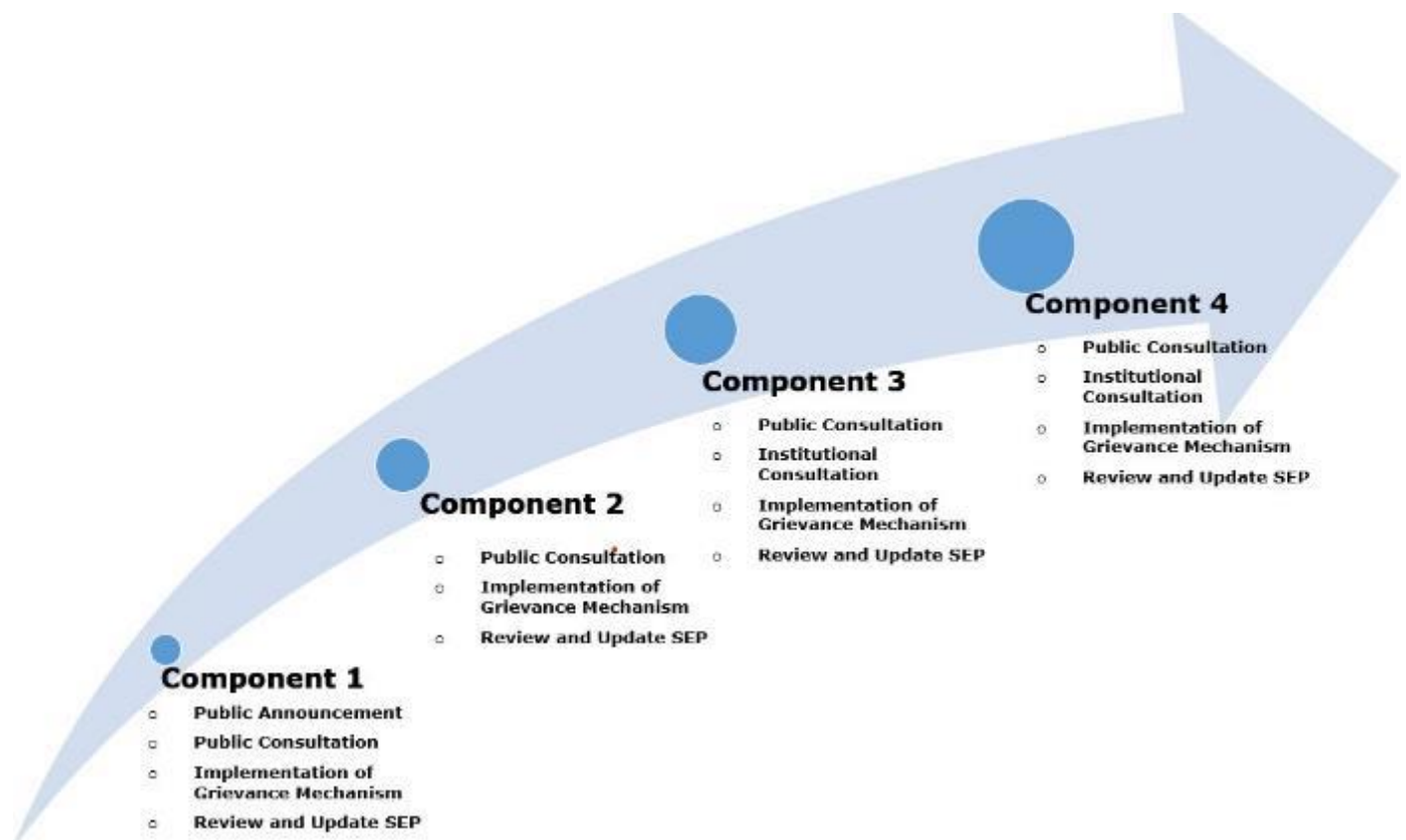


Figure 1.3: Stakeholder Engagement during Lifecycle project



2.0 NATIONAL AND INTERNATIONAL STANDARDS AND LEGISLATIONS

2.1 Key National Legal Provisions for Environmental and Social Safeguards and Citizen Engagement

This section presents a brief overview of the national legal provisions that necessitate citizenship engagement, disclosure of public information and adequate response to queries, concerns and grievances raised by the public on key government actions. The relevant national policies that will guide the project engagements are given in Table 2.1.

Table 2.1: Relevant National Policies

Policy	Description	Relevance to the Project	Focal Institution
National Social Protection Policy, NSPP (2015-2025)	The policy is to contribute towards alleviating poverty and vulnerability, and protect people from exploitation and discrimination in the country, in line with the Government of The Gambia's Vision and National Development Plan.	The policy seeks to create a coherent and comprehensive social protection system that provides support to those in need while promoting resilience and poverty alleviation in The Gambia and social services available to The Gambia's poorest and most vulnerable people.	Department of Social Welfare
The Gambia Environmental Action Plan (GEAP 2019-2029)	Oversees the NEA and implementation of environmental laws and policies of The Gambia	The proposed Regional Rice Resilient Value Chain Development Program will trigger the GEAP which will in turn guide the general environmental planning and natural resources management	National Environmental Agency (NEA)



Policy	Description	Relevance to the Project	Focal Institution
The National Health Service Policy, (2021-2023)	Protects public and environmental health including nuisance and other risks associated with this Project	Relevant to the Project since dust, noise and other risks can be associated with the Projects activities such as field development using tractors, rehabilitation and construction of irrigation systems and other infrastructure	Department of Health Services
National Policy for the Advancement of Gambian Women and Girls (1999-2009)	Policy provides a legitimate point of reference for addressing gender inequalities at all levels of government and all stakeholders	Relevant to this Project since it will benefit both men and women equitably.	Department of Social Welfare
Gambia National Gender & Women Empowerment Policy (2010–2020)	To mainstream gender in national and sectoral planning and programming to ensure equity and equality	Women will be consulted widely, and will be involved in the local monitoring and evaluation	Ministry of Gender and Women's Affairs
Labour Act (2007)	Provides a legal framework for the administration of labour, recruitment, and hiring of labour, and protection of wages	The project in hiring and managing its labour force or human resources should adhere to this.	Department of Labour
The Children's Act 2005	Sets out the rights and responsibilities of children and provides for their care, protection, and maintenance.	Children must be protected against the impacts of the Project, including the prohibition of access to construction sites, child labour, and violence against children (VAC).	Department of Social Welfare



Policy	Description	Relevance to the Project	Focal Institution
Sexual Offences Acts 2013	Updates the law and procedures regarding the trial of rape, other sexual offenses, and related matters	There is a need to protect vulnerable persons within the Project site and project-related activities against sexual offenses as defined in the Act	Department of Social Welfare
The Women's Act 2010	The Act aims to advance women's rights to land and natural resources to promote their economic and social empowerment	Relevant to this Project because of the potential impact of skills development and related matters, which is a source of livelihood for women; they need to avoid gender-based violence (GVB) and sexual exploitation and abuse (SEA).	Department of Social Welfare
Public Health Act, 1990	Protects public and environmental health including abatement of nuisances and conditions injurious to health	Noise and other public health and safety risks associated with the project must be prevented or reduced. Health structures are also controlled under this Act	Department of Health Services
Food Safety and Quality Act (2011)	This act regulates food safety and quality standards in The Gambia It establishes mechanisms for ensuring that food products meet specified safety and quality criteria to protect public health.	This Act regulates handling, processing, and distribution to ensure safety standards bolstering consumer confidence and market competitiveness through quality control measures.	Department of Health Services

2.2 African Development Bank's Environmental and Social Standards

Regional Rice Resilient Value Chain Development Program (REWARD) expects that the Project will be financed with the participation of international financial institutions (IFIs), the African Development Bank (AfDB), and the Government of the Gambia (GoTG). Such IFIs



will likely require the Project to comply with applicable international environmental and social sustainability standards.

The AfDB has articulated a comprehensive approach to integrate environmental and social considerations into the implementation of development projects. Ensuring environmental and social sustainability is pivotal for achieving successful development outcomes, and the AfDB is committed to systematically mainstreaming these considerations into its Program and Project Management Cycles.

This commitment is formalized through the Integrated Safeguard System (ISS), which encompasses various policies and strategies designed to guide the Bank and its clients in addressing environmental and social aspects throughout the project cycle. The ISS is supported by key documents, including Environmental and Social Assessment Procedures with accompanying guidelines. These guidelines provide clear directives for both the Bank and its borrowers or clients, outlining the specific procedures to uphold operational safeguards (OS) and meet the conditions required.

Furthermore, the ISS incorporates Sectoral Directives, offering technical guidance on methodological approaches, standards, and management measures essential for complying with operational safeguards.

The ISS consolidates the five specific safeguard criteria that Bank clients must adhere to when managing environmental and social impacts and risks. These criteria align with five Operational Safeguards (SOs), concise policy statements that delineate the operational conditions for Bank-financed operations. Table 2.2 below presents an overview of the relevant Operational Safeguards and their significance to the project.

Table 2.2: Applicable AfDB Operational Safeguards (OS)

AfDB Operational Safeguards	Description	Relevance to the Project
OS 1: Environmental Assessment	Sets out the Bank's overarching requirements to identify, assess, and manage potential environmental and social risks and impacts of a project. Requirements include climate change vulnerability assessment; public consultation; appraisal and treatment of vulnerable groups; and	The project aligns with OS1 by necessitating thorough environmental and social impact assessments, incorporating climate change vulnerability assessments, and ensuring public consultation.



AfBD Operational Safeguards	Description	Relevance to the Project
	grievance procedures. OS1 requires that the siting, design, construction, and operation of projects should avoid significant damage to cultural heritage (both physical and intangible). These include culturally sensitive sites such as mosques, cemeteries, historical relics, and artifacts.	
OS 3: Biodiversity and Ecosystem Service	The policy prescribes requirements to identify and implement opportunities to conserve and sustainably use biodiversity and natural habitats.	The project aligns with OS3 by incorporating measures to identify and implement opportunities for biodiversity conservation and sustainable use of ecosystems, recognizing the importance of preserving natural habitats.
Climate Safeguards System (CSS)	The CSS provides a set of decision-making tools and guides to enable the Bank to screen projects for risks associated with climate change.	The project aligns with the CSS by utilizing decision-making tools to assess and address climate change risks, ensuring its resilience to climate-related challenges.
OS 4: Pollution prevention and control, hazardous materials and resource efficiency	This safeguard covers the range of impacts of pollution, waste, and hazardous materials for which there are agreed international conventions and comprehensive industry-specific standards, particularly the Environment Health and Safety (EHS) Guidelines ¹	The project aligns with OS4 by adhering to international conventions and industry-specific standards for pollution prevention, waste management, and resource efficiency, particularly following the EHS Guidelines.
OS 5: Labour conditions, health and safety	The policy outlines the need for contractors and other actors to: protect workers' rights; establish, maintain, and improve the employee-employer relationship; protect the workforce from inequality, social	The project aligns with OS5 by prioritizing the protection of workers' rights, ensuring a healthy and safe working environment, and preventing issues such as child

¹ It is important to note that when national legislation and regulations differ from the standards and measures presented in the EHS Guidelines, whichever is more stringent would prevail.



AfBD Operational Safeguards	Description	Relevance to the Project
	exclusion, child labour, and forced labour; establish requirements to provide safe and healthy working conditions.	labour and forced labour. It emphasizes maintaining positive employee-employer relationships and protecting the workforce from social inequalities.

2.3 Applicable Policies of the AfDB

The Project design and recommended mitigation will endeavour to uphold international best practices and maintain or reduce impacts to ALARP (as low as reasonably practical) levels.

The following international requirements and standards have been considered;

- The African Development Bank's Integrated Safeguards Systems (ISS);
- AfDB Civil Society Engagement Framework (2012)
- The African Development Bank's Integrated Safeguards Policy (ISP);
- The African Development Bank's Agriculture and Rural Development Policy (ARDP);
- The African Development Bank's Integrated Water Resources Management Policy (IWRMP);
- The African Development Bank's Integrated Environmental and Social Impact Assessment Guidelines;



3.0 STAKEHOLDER IDENTIFICATION

3.1 Stakeholders Identification

Project stakeholders are people who have a role in the Project, or could be affected by the Project, or who are interested in the Project. Project stakeholders can further be categorized as primary and secondary stakeholders. Primary stakeholders are individuals, groups or local communities that may be affected by the Project, positively or negatively, and directly or indirectly especially those who are directly affected, including those who are disadvantaged or vulnerable. Secondary stakeholders, on the other hand, are broader stakeholders who may be able to influence the outcome of the Project because of their knowledge about the affected communities or political influence over them.

During the recent stakeholder engagement, a list of stakeholders was developed by taking into account the following considerations:

- Potential Project's impacts during its life cycle, with a focus on the operational phase,
- Type of stakeholder engagement mandated by laws and Project standards,
- Potentially people/organizations (directly and indirectly) affected by potential impacts in the Project's area of influence; and
- Vulnerable groups² required special engagement efforts.

The identified stakeholders include the following:

- REWARD Project Implementation Unit (PIU)
- Central Project Coordinating Unit (CPCU) Members
- The Gambian Ministry of Agriculture
- The Gambian National Environment Agency (NEA)
- Members of Sanguley Community, Traditional ruler, Men group, Women group, Youth group, Religious leaders

² Vulnerable households are defined as meeting at least one of the following criteria:

- Poor or near-poor households certified by the Government;
- Female-headed households;
- Households with orphans or abandoned children;
- Households with an elderly person above the age of 60 living alone;
- Households with an elderly person from 80 years old without social welfare or insurance;
- Households with a physically disabled member;
- Households with a mentally disabled member incapable of work;
- Households with a member with HIV/AIDS and unable to work;
- Households with a single parent from a poor household who are raising children under the age of 16, or children aged 16-18 and attending school; and
- Households with an illiterate breadwinner.



- Members of Safalu Community, Traditional ruler, Men group, Women group, Youth group, Religious leaders
- Members of Keserr Kunda Community, Traditional ruler, Men group, Women group, Youth group, Religious leaders
- Members of Dampha Kunda Community, Traditional ruler, Men group, Women group, Youth group, Religious leaders
- Members of Limbambulu Bambo Community, Traditional ruler, Men group, Women group, Youth group, Religious leaders
- The Governor of Central River Region (CRR) and the Technical Advisory Committee (TAC)
- Regional Agricultural Team (CRR and URR)
- National Agency for Women Farmers Association (NAWFA)
- National Farmers platform
- Plant Protection Services (PPS)
- Department of Forestry (DoF)
- Rice Farmers' Cooperative Society (Keserr Kunda)
- Maruo's Farm
- Department of Parks and Wildlife Management (DPWM)
- Department of Water Resources (DWR)
- African Development Bank (AfDB)
- Soil and Water Management Services (SWMS) of the Department of Agriculture
- Agricultural Engineering Services (AES)
- The Gambian Department of Labour
- The Gambian Ministry of Employment and Trade
- The Gambian Ministry of Gender and Children Affairs
- The Gambian Traditional leaders, Representatives of local groups including youth and women group
- Vulnerable Groups

3.2 Stakeholder Analysis

This is the process of identifying the individuals or groups that are likely to affect or be affected by a proposed project, and understanding them according to their impact on the project and the impact the project will have on them. This information is then used to assess the manner in



which the interests of the stakeholders should be addressed in the project plan, policy, program, or other action.

A preliminary stakeholder analysis is undertaken to clarify stakeholders' interest in the Project and their ability to influence the Project's development. Accordingly, a priority contact list is identified. A high rating for the priority contact list indicates the importance of continuous and regular consultation and engagement. On the other hand, a medium rating for the priority contact list does not reduce the importance of the entity as a stakeholder but indicates that their engagement is required at specific stages or milestones of the Project (i.e. when the involvement of these entities is triggered for a specific purpose such as obtaining a specific service).

Furthermore, the stakeholders are categorized into High Influence, Medium Influence/and Low Influence. The stakeholders who are categorized as a high influence are those who have a high influence on the project or are likely to be heavily impacted by the project activities and are thus high up on the project proponent's priority list for engagement and consultation. Similarly, the stakeholders categorized as medium influence are those who have a moderate influence on the project or even though they are to be impacted by the project, it is unlikely to be substantial and is thus neither high nor low in the project proponent's list for engagement. On the other hand, the stakeholders with low influence are those who have minimal influence on the decision making.

3.3 Stakeholder Categorisation

After stakeholders had been identified and grouped, the stakeholders were categorised based on their concerns about the Project development activities. These include:

- Environmental – this includes alteration of current environmental conditions such as emissions and local air quality, elevated noise/ disturbance levels, damage, and depletion to ecological systems, generations and disposal of waste and reduction in the aesthetic value of the environment, changes in resources availability, etc.;
- Social – this includes economic displacement due to land acquisition, livelihoods, agricultural activities, impacts on water, community health and safety, employment of temporary/local/foreign workforce, labour safety, right of way, visual impacts, utility requirements, infrastructure requirements, materials supply, etc.; and
- Technical – this includes feasibility, traffic safety, emergency preparedness, knowledge sharing, project management issues, etc.

3.4 Stakeholder Mapping

Stakeholders Mapping/Ranking of Stakeholder's Interests and Influence

To define stakeholder relationships, vulnerability, and interest in and influence on Project activities, stakeholders were assessed and mapped. Mapping was done according to influence, interest, and the degree of potential impact based on the stakeholder mapping matrix as demonstrated in *Figure 4*.

Since the interest and influence of the stakeholder and the list of stakeholders may be changed throughout Project development, the stakeholder analysis should be updated to reflect the change.

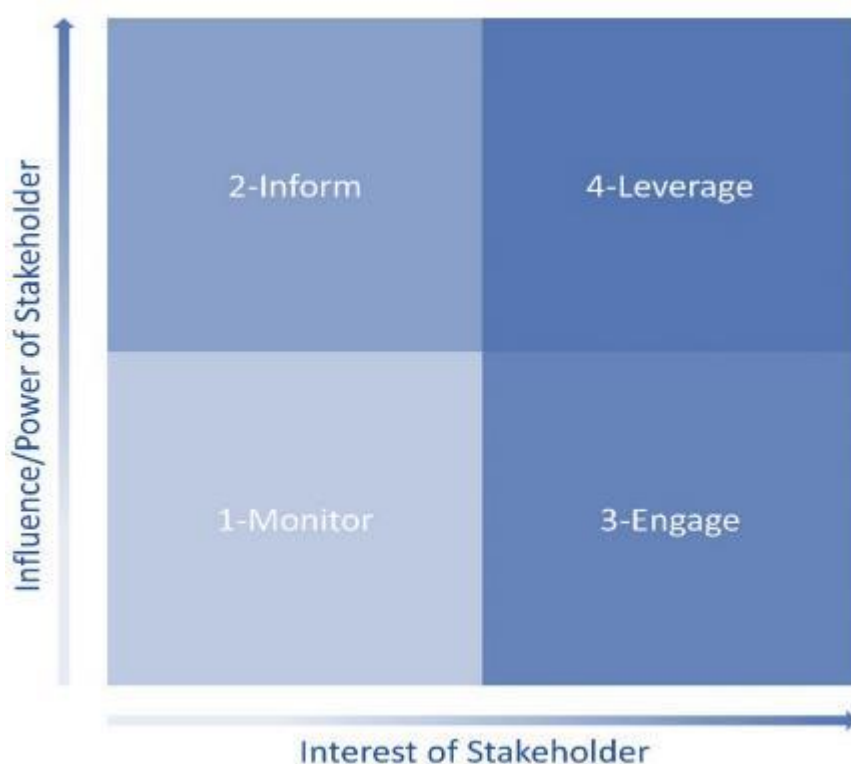


Figure 4: Stakeholder Mapping Matrix

A stakeholder mapping matrix is a tool that assists in identifying where stakeholders stand depending on their influence and interest. The influence and interest of stakeholders can be classified as low or high.

A definition of each group based on the stakeholder mapping can be summarised as follows:

1. **Monitor** – low influence and low interest: Typically, this group includes those who have limited interest and influence on the Project including the media and non-governmental organizations (NGOs).



2. **Inform** – high influence and low interest: From an impact assessment perspective, these are stakeholders that have the potential to influence Project outcomes but may not have a specific interest in impact assessment-related issues. Stakeholders in this group should be kept informed on the progress of the Project Development and usually include statutory consultees.

3. **Engage** – low influence and high interest: This group is also important and includes those groups or organizations that are not adversely affected, but whose interests determine them as stakeholders. As such, this group should be kept engaged and the Project should maintain an open channel of communication with this group throughout Project phases. Typically, this group would include local communities not directly affected by the Project and authorities who have limited influence on the Project.

4. **Leverage** – high influence and high interest: This group of stakeholders is often the most important to the Project as they can influence Project outcomes and also have a high level of interest in aspects of impact assessment. Stakeholders in this group should be engaged throughout the Project life cycle. This group of stakeholders would typically include statutory approval bodies and affected communities.

The stakeholder prioritization matrix is summarised in Table 3.1



Table 3.1: Stakeholder Prioritization Matrix

Categories	Stakeholders	Concerns			Influence	Interest	Level of Influence and Interest
		Environment	Social	Technical			
Local communities	Local communities in the Project’s proximity (Dampha Kunda, Sanguley, Safalu, Limnambulu Bambo and Keserr Kunda) who may receive any impact from the Project’s operational activities	✓	✓	✓	High	High	4- Leverage
Government and local government bodies	National Authorities						
	National Environment Agency (NEA)	✓	✓	✓	High	Low	2-Inform
	Department of Parks and Wildlife Management (DPWM)	✓	✓	✓	High	Low	
	Ministry of Finance and Economic Affairs for Fiscal Management	✓	✓	✓	High	Low	
	Ministry of Justice for Policy and Governance Reforms	✓	✓	✓	High	Low	
	Ministry of Local Government and Lands	✓	✓	✓	High	Low	
	Ministry of Information and Communication	✓	✓	✓	High	Low	
	Department of Forestry (DoF)	✓	✓	✓	High	Low	
	Plant Protection Services (PPS)	✓	✓	✓	High	Low	
	Department of Water Resources (DWR)	✓	✓	✓	High	Low	
	African Development Bank (AfDB)	✓	✓	✓	High	High	4- Leverage
	Soil and Water Management Services (SWMS) of the Department of Agriculture	✓	✓	✓	High	High	
	Agricultural Engineering Services (AES)	✓	✓	✓	High	High	
	The Gambian Ministry of Agriculture	✓	✓	✓	High	High	
	Central Project Coordinating Unit (CPCU) Members	✓	✓	✓	High	High	
	Gambia Department of Labour	✓	✓	✓	Low	High	
	Ministry of Employment and Trade	✓	✓	✓	Low	High	
	Ministry of Gender and Children Affairs	✓	✓	✓	Low	High	
	National Agency for Women Farmers Association (NAWFA)	✓	✓	✓	Low	High	
	National Farmers platform	✓	✓	✓	Low	High	
	Regional Authorities						
	The Governor and Technical Advisory Committee (TAC) of Central River Region (CRR)	✓	✓	✓	High	High	
	The Governor and Technical Advisory Committee (TAC) of Upper River Region (URR)	✓	✓	✓	High	High	



Categories	Stakeholders	Concerns			Influence	Interest	Level of Influence and Interest
		Environment	Social	Technical			
	The Regional Agricultural Director of the Central River Region North (CRR-N)	✓	✓	✓	High	High	4- Leverage
	The Regional Agricultural Director of the Central River Region South (CRR-S)	✓	✓	✓	High	High	
	The Regional Agricultural Director of the Upper River Region (URR)	✓	✓	✓	High	High	
	Community Authorities						
	Members of Sanguley Community, Traditional ruler, Men group, Women group, Youth group, Religious leaders	✓	✓	✓	High	High	4- Leverage
	Members of Safalu Community, Traditional ruler, Men group, Women group, Youth group, Religious leaders	✓	✓	✓	High	High	
	Members of Keserr Kunda Community, Traditional ruler, Men group, Women group, Youth group, Religious leaders	✓	✓	✓	High	High	
	Members of Dampha Kunda Community, Traditional ruler, Men group, Women group, Youth group, Religious leaders	✓	✓	✓	High	High	
	Members of Limbambulu Bambo Community, Traditional ruler, Men group, Women group, Youth group, Religious leaders	✓	✓	✓	High	High	
	Vulnerable Groups	✓	✓	✓	High	High	
	Community-based organizations (i.e. the Gambian Traditional leaders, Representatives of local groups including youth and women group	✓	✓		Low	High	3-Engage
Economically Interested Parties and Business Partners	Farmers	✓	✓	✓	High	High	4- Leverage
	Maruo’s Farm	✓	✓	✓	High	High	
	Individual shareholder	✓	✓	✓	High	High	
	African Development Bank (AfDB)	✓	✓	✓	High	High	
	Rice Farmers’ Cooperative Society	✓	✓	✓	High	High	
	Government of the Gambia (GoTG)	✓	✓	✓	High	High	
Academic groups	Academic groups that will participate in project reviews in the project development (e.g. Universities)	✓	✓	✓	Low	Low	1-Monitor
Non-governmental organizations (NGOs) & Media	NGOs that might be interested in the project development and its potential impacts	✓	✓	✓	Low	Low	
	National media	✓	✓	✓	Low	Low	
	State media	✓	✓	✓	Low	Low	



4.0 ENGAGEMENT METHODS AND STRATEGY

4.1 Stakeholder Engagement Strategy

Based on the results of the above mapping, the Project analyzed the stakeholder groups to determine the most appropriate method of engagement for each key group (see Figure 5 below). This analysis considered the groups' concerns, their level of interest in the Project and their potential to be impacted (including positive/negative and direct/indirect).

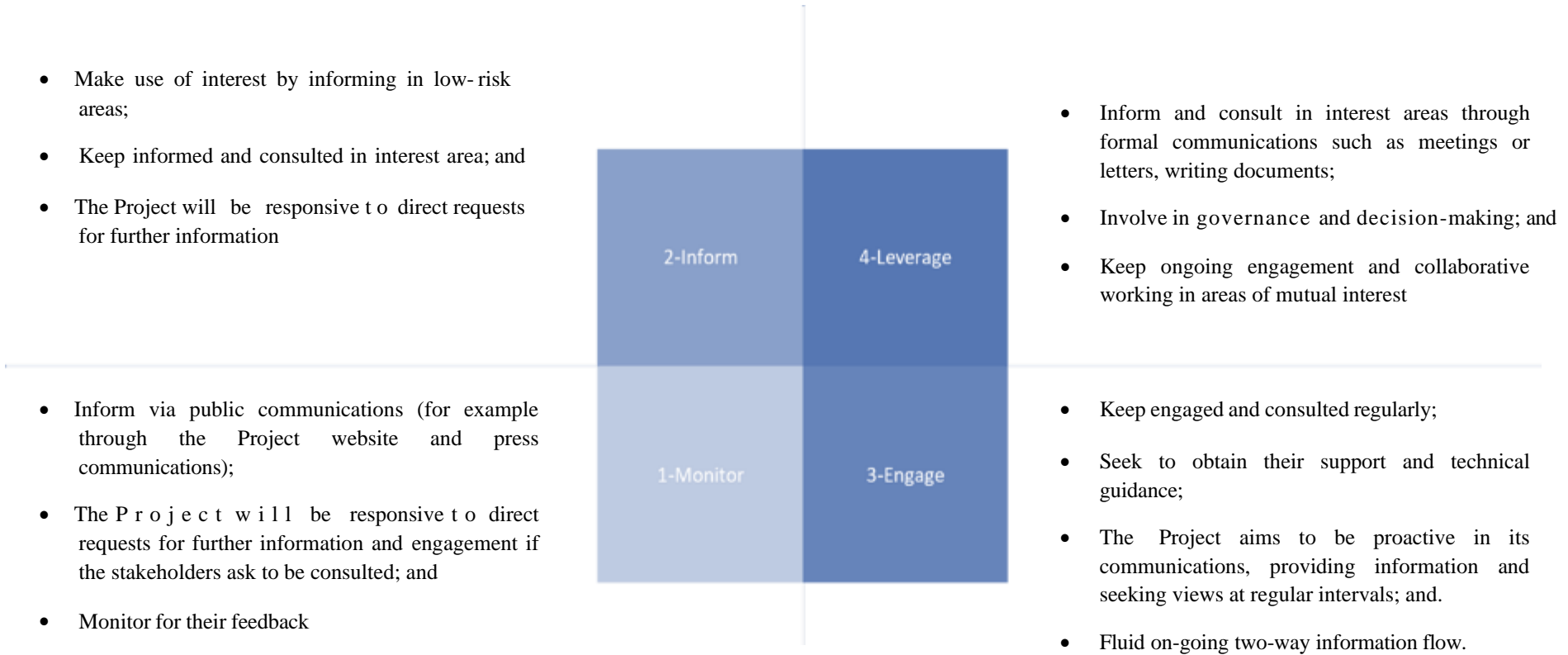


Figure 5: Stakeholder Engagement Strategies



4.2 Communication Methods or Channels

A variety of communication methods have been used during the engagement process. They were determined based on the level and objective of engagement, as well as the target group.

The techniques used during SEP preparation and which will be used and expanded to other methods during the entire project cycle are presented in Table 4.1.

Table 4.1: Communication Methods for the Stakeholders

Engagement Method	Appropriate Application of the Method
Correspondences (Phone, Emails, letters, text messages)	<ul style="list-style-type: none"> ▪ Distribute information to Government officials in ministries and agencies, Local Governments, NGOs, and private sector/professional, organizations, ▪ Invite stakeholders to meetings and follow-up
One-on-one meetings	<ul style="list-style-type: none"> ▪ Seeking views and opinions; ▪ Enable stakeholders to speak freely about sensitive issues; ▪ Build personal relationships; ▪ Record meetings
Formal meetings	<ul style="list-style-type: none"> ▪ Present the Project information to a group of stakeholders; ▪ Allow groups to comment – opinions and views; ▪ Build impersonal relations with high-level stakeholders; ▪ Disseminate technical information; ▪ Record discussions
Public meetings	<ul style="list-style-type: none"> ▪ Present Project information to a large group of stakeholders, especially communities; ▪ Allow the group to provide their views and opinions; ▪ Build relationships with the communities, especially those impacted and vulnerable/disadvantaged; ▪ Distribute non-technical information; ▪ Facilitate meetings with presentations, PowerPoint, posters etc.; ▪ Record discussions, comments, questions.
Focus group meetings	<ul style="list-style-type: none"> ▪ Present project information to a group of stakeholders; ▪ Allow stakeholders to provide their views on targeted baseline information; ▪ Build relationships with communities; ▪ Record responses



Engagement Method	Appropriate Application of the Method
Print media and Radio announcements	<ul style="list-style-type: none"> ▪ Before the subprojects construction is initiated, an announcement on the radio and national newspaper will be published in the local language. ▪ Disseminate project information to large audiences, and illiterate stakeholders; ▪ Inform stakeholders about consultation meetings;
Internet media	<ul style="list-style-type: none"> ▪ Facebook page, WhatsApp groups, Twitter, Skype among others
Workshops	<ul style="list-style-type: none"> ▪ Present project information to a group of stakeholders; ▪ Allow the group of stakeholders to provide their views and opinions; ▪ Use participatory exercises to facilitate group discussions, brainstorm issues, analyze information, and develop recommendations and strategies; ▪ Recording of responses
Surveys	<ul style="list-style-type: none"> ▪ Gather opinions and views from individual stakeholders ▪ Gather baseline data ▪ Record data ▪ Develop a baseline database for monitoring impacts
Website	<ul style="list-style-type: none"> ▪ Present project information and progress updates; ▪ Disclose findings of SEP, and other relevant project documentation
Direct Communication with owners of affected properties, land, crops/asset	<ul style="list-style-type: none"> ▪ Seek PAPs participation during the social economic survey and valuation exercise; ▪ Share findings of the valuation report, seek PAPs approval and signature; ▪ Communicate cut-of-date



5.0 ENGAGEMENT ACTIVITIES

5.1 Stakeholder Engagement Activities

Stakeholder engagement activities commenced from 23rd January 2024 to 3rd February 2024, with the first field survey (see Table 5.1). Meetings were undertaken with stakeholders in Dampha Kunda, Limbambulu Bambo, Keserr Kunda, Sanguley, and Safalu, communities. Also, a virtual stakeholder engagement meeting was held on 21st March 2024 via zoom. The Project's consultants, with support from the Project Sponsor, conducted consultations with regulatory bodies from federal, state, and local government levels through formal meetings; with local authorities through informal interviews, and consultation with affected communities' representatives through key informant interviews (KIIs), focus group discussions (FGDs), and household surveys. Objectives of the stakeholder engagement activities were to:

- Update about Project progress;
- Obtain information related to the socio-economic conditions of host communities;
- Attain feedback or perceptions about the Project development and recommendations for host communities' development; and
- Get acceptance and support from the People to survey the area.

A summary of the Stakeholder engagement activities is presented in *Table 5.1* and a summary of discussions, concerns, and recommendations is generated during the sections below. The details of the engagement are contained in Appendix 2 (Minute of Meetings).



Table 5.1: Summary of Stakeholder Engagement Undertaken

Type of Engagement	Group	Location	Comments, Issues and Views	Required Action / Response	Date
Institutional Engagement Meeting	RVCTP (PIU)	RVCTP Office	Pledged their commitment to the success of the project	Total commitment	23/01/2024
	CPCU Coordinating Members	CPCU Office, Banjul	Promised to make every resource available to make the project a huge success	Total support	24/01/2024
	The Governor of Central River Region (CRR) and the Technical Advisory Committee (TAC)	Governor's office, Janjanbureh	<ul style="list-style-type: none"> Ensuring timely and fair resolution of issues raised by community members. Recognize the need for continuous engagement with the members of the community. 	<ul style="list-style-type: none"> The project will implement a structured process to address and resolve grievances promptly and fairly, as outlined in the GRM Manual. The project will establish regular community meetings and feedback sessions to maintain ongoing engagement, as per the Stakeholder Engagement Plan 	26/01/2024
	Regional Agricultural Team (CRR-South)	Regional Agriculture office, Sapu	Non-routine or uncontrolled releases from the agrochemical storage facility possibly result in impacts on human health.	The project will ensure strict compliance with safety standards for agrochemical storage and handling, and provide training for workers (ESMP and PMP).	26/01/2024
	Regional Agricultural Team (CRR-North)	Regional Agriculture office, Kuntaur	Stakeholders raised concerns about increased risks to the environment related to waste management and the use of agrochemicals, and the need to establish a robust environmental management plan.	The project will implement a comprehensive environmental management plan focusing on waste management and the safe use of agrochemicals.	27/01/2024
	National Environmental Agency (NEA), National Agency	RVCTP Office	<ul style="list-style-type: none"> Concerns about the potential increase in pest populations due to expanded rice cultivation. 	<ul style="list-style-type: none"> The project will implement an integrated pest management strategy to control pest 	29/01/2024



Type of Engagement	Group	Location	Comments, Issues and Views	Required Action / Response	Date
	for Women Farmers Association (NAWFA), National Farmers platform, Plant Protection Services (PPS), Department of Forestry (DoF),		<ul style="list-style-type: none"> There is a need for an effective pest management strategy that minimizes the use of harmful chemicals. Stakeholders suggested integrated pest management approaches to control pest populations while protecting the environment. 	<p>populations effectively, as outlined in the PMP.</p> <ul style="list-style-type: none"> The project will develop and promote the use of environmentally friendly pest management techniques, as per the PMP. The project will adopt integrated pest management approaches that prioritize environmental sustainability, as outlined in the PMP. 	
Community Engagement Meeting	Community Leaders; Dampha Kunda, FGD Men, Women and Youths	Dampha Kunda Community	<ul style="list-style-type: none"> Community members express concern about conflict with communities based on experience with poor land development of the rice fields. Threat of human-wildlife conflict from attack and destruction of rice field by hippopotamus, Quelea birds, monkeys, and warthogs Work health-related issues from lack of waiting shades and sanitary facilities at the rice fields 	<ul style="list-style-type: none"> The project will ensure comprehensive planning and community involvement in all stages of land development to mitigate conflicts, as outlined in the Stakeholder Engagement Plan. The project will implement wildlife management strategies and provide protective measures for crops, like the erection of perimeter fencing, engagement of local security to help secure the project area, etc The project will provide adequate waiting sheds at the rice fields 	25/01/2024



Type of Engagement	Group	Location	Comments, Issues and Views	Required Action / Response	Date
Community Engagement Meeting	Community leaders Limbambulu Bambo FGD Men, Women, Children and Youths	Limbambulu Bambo village	<ul style="list-style-type: none"> Community members feared the project might impact water quality, specifically pesticide and saltwater intrusion. Migration of youth from the village to the cities in the area seeking greener pastures 	<ul style="list-style-type: none"> The project will develop a plan that addresses pesticide use and saltwater intrusion. The project will develop a plan to address it, as well as recommendations to address youth migration 	25/01/2024
Community Engagement Meeting	Community leaders, Sanguley, FGD Men, Women and Youths.	Sanguley village	<ul style="list-style-type: none"> Increased windstorms and dust due to the clearing of vegetation in the proposed rice field expansion areas. Community members requested a clear and accessible mechanism for lodging complaints and grievances. Grazing issues between farmers and nomadic cattle rearers. Sexual exploitation and abuse by previous contractors during the previous land development. 	<ul style="list-style-type: none"> The project will develop a plan that includes measures to reduce dust and wind erosion such as planting trees to serve as windbreakers The project will establish and publicize a clear grievance redress mechanism for community members, as per the GRM Manual. The project will facilitate dialogue between farmers and cattle rearers to develop mutually beneficial grazing agreements. The project will establish strict policies and training programs to prevent sexual exploitation and abuse and ensure accountability by both workers and contractors 	27/01/2024



Type of Engagement	Group	Location	Comments, Issues and Views	Required Action / Response	Date
Community Engagement Meeting	Community leaders, Safalu, FGD Men, Women and Youths	Safalu village	<ul style="list-style-type: none"> • Prevalence of windstorms and dust at the rice fields. • Work health-related issues from lack of waiting shades and sanitary facilities at the rice fields. • The need to involve the community members and local knowledge in future land development within the area. • Engaging in strenuous activities during ploughing, especially for women due to lack of tractors. 	<ul style="list-style-type: none"> • The project will implement measures such as windbreaks and dust suppression techniques to mitigate windstorm and dust impact • The project will provide adequate sanitary facilities and waiting sheds at the rice fields • The project will include local knowledge and expertise in the planning and implementation phases, in line with the recommendations. • The project will provide mechanized farming equipment and training to reduce physical strain during ploughing activities 	27/01/2024
NGOs/CBOs	Rice Farmers' Cooperative Society (Keserr Kunda)	Sapu	Stakeholders emphasized the importance of transparency and accountability in the grievance redress process.	The project will ensure transparency and accountability in the grievance redress process through regular updates and open communication (GRM Manual)	27/01/2024
	Maruo's Farm	Maruo's Farm Factory			
Administrative meeting	Department of Parks and Wildlife Management	Zoom	<ul style="list-style-type: none"> • Stakeholders demand to know if Pest and pesticide management will be incorporated into the report. 	<ul style="list-style-type: none"> • The pest and Pesticide management report is a separate document report. It is 	21/03/2024



Type of Engagement	Group	Location	Comments, Issues and Views	Required Action / Response	Date
	(DPWM), Department of Water Resources (DWR), National Environmental Agency (NEA), African Development Bank (AfDB), Soil and Water Management Services (SWMS) of the Department of Agriculture, Agricultural Engineering Services (AES), Gambia Department of Labour, Ministry of Employment and Trade, Ministry of Gender and Children Affairs, Traditional leaders, Representatives of local groups		<ul style="list-style-type: none"> Community Calls for their Involvement during the land development Processes and projects Concerns were raised about the Involvement of the locals during the rehabilitation of the Rice fields The question was asked on the different Roles of Each Agency Regarding Pesticides, Hazards and Request was made for the RVCT team to produce a jingle in a local dialect and calls for the RVCT team to share its report to key stakeholders and ministries. Request was made on the process of addressing grievances on the Whatsapp Groups 	<p>a separate document that contains more robust information, which is readily available.</p> <ul style="list-style-type: none"> All the complaints from the households were documented and every concern will be factored in by the engineers. A meeting conducted at the village square between the RICHFLOOD team and the locals emphasized the importance of indigenous knowledge for the construction of the rice fields. Each institution in Gambia has a different role. The National Environmental Agency is responsible for Regulation that is what sort of pesticide is allowed to come into the country and what sort of pesticide should be used. Any time a project is dealing with pesticide, the first point of contact should be with the hazardous chemical and pesticide agency. 	



Type of Engagement	Group	Location	Comments, Issues and Views	Required Action / Response	Date
	including youth and women group			<ul style="list-style-type: none"> During the process of the validation, the document is spread farther at the national level to stakeholders and partners for their input. After that, there would be a radio discussion, newspaper publication and public consultation at the national, regional and administrative level. A proper grievances mechanism requires a reporting structure that starts from the community level, consisting of a group of 5 or 6. 	



5.2 Opinion, Concerns and Expectations

During the consultations, stakeholders in all the potential Project sites were adequately sensitized on the following:

- Project background and components;
- Processes procedures as well as the role of the stakeholders and institutions during the implementation of the Project
- Benefits of the Project to the entire country and specifically in the aspect of rice production
- Provision of additional capacity to meet current and future rice cultivation requirements including increased production capacity to enhance the country's global competitiveness in both regional and international markets.

At the same time, the Consultant indicated the potential environmental, social and economic impacts of the Project. These would include impacts on the environment (during rehabilitation of existing irrigation infrastructure, and use of agrochemicals) and Project facilities due to climate change, job creation, which could boost the local economy, improved livelihoods and economic opportunities through increased agricultural productivity and related agribusiness ventures etc.

In general, the stakeholders highly appreciated and welcomed the project. They highlighted the importance of the rice fields within the context of National development for the livelihoods of the people, as well as the numerous benefits they will get from the increased rice production capacity. These benefits they maintained would include their ability to engage in mechanized farming and new businesses that would raise their standard of living.

The opinions, concerns and expectations of the populations and persons likely to be affected by the Project have been provided in Table 5.2 below and the mitigative measures have been integrated into the ESMP.



Table 5.2: Summary of Stakeholders' Feedback, Concerns, and Expectations

Comments, Issues and Views	Required Action / Response	Expectations
Community members express concern about conflict with communities based on experience with poor land development of the rice fields.	The project will ensure comprehensive planning and community involvement in all stages of land development to mitigate conflicts, as outlined in the Stakeholder Engagement Plan.	<ul style="list-style-type: none"> Stakeholders expect that the project will assist in providing potable water for the communities within the area. Enhanced livelihoods for residents. Stakeholders are happy about the project and expect the project will provide local development support, including improved health services. Enhancement of foreign exchange savings. Promote environmental sustainability and technological advancements. Stakeholders expect support from the project in terms of quality seedlings and farming maintenance and machinery. Stakeholders expect market diversification as a result of the project. Stable market creation for local farmers, ensuring a consistent outlet for produce. The project will assist the milling
Threat of human-wildlife conflict from attack and destruction of rice field by hippopotamus, Quelea birds, monkeys, and warthogs.	The project will implement wildlife management strategies and provide protective measures for crops, like the erection of perimeter fencing, engagement of local security to help secure the project area, etc	
Recognize the need for continuous engagement with the members of the community.	The project will establish regular community meetings and feedback sessions to maintain ongoing engagement, as per the Stakeholder Engagement Plan.	
The need to involve the community members and local knowledge in future land development within the area.	The project will include local knowledge and expertise in the planning and implementation phases, in line with the recommendations.	
Community members expressed fears that the project might impact water quality, specifically pesticide and saltwater intrusion.	The project will develop a plan that addresses pesticide use and saltwater intrusion.	
Stakeholders raised concerns about increased risks to the environment related to waste management and the use of agrochemicals, and the need to establish a robust environmental management plan.	The project will implement a comprehensive environmental management plan focusing on waste management and the safe use of agrochemicals.	
Work health-related issues from lack of waiting shades and sanitary facilities at the rice fields.	The project will provide adequate sanitary facilities and waiting sheds at the rice fields	
Increased windstorms and dust due to the clearing of vegetation in the proposed rice field expansion areas.	The project will develop a plan that includes measures to reduce dust and wind erosion such as planting trees to serve as windbreakers	
Non-routine or uncontrolled releases from the agrochemical storage facility possibly result in impacts on human health.	The project will ensure strict compliance with safety standards for agrochemical storage and handling, and provide training for workers (ESMP and PMP).	



Comments, Issues and Views	Required Action / Response	Expectations
Community members requested a clear and accessible mechanism for lodging complaints and grievances.	The project will establish and publicize a clear grievance redress mechanism for community members, as per the GRM Manual.	<p>factory to stimulate business growth and development in the locality.</p> <ul style="list-style-type: none"> • The project will lead to an increase in rice production. • The project will enhance food security and availability. • Utilization of by-products, such as converting rice husk into biofuel and using bran for animal feed. • Increased efficiency and higher yields of high-quality rice. • Expansion of rice output. • Enhanced production of quality rice in The Gambia. • The presence of agro-processing plants serves as a motivation for youth engagement in rice farming. • Provision of sanitary facilities to avoid open defecation. • Provision of waiting sheds for breaks, rest, and shelter during rainfalls and harsh weather.
Ensuring timely and fair resolution of issues raised by community members.	The project will implement a structured process to address and resolve grievances promptly and fairly, as outlined in the GRM Manual.	
Stakeholders emphasized the importance of transparency and accountability in the grievance redress process.	The project will ensure transparency and accountability in the grievance redress process through regular updates and open communication (GRM Manual).	
Concerns about the potential increase in pest populations due to expanded rice cultivation.	The project will implement an integrated pest management strategy to control pest populations effectively, as outlined in the PMP.	
There is a need for an effective pest management strategy that minimizes the use of harmful chemicals.	The project will develop and promote the use of environmentally friendly pest management techniques, as per the PMP.	
Stakeholders suggested integrated pest management approaches to control pest populations while protecting the environment.	The project will adopt integrated pest management approaches that prioritize environmental sustainability, as outlined in the PMP.	
Grazing issues between farmers and nomadic cattle rearers.	The project will facilitate dialogue between farmers and cattle rearers to develop mutually beneficial grazing agreements	
Sexual exploitation and abuse by previous contractors during the previous land development.	The project will establish strict policies and training programs to prevent sexual exploitation and abuse and ensure accountability by both workers and contractors	
Prevalence of windstorms and dust at the rice fields.	The project will implement measures such as windbreaks and dust suppression techniques to mitigate windstorm and dust impact	
Engaging in strenuous activities during ploughing, especially for women due to lack of tractors.	The project will provide mechanized farming equipment and training to reduce physical strain during ploughing activities	



5.3 Planned Stakeholder Engagement

Given the need for an effective and systematic approach to address the project's communication requirements to engage with stakeholders, an Action Plan (Tables 5.4-5.6) has been developed indicating specific consultations that will be carried out in the course of the Project implementation.

5.3.1 Proposed methods for future engagement

REWARD is committed to continuously providing its stakeholders with project-related information through the following proposed methods of engagement:

- ❖ Distribution of project documents (info leaflets/maps);
- ❖ Emails and SMS/WhatsApp messages;
- ❖ Social media platforms (WhatsApp groups, Facebook, or Twitter profiles);
- ❖ General community meetings;
- ❖ Public meetings;
- ❖ Government liaison (formal meetings);
- ❖ Company website updates and information-sharing;
- ❖ Annual reporting (especially for shareholders);
- ❖ CSI reporting; and
- ❖ Using the existing GRCs as a communication mechanism through which a Grievance Mechanism should be managed.

Print publications and the use of online information may not be practical in the communities given the high levels of illiteracy in the area. However, these platforms will be used for information-sharing with stakeholders such as government authorities, shareholders, lenders, relevant NGOs or CBOs.

During most meetings, especially with people who do not have access to emails, handing out notices or information either before, or after the meeting, is recommended. The type of printed publications should depend on the stakeholder group, which should prescribe the level of information to be provided, the structure of the information (formal/informal language), and the language in which it should be drafted. Short pamphlet-style PowerPoint presentation printouts usually work well for rural communities and can combine infographics and pictures when dealing with illiterate or vulnerable stakeholders. For more formal meetings with government departments or officials, handouts might not be required, as most of these stakeholders have email addresses or access to computers on which to review documents sent to them.

Online information is often the most suitable way of communicating information related to project activities, to stakeholders who are most directly affected by such activities. This is also frequently



the best way to ensure that information is consistent, and for different stakeholder groups to select the preferred language in which they prefer to read the information. However, care should be taken in terms of the level of information to be provided and whether the stakeholder has access to such online portals. Another consideration is the fact that online information-sharing requires a stakeholder to actively log in or visit a particular website, as opposed to such a stakeholder being provided with the information. Requiring a stakeholder to visit a website should be carefully considered, as many do not have access to data, or cannot afford this. Therefore, although online communication should be used, information that is critical for distribution to all stakeholders cannot be shared on online platforms only. REWARD will make a consistent, sufficient, and demonstrative effort to ensure that information is also disseminated to women and the vulnerable in a manner that is accessible to these groups in a free manner. REWARD will document specific engagement efforts used for women and vulnerable groups.

5.4 Engagement Planning and Scheduling

Consultation should be a two-way sharing of information between REWARD and other stakeholders. Various consultation methods can be applied to ensure such two-way communication. These include FGDs, one-on-one discussions with affected individuals, or written correspondence/comments and/or grievances.

The primary vehicle for stakeholder engagements is sensitive to the needs of the PACs and different stakeholder groups. Any consultation, whether this is with government authorities, local communities, or adjacent land users, should be planned for at least a week, allowing the interest group to make proper planning arrangements and to be able to attend the consultation (such as a meeting, for example).

The IFC recognizes that certain members of society are easily excluded from stakeholder engagement through cultural or religious barriers. This often happens through a heavy reliance on community representatives and leaders, who may not provide sufficient opportunities for the vulnerable (or women) to participate in stakeholder engagement. The IFC (2012) states: “When the stakeholder engagement process depends substantially on community representatives, the client will make every reasonable effort to verify that such persons do represent the views of Affected Communities and that they can be relied upon to faithfully communicate the results of consultations to their constituents”. All efforts shall therefore be made by REWARD to ensure that vulnerable people (especially women) are invited to participate freely and openly.

Should it be necessary, newspaper advertisements, social media, or radio adverts need to be placed to inform the wider public and community members of particular meetings. All those affected by a



meeting should be invited or informed that meeting minutes will be sent to them.

REWARD must adhere to annual planning to ensure that stakeholder needs are met systematically. Relevant meetings should be planned every month by an engagement schedule where meeting minutes and actions are also logged against an engagement identification number.

Given the need for an effective and systematic approach to address the project's communication requirements to engage with stakeholders, an Action Plan (Table 5.5) has been developed indicating specific consultations that will be carried out in the course of the Project implementation.

5.4.1 Formal and informal meetings

Depending on the stakeholder group, certain consultations will be more formal than others. For example, meetings with government departments and officials are often more formal and will require a set agenda, presentation, and related documents to be prepared in preparation for the meetings. Informal meetings, on the other hand, usually work well for smaller groups and do not necessarily require formal minutes or agendas. REWARD will make a consistent, sufficient, and demonstrative effort to ensure that information is also disseminated to women and the vulnerable in a manner that is accessible to these groups in a free manner. For this purpose, REWARD will appoint women and vulnerable group representatives in each village. Such a representative should be part of all engagements and have the freedom and right to speak on behalf of other women and vulnerable people in a manner that is free and documented by REWARD. REWARD will document specific engagement efforts used for women and vulnerable groups.

5.4.2 Meeting Minutes

Any meeting, whether face-to-face meeting or virtual, should be followed up with detailed minutes at least five days after the respective meeting. This should include a signed attendance register of those who attended the meeting, coupled with a declaration for each attendee to provide informed consent to offer his or her details for public record in this manner. One reason behind minute-taking is to, before a meeting, refresh attendees' memory about the previous meeting's discussions and action points, and to measure actions that had been taken since the last meeting. The minutes will demonstrate how the vulnerable women had an opportunity to participate in the meeting. Relevant government authorities should be queried as to how often they require feedback on the project and meetings, as well as in which format they prefer to have minutes sent to them. Minutes should be drafted in English; however, in some instances, minutes should also be drafted in a local language. All meeting minutes shall become public documents as these should be distributed to relevant government authorities and those affected at least within five days of a particular meeting. General email correspondences need to be followed up with telephonic conversations and consequent minute-taking.



For those affected members who might not have access to internet facilities, minutes also need to be lodged at a central location (or with the leaders) at least a week after a meeting or formal interaction, and stakeholders should be well-informed as to how these minutes can be accessed and comments made. Minutes need to be amended as soon as any feedback has been received, and the revised minutes need to be disseminated in the same fashion. Of pivotal importance is to inform those affected of the disseminated minutes and the procedures for reviewing and commenting on these.

Reasonable effort will be made by REWARD to ensure that vulnerable people (especially women) have access to such material and the means to engage with REWARD freely and openly despite cultural or religious barriers.

5.5 Period of Operation and Frequency

REWARD will manage its quarterly stakeholder engagements primarily using its GRCs. The proposed frequency of GRC meetings and reporting is provided in Table 5.3

Table 5.3: Proposed Stakeholder Engagement Frequency

Project Phases	Activity	Frequency
Preparation Phase	Re-evaluate GRCs and, if required, re-establish or establish more	Once-off
	Re-introduce the Community Relations Officers (CROs)	Once-off
	GRC meetings and management plans Disclosure Phase	Once-off
Implementation Phase	GRC meetings	Quarterly
	Socio-economic monitoring and grievance and commitment register management	
Closure Phase	Close-out report compiled for submission on completion of the project	Once-off
	GRC meetings	

5.6 Proposed Stakeholder Engagement Programme during the Various Components of the Project

This section outlines the proposed engagement schedules for the different components of the program:

Component 1: Development of Sustainable, Climate-Resilient Rice Production Systems



Component 2: Processing & Marketing

Component 3: Policy & Governance

Component 4: Program Coordination and Management

5.6.1 Preparation Phase (Components 3 & 4)

The Preparation Phase encompasses policy and regulatory reforms, harmonization efforts, and the development of management and monitoring systems essential before physical construction and operational activities commence. This phase also includes initial program coordination necessary to facilitate later project phases.

During this phase, stakeholders will receive detailed information as outlined in Table 5.4 for the Stakeholder Engagement Activity Schedule. This includes disclosure of the Project Appraisal Document, which outlines the strategic objectives and rationale for the project. The Stakeholder Engagement Plan will describe how stakeholders will be involved and consulted throughout the project lifecycle. The Environmental and Social Commitment Plan outlines commitments to mitigate environmental and social impacts, while the Environmental and Social Management Plan details how these commitments will be implemented and monitored. Additionally, the Grievance Mechanism will be disclosed to outline procedures for addressing stakeholder concerns and grievances.



Table 5.4: Stakeholder Engagement Activity Schedule for the Project Preparation Phase

No	Action	Target stakeholders	Responsibility	Engagement tools	Date and frequency	Costs Estimates (\$US)
1	Draft ESIA and management plan disclosures	All stakeholders	<ul style="list-style-type: none"> Richflood REWARD 	<ul style="list-style-type: none"> Formal government, NGO/CBO and community meetings CRCs engagements Leaflets and summary documentation (English and French) Presentations (English and French) Noticeboards Website announcements Mass media announcements Hard and soft copies of all documentation to be disclosed (English/French) Updated issues and response trails Draft and final meeting minutes 	Continuous engagements	25,000
2	Disclosure of the SEP and grievance mechanism	All stakeholders, especially those within the social AoI specifically	<ul style="list-style-type: none"> REWARD Construction contractor CRCs 	<ul style="list-style-type: none"> Noticeboards Leaflets Hard and soft summary copies in English and French Website announcements Formal government, NGO/CBO and community meetings CRCs engagements 	Continuous engagements	15,000
3	Grievance management	All stakeholders	<ul style="list-style-type: none"> REWARD Construction contractor CRCs 	Record of grievances	Continuous engagements	10,000



5.6.2 Project Implementation Phase (Components 1, 2 & 4)

The Project Implementation Phase involves the physical execution of project activities, including:

- Establishing climate-resilient irrigation schemes and infrastructure.
- Construction and modernization of processing facilities and infrastructure.
- Management of irrigation schemes, access to inputs, mechanization services, and knowledge transfer.
- Activities related to market access, strengthening capacities, developing information systems, and promoting private sector investment.
- Continuous coordination, monitoring, evaluation, reporting, and management throughout the project's lifecycle.

During this phase, stakeholders will receive information regarding the purpose and nature of construction activities to ensure transparency and understanding of project operations. Recruitment and procurement procedures will be disclosed to maintain accountability and fairness in hiring and sourcing. Regular Project Progress Reports will update stakeholders on milestones and achievements, fostering transparency and accountability. Information on potential disturbances such as pollution (dust), noise, and vibrations, etc., will also be provided to prepare stakeholders for any environmental impacts.

Additionally, stakeholders will be informed about the Stakeholder Engagement Plan, which outlines ongoing engagement strategies. The Environmental and Social Commitment Plan will continue to guide environmental and social responsibility throughout the implementation phase. Labour Management Procedures will ensure fair and ethical treatment of workers, while the Environmental and Social Management Plan will monitor and mitigate environmental and social impacts. The Grievance Redress Mechanism (GRM) will remain accessible to address stakeholder concerns promptly and effectively.



Table 5.5: Stakeholder Engagement Activity Schedule for the Project Implementation Phase

No	Action	Target stakeholders	Responsibility	Engagement tools	Date and Frequency	Cost Estimates (\$US)
1	Information disclosure on: <ul style="list-style-type: none"> Purpose and nature of construction activities Early notification of construction starting dates and duration Potential social/health-related impacts 	All stakeholders, especially: <ul style="list-style-type: none"> Those within the Social AoI specifically Farmers using land within the Social AoI The vulnerable 	REWARD CRO	<ul style="list-style-type: none"> Regular site visits Annual environmental and social monitoring reports Formal government, NGO/CBO and community meetings CRCs engagements Grievance Mechanism Village banners Leaflets Noticeboards Website announcements 	The first quarter of 2024 and as required for the duration of the Construction Phase	30,000
2	Information on disturbances such as pollution (dust), noise, and vibrations	<ul style="list-style-type: none"> Those within the Social AoI, and especially all the PACs All Social AoI land-users Farmers using land within the Social AoI 		<ul style="list-style-type: none"> Regular site visits Warning signs with relevant contact details Regular health and safety meetings through the CRCs site presence of contractors' teams 		35,000
3	Recruitment and procurement	<ul style="list-style-type: none"> Local authorities and relevant NGOs/CBOs Those within the Social AoI, and especially all the PACs 		<ul style="list-style-type: none"> Noticeboards Website announcements Village banners CRCs engagements 		25,000



No	Action	Target stakeholders	Responsibility	Engagement tools	Date and Frequency	Cost Estimates (\$US)
4	Disclosure information on project environmental and social construction performance	All stakeholders	<ul style="list-style-type: none"> REWARD Construction contractor 	Website announcements		25,000
5	Information on any activity likely to cause a disturbance such as pollution (dust), noise, and vibrations	<ul style="list-style-type: none"> Those within the Social AoI, and especially all the PACs All Social AoI land-users Farmers using land within the Social AoI 	REWARD	<ul style="list-style-type: none"> Formal government Regular site visits Warning signs with relevant contact details Regular health and safety meetings through the CRCs Regular CRO site presence Noticeboards Village banners/information boxes Website announcements Grievance Mechanism Disturbance monitoring and evaluation 	For the remaining lifecycle of the project	25,000
6	Continues SEP and Grievance Mechanism information-sharing	All stakeholders		<ul style="list-style-type: none"> Information boxes Regular site visits and engagements Noticeboards Training tools/records CRCs meetings 		50,000
7	Grievance management	All stakeholders, especially: <ul style="list-style-type: none"> Land users inside 		<ul style="list-style-type: none"> Grievance boxes in the PACs Noticeboards 		15,000



No	Action	Target stakeholders	Responsibility	Engagement tools	Date and Frequency	Cost Estimates (\$US)
		the Social AoI and the vulnerable		<ul style="list-style-type: none"> Regular CLO site presence Grievance records CRCs meetings Direct messaging (texts/phone calls) and engagements with affected stakeholders 		
8	Recruitment and procurement	<ul style="list-style-type: none"> Local authorities and relevant NGOs/CBOs Those within the Project's AoI, and especially all the PACs 	<ul style="list-style-type: none"> REWARD Construction contractor 	<ul style="list-style-type: none"> Noticeboards Website announcements Village banners CRCs engagements 	For the remaining lifecycle of the project	10,000
9	Information disclosure on any updated management plan	All stakeholders	REWARD	<ul style="list-style-type: none"> Formal government, NGO/CBO, and community meetings CRCs engagements Leaflets and summary documentation (English) Presentations (English) Noticeboards Website announcements Mass media announcements Hard and soft copies of all documentation to be disclosed (English) Updated issues and response trails 	As required for the remaining lifecycle of the project	35,000



No	Action	Target stakeholders	Responsibility	Engagement tools	Date and Frequency	Cost Estimates (\$US)
				<ul style="list-style-type: none"> Draft and final meeting minutes 		
10	Develop and publish annual environmental and social monitoring reporting	All stakeholders	REWARD	<ul style="list-style-type: none"> Annual environmental and social monitoring reports Soft copies on the REWARD website 	Annually for the remaining lifecycle of the project	25,000



5.6.3 Project Closure (Component 4)

The Project Closure Phase involves the final stages of the project, ensuring proper completion and transition. During this phase, stakeholders will be informed about:

- Final project outcomes and achievements.
- Disposal or transfer of project assets, where applicable.
- Closure of project accounts and financial reporting.
- Lessons learned and best practices identified during project implementation.
- Post-project monitoring and evaluation activities.
- Stakeholder feedback mechanisms to assess overall project impact and stakeholder satisfaction.

Stakeholders will have opportunities to provide feedback and participate the Project closeout meetings. The Stakeholder Engagement Plan will outline how stakeholders will be involved in the closure phase, ensuring transparency and accountability until the project's formal conclusion.



Table 5.6: Stakeholder Engagement Activity Schedule for the Project Closure Phase

No.	Action	Target Stakeholders	Responsibility	Engagement Tools	Date and Frequency	Cost Estimates (\$US)
1	Final project outcomes and achievements disclosure	All stakeholders	REWARD	Project Completion and Evaluation Report	End of Project	20,000
2	Disposal or transfer of project assets	Local authorities, relevant organizations, community members		Direct communication (letters, meetings), public notices	End of Project	15,000
3	Closure of project accounts and financial reporting	Funding agencies, local authorities, project team		Financial reports, audit reports	End of Project	10,000
4	Lessons learned and best practices identified during project implementation	Project team, stakeholders involved throughout the project		Lessons Learned extract, workshops, webinars	End of Project	15,000
5	Post-project monitoring and evaluation activities	All stakeholders		Monitoring and Evaluation Report, surveys	End of Project	20,000
6	Stakeholder feedback mechanisms to assess project impact and satisfaction	All stakeholders		Feedback surveys, stakeholder meetings	End of Project	15,000



6.0 INSTITUTIONAL ARRANGEMENTS, ROLES AND RESPONSIBILITIES

The Stakeholders' engagement programs will be managed by a Community Relations Office (CRO). Table 6.1 provides the roles and responsibilities of REWARD management and other relevant stakeholders referred to in this SEP.

Table 6.1: Roles and Responsibilities

Responsible Action Party	Roles and Responsibilities
REWARD GRC	<ul style="list-style-type: none"> ✓ Manage, implement, and regularly update the SEP and Grievance Mechanism ✓ Reporting back to stakeholders ✓ AfDB and government liaison ✓ Assigning relevant staff to give effect to components of the SEP as required ✓ REWARD management and implementation of this SEP. This includes making all the required arrangements for the execution of this plan and REWARD activities. ✓ Manage the Grievance Mechanism for external stakeholders ✓ Reporting back to stakeholders ✓ Regularly update the SEP and Grievance Mechanism as required and disclose to all stakeholders ✓ Implement and monitor stakeholder information exchange and participation strategies. Record-keeping, minute-taking, and attendance register completions (including relevant translations as required). ✓ Government liaison
NGOs/CBOs	<ul style="list-style-type: none"> ✓ Attend/participate in disclosure ✓ Attending REWARD/CRO meeting/event invitations ✓ Reviewing relevant minutes and providing feedback to REWARD ✓ Be represented in the Community Relations Committee (GRC) ✓ Continuous monitoring and evaluation ✓ Holding REWARD accountable for good performance (reporting poor



Responsible Action Party	Roles and Responsibilities
	performance to the state ministries, through the Grievance Mechanism or directly to REWARD)
RICHFLOOD	<ul style="list-style-type: none"> ✓ Update and finalize this SEP ✓ Completion and disclosure
PACs	<ul style="list-style-type: none"> ✓ Attend/participate in disclosure ✓ Be represented in the GRCs ✓ Holding REWARD accountable for good performance (reporting poor performance to the state ministries, through the Grievance Mechanism or directly to REWARD) ✓ Use the Grievance Mechanism to make REWARD aware of any potential issues and/or concerns ✓ Report to the relevant ministries should REWARD not implement this SEP adequately
All Stakeholders	<ul style="list-style-type: none"> ✓ Attend/participate in disclosure ✓ Attending REWARD/CRO meeting/event invitations ✓ Holding REWARD accountable for good performance (reporting poor performance to the state ministries, through the Grievance Mechanism or directly to REWARD) ✓ Reviewing relevant minutes for meetings/events attended and providing feedback to REWARD

6.1 Capacity Building

To ensure that REWARD is well-equipped to perform its duties in a demanding environment, an annual stakeholder engagement capacity-building plan must be submitted to the Community Social Relation Manager. Based on the analysis of previous engagements the following topics must be covered through formal capacity-building interventions in the upcoming reporting year:

- ✓ International good practice standards in stakeholder engagement;
- ✓ Crisis communication and conflict management;
- ✓ Reporting and record-keeping; and
- ✓ Scheduling and project management.



7.0 MONITORING AND EVALUATION

7.1 Monitoring

Monitoring stakeholder engagement is a process of periodically collecting information on the implementation of the stakeholder engagement plan and understanding the current progress of implementation. A process of establishing monitoring criteria is an initial phase of development which then helps to improve practices and implementation in the future, receive accountability internally and externally related to resources used. The results to be analyzed will provide a background for planning better initiatives for project operation, and also for deciding on future action. The following SEP activities require monitoring and evaluation from assigned personnel and teams in the Project:

- Implementation of SEP that includes update of stakeholder database and issues, as well as documentation of stakeholder engagement activities. Throughout the project life, REWARD PIU will maintain open communication channels with relevant stakeholders as identified. Any additional stakeholders identified during the lifecycle will also be added and communication with them will be initiated.
- Implementation of Grievance Mechanism as part of SEP which includes dissemination of Grievance Mechanism, grievance logging and tracking, effectiveness of grievance management, and number of grievances solved.

Several mechanisms may be implemented as part of the action plan to assist in the collection, measurement and analysis of engagement activities, which includes direct surveys of priority stakeholder groups; evaluation sessions following events such as workshops; and Project internet site. Evaluation of SEP implementation will be carried out at least annually. Evaluation is essential to provide feedback to improve Project SEP and enhance Project-stakeholder relationships.

7.2 Reporting

The reporting of stakeholder engagement activities will be undertaken throughout the Project. This will help facilitate continuous improvement of the engagement process. Stakeholder engagement activities and significant changes or updates in the project and upgrade, stakeholders' concerns, as well as environmental and social issues will be continuously reported and published to a wider audience in a transparent way through public domain documents. All action plan requirements and



stakeholder engagement activities shall be audited in terms of whether they have been undertaken and the extent to which they have been effective in the context of the Plan's stated objectives and Key Performance Indicators (KPIs). A number of Key Performance Indicators (KPIs) will be monitored by the project on a regular basis, including the following parameters:

- ✚ Number of public hearings, consultation meetings and other public discussions/forums conducted within a reporting period (e.g. monthly, quarterly, or annually);
- ✚ Frequency of public engagement activities;
- ✚ Number and details of vulnerable individuals involved in consultation meetings;
- ✚ Number of public grievances received within a reporting period (e.g. monthly, quarterly, or annually) and number of those resolved within the prescribed timeline;
- ✚ Type of public grievances received; and
- ✚ Number of press materials published/broadcasted in the local, state, and national media.

The monitoring and documentation of SEP activities will be the responsibility of the CLO and HSSE Manager of REWARD Project to cascade messages from engagements with national and regional stakeholders, and this specific responsibility will include:

- ✓ Agreed SEP key performance indicators and metrics.
- ✓ Monitoring ongoing engagement and consultation activities.
- ✓ Tracking potential risks and issues.
- ✓ Confirming consultation documentation is up to date and accessible.
- ✓ Regularly assessing the effectiveness of engagement and consultation methods.
- ✓ Adjusting the ongoing plan according to the updates along with the rules, procedures and restrictions.
- ✓ Updating the SEP annually to ensure that it remains aligned with the Project's objectives.

7.3 Evaluation Report

Within stakeholder engagement, impact measurement is particularly important as engagements are often qualitative and difficult to measure. REWARD PIU will develop a monitoring and evaluation system to assess the compliance of this SEP with the AfDB's ISS and relevant national legislation. The objectives of such monitoring and evaluation are to:



- Build stakeholder trust;
- Create communication channels; and
- Create continuous stakeholder feedback

To monitor and evaluate the SEP, REWARD PIU shall develop Key Performance Indicators (KPIs) to guide future updates and revisions of this plan. An example of relevant KPIs that REWARD PIU could use includes:

- Record of consultations;
- Record of draft and final meeting minutes and attendance registers;
- Number of complaints received via the Grievance Mechanism;
- Number of complaints responded to via Grievance Mechanism;
- Grievance statuses;
- Internal audits; and
- External communications.

For each KPI, a target and monitoring measure will be developed. As an example, the monitoring measure for “record of consultations” will be “reporting”, whilst a monitoring measure for “number of community complaints” could be the entries in the grievance register. Table 7.1 below provides an example of indicators to use to measure these objectives, together with engagement methods.

Table 7.1: Proposed measures of success in stakeholder engagement

OBJECTIVE	INDICATOR	MEASUREMENT METHOD
Build stakeholder trust	<ul style="list-style-type: none"> • Increasing trust levels • Satisfactory grievance close-out • Increased use of channels • Commitments delivered 	<ul style="list-style-type: none"> • Perception survey • Grievance register close-out frequency • Number of stakeholders using each channel • Number of commitments and promises delivered per year • Number of legacy issues resolved and closed out



OBJECTIVE	INDICATOR	MEASUREMENT METHOD
Create communication channels	<ul style="list-style-type: none"> Successfully established and functioning GRCs Proactive broad-based community engagement 	<ul style="list-style-type: none"> Revised GRC ToR signed and GRC engagements held and number of participants per engagement Number of engagements per PAC per topic and number of participants per engagement Number of instances where community participation influenced decision-making SED projects selected, designed and evaluated with GRC participation
Create continuous stakeholder feedback	<ul style="list-style-type: none"> Actions from engagements closed out proactively SEP is updated regularly in keeping with stakeholder needs and feedback 	<ul style="list-style-type: none"> Number of closed-out actions Number of engagements Number of topics updated Frequency of updates

Should any non-conformances be identified, REWARD PIU shall investigate and communicate these to the relevant government ministries and departments. Appropriate corrective actions will be identified for non-conformances and REWARD PIU will be held accountable by the appropriate quarters to implement such actions. The SEP will be bi-annually reviewed and updated as required. All grievances (both for the PACs and employees) will be summarised and reported to management departments monthly. All stakeholder engagement activities, as well as the community commitments register, shall be annually disclosed through the annual environmental and social reporting system.



8.0 COMMUNICATION PLAN

8.1 Communication Goals

The overall communication goals for the REWARD project are listed below:

1. Build awareness and knowledge of the REWARD Project
2. Create a knowledge-sharing and learning culture
3. Encourage dialogue and create a two-way information flow
4. Keep key stakeholders informed on a regularly and timely basis
5. Influence behavior through capacity building and understanding

8.2 Communication Principles

The fundamental driving force for all communication under the REWARD Project is expressed in the principles in the Table 8.1 below. These are essential for ensuring that the objective of the project and the communication goals are achieved in an accountable and effective way. This principles will be adopted in communicating to the REWARD stakeholders.

Table 8.1: Communication Principles

Principles	Approach
Integrity	<ul style="list-style-type: none"> • Share information in an open, transparent and accountable way; • Provide the necessary and promised communication tools; • Do what has been promised to do
Dialogue and responsiveness	<ul style="list-style-type: none"> • Positive two-way dialogue; • Listen actively to all stakeholders and value their opinions; • Provide easy, accessible opportunities to provide feedback, especially for target audiences directly affected by the REWARD Project
Clarity	<ul style="list-style-type: none"> • Communicate in a clear and concise manner; • Communicate in a language and style that is easy to understand
Audience adaption	<ul style="list-style-type: none"> • Gain insight into the needs and perceptions of target audiences; • Tailor communication to meet the needs of target audiences;



Principles	Approach
	<ul style="list-style-type: none"> Share information in a format that is easy and accessible for all target audiences
Respect	<ul style="list-style-type: none"> Respect and support human rights; Treat every person with dignity and courtesy; Embrace diversity and fair treatment for all

8.3 Key Messages

For communication to be effective, it must focus on being consistent, trustworthy and on delivering a few key messages that are repeated across different communication materials. The key messages need to be clear, short, benefit-oriented and written in a language and style that target audiences can understand and relate to. Throughout, when communicating the REWARD Project to the target audience, it is important to take the sensitive nature of the issues into account as well as the real and perceived risks by each target audience.

The starting point for defining these messages is the communication goals. Other elements to take into consideration are stakeholder identification, analysis and allocation of roles, current awareness and knowledge of the project. In some cases, the same messages will be applied towards target audiences while in others they need to be tailored. The key messages will be translated into the local languages of the target audience. The main interests of internal stakeholders are a successful and timely implementation of the REWARD, and a smooth flow of information. Key messages towards external stakeholders are more diverse.

Table 8.2: Key Messages towards Internal and External Stakeholders

Target Audience	Key Messages
Internal Stakeholder	<p>REWARD will ensure a successful and timely implementation of the Project by:</p> <ul style="list-style-type: none"> Working as a team and sharing our knowledge; Building awareness and knowledge of the REWARD; Listening and engaging in a two-way dialogue;



Target Audience	Key Messages
	<ul style="list-style-type: none"> • Keeping stakeholders informed on regular and timely basis; • Striving to improve livelihoods through capacity building and understanding; • Respecting human rights.
External Stakeholder	<ul style="list-style-type: none"> • Some of the socio-economic benefits and social impacts of the project will include enhanced production of rice in The Gambia, income generation for farmers, etc. • The project will create empowerment opportunities for community members through land development activities and provision of agricultural equipment across the selected rice fields. • A comprehensive approach to grievance redress for the project will be established, along with clear communication channels for addressing concerns. • We can achieve more by working together – men, women and youth

Table 8.3: Communication Schedule

Engagement Activities	Schedule/Timing
Community meetings	Continuous
Consultations	Continuous
Focus group discussion	As required
Surveys	As required
Radio broadcasts	Continuous

8.4 Emergencies or Crisis Communication

Stakeholders will have the opportunity to communicate in case of crises or emergency to the following contacts



- Contacting the Ministry of Agriculture, the Gambia through the REWARD Central Project Coordinating Unit (CPCU) and Project Implementation Unit (PIU) on: +220 707 3234/ +220 326 2739
- Sending an email to smendy@rvctpgm.com



9.0 REGULAR REVIEW AND UPDATE

Regular review and update are critical components for the successful implementation of the REWARD Program. These mechanisms ensure that the program remains responsive to evolving circumstances, stakeholder feedback, and emerging challenges and opportunities. By embedding a structured process for review and update, the REWARD Program can maintain its relevance, efficiency, and effectiveness throughout its lifecycle.

9.1 Objectives

The primary objectives of the regular review and update process are to:

1. **Ensure Alignment with Goals:** Maintain alignment with the program's objectives, national policies, and the evolving needs of stakeholders.
2. **Enhance Responsiveness:** Quickly adapt to changing environmental, social, and economic conditions.
3. **Incorporate Feedback:** Utilize stakeholder feedback to improve program design and implementation.
4. **Monitor Progress:** Track the progress of project components against set milestones and objectives.
5. **Identify and Mitigate Risks:** Recognize emerging risks and implement timely mitigation measures.

9.2 Process

The process of regular review and update involves several key steps:

1. **Periodic Monitoring and Evaluation (M&E)**
 - **Scheduled Reviews:** Conduct regular, scheduled reviews (e.g., quarterly, bi-annually, annually) to assess the progress of the program against predefined indicators and milestones.
 - **Mid-term Reviews:** Implement comprehensive mid-term evaluations to examine the overall performance and make significant course corrections if necessary.
 - **End-of-Phase Evaluations:** At the end of each project phase, conduct thorough evaluations to inform the planning and design of subsequent phases.
2. **Stakeholder Consultations**



- **Engagement Sessions:** Organize regular stakeholder engagement sessions, including workshops, focus groups, and public consultations, to gather feedback and insights.
- **Feedback Mechanisms:** Establish continuous feedback channels such as suggestion boxes, surveys, and hotlines to capture stakeholder input.

3. Data Collection and Analysis

- **Routine Data Collection:** Collect data on key performance indicators (KPIs) routinely to monitor progress and identify areas needing improvement.
- **Analysis and Reporting:** Analyze the collected data to generate reports that inform decision-making and strategic planning.

4. Risk Assessment and Management

- **Risk Monitoring:** Regularly review and update the risk register to identify new risks and assess the status of existing risks.
- **Mitigation Strategies:** Develop and implement risk mitigation strategies based on the latest risk assessments.

5. Policy and Regulatory Review

- **Compliance Checks:** Ensure continuous compliance with national and regional policies, regulations, and standards.
- **Policy Updates:** Review and update policies and procedures to reflect changes in the regulatory landscape and best practices.

9.3 Implementation Framework

The implementation framework for regular review and update includes:

1. Roles and Responsibilities

- **Central Project Coordinating Unit (CPCU):** Oversee the overall review and update process, ensuring alignment with the program's strategic objectives.
- **Project Implementing Unit (PIU):** Conduct day-to-day monitoring, data collection, and initial analysis, and facilitate stakeholder consultations.
- **External Evaluators:** Engage independent evaluators for mid-term and end-of-phase evaluations to provide unbiased assessments.

2. Tools and Technologies



- **M&E Systems:** Utilize advanced monitoring and evaluation systems to track progress and generate reports.
- **Data Management Platforms:** Implement data management platforms to store, analyze, and visualize data for informed decision-making.
- **Communication Tools:** Leverage communication tools to facilitate stakeholder engagement and feedback collection.

3. Reporting and Communication

- **Regular Reporting:** Produce regular reports on the program's progress, challenges, and outcomes, and share them with stakeholders.
- **Transparent Communication:** Maintain transparency in communication with stakeholders regarding updates and changes to the program.

9.4 Continuous Improvement

Continuous improvement is a powerful approach that helps enhance processes and outcomes over time. Strategies for continuously improving stakeholder engagement include:

1. Identify Stakeholders

Identifying all relevant parties affected by the project operation and also creating stakeholder maps to categorize them based on their level of influence and interest is the first step to continuous improvement.

2. Understand Needs and Expectations

Dive deeper into stakeholders' concerns, interests, and expectations. This understanding ensures that the project aligns with their interests. Regular interaction also helps manage expectations and fosters a cooperative environment.

3. Tailored Communication

A stakeholder communication strategy should be developed. Outline how the engagement with stakeholders will be, including communication frequency and methods (meetings, emails, reports, etc.). Customizing communication to address the unique needs of each stakeholder group should be included.



4. Regular Updates and Feedback

Keeping stakeholders continually informed about project performance at all stages is required. Report against the formal communication matrix and engagement metrics established initially. Solicit ongoing feedback to ensure alignment and address any concerns.

5. Conflict Resolution

Anticipate conflicts and a plan should be drafted in place to resolve them. Proactively address disagreements to maintain positive stakeholder relationships.

6. Celebrate Milestones

Publicize high-level wins and major milestones as they are achieved. Recognize and celebrate progress to foster stakeholder engagement and trust.

Stakeholder engagement is crucial for managing expectations, reducing risks, and improving decision-making. By implementing these strategies, stakeholder relationships can be enhanced and drives project success



10.0 RISK MANAGEMENT

Effective risk management is crucial for the successful implementation of the Stakeholders Engagement Plan (SEP) for the Rice Value Chain Transformation Program (REWARD) Project. The first step in managing risks involves a thorough identification of potential issues that could arise during stakeholder engagement. This includes recognizing the diverse factors that may hinder the effective communication and involvement of stakeholders. Potential risks could stem from resistance among stakeholders, communication barriers, resource constraints, environmental and social disruptions, regulatory and policy changes, environmental concerns, social conflicts, and occupational hazards. Each of these risks can significantly impact the project's progress and the overall engagement process if not properly managed. For each identified risk, specific mitigation strategies must be developed to minimize their potential impact. In addition to mitigation strategies, it is essential to prepare contingency plans for high-impact risks that may not be fully mitigated. These plans ensure that the project can quickly adapt and respond to unforeseen events. The following are the steps involved in stakeholder risk management

- i) Identify risks
- ii) Map stakeholders
- iii) Plan strategy
- iv) Engage stakeholders
- v) Measure progress
- vi) Adjust strategy

10.1 Stakeholder Risk Management Strategy

Developing a stakeholder risk management strategy involves several key steps to ensure effective identification, mitigation, communication, monitoring, and adjustment of risks. The following is a structured guide:

1. **Determine the severity of risks:** Assess the probability, potential aftermath, timeframe, and initiating factors of risk events. Consider the potential impacts on the project.



2. **Develop a plan for mitigating the risks:** Create strategies to counter identified risks, whether it involves avoiding, accepting, reducing, or transferring risks based on their severity and potential impacts.
3. **Communicate the risk:** Ensure comprehensive awareness of risks and their potential impacts across the organization. Communication should be relevant, easy to understand, and contextualized. Establish clear risk reports and communication channels to enhance decision-making.
4. **Monitor the effectiveness of your plan:** Regularly assess and evaluate the effectiveness of risk management initiatives. Stakeholder feedback is crucial in this process.
5. **Assess and adjust the strategy:** Recognize that risk management is an ongoing process. Continuously review the risk landscape to identify emerging threats and adjust strategies as necessary to achieve desired outcomes.

10.2 Risk Identification

The identification of social risks involves examining four key aspects before engaging stakeholders:

1. **Issue:** Identify existing problems or rumors related to project operations.
2. **Stakeholder:** Determine who raised the issue and their representation, which may include civil society, NGOs, international agencies, or individuals.
3. **Means:** Understand stakeholder influences and issue mobilization.
4. **Perception:** Assess public perception of the project, which may be accurate or inaccurate.

Based on this analysis and the likelihood of the issue, risks can be predicted and categorized into different stages. React promptly if risks fall into the "critical" or "high" categories, while considering appropriate actions for risks categorized as "moderate," "low," or "very low."



Likelihood	Area of Risk (Consequence)				
	Catastrophic	Major	Medium	Minor	Low
Almost Certain	Critical	Critical	Critical	High	Moderate
Likely	Critical	Critical	High	High	Moderate
Possible	Critical	High	High	Moderate	Low
Unlikely	High	High	Moderate	Low	Low
Rare	High	Moderate	Low	Low	Very Low

Figure 6: Risk Identification

Table 10.1: Risk Management for Stakeholder Engagement Plan

Potential Risk	Description	Mitigation Strategies	Contingency Plans
Stakeholder Resistance	Resistance due to perceived negative impacts or lack of trust in the project team.	<ul style="list-style-type: none"> Establish transparent communication channels. Involve stakeholders in decision-making processes. 	<ul style="list-style-type: none"> Implement targeted outreach and re-engagement strategies. Address specific concerns raised by stakeholders.
Communication Barriers	Differences in language, literacy levels, and access to communication tools.	<ul style="list-style-type: none"> Use local languages and visual aids. Utilize community radio and social media platforms. 	Establish alternative engagement methods such as virtual meetings and online surveys.
Resource Constraints	Limited financial, human, or technical resources.	<ul style="list-style-type: none"> Secure funding for stakeholder engagement activities. Hire skilled personnel. 	<ul style="list-style-type: none"> Identify non-essential activities to defer or scale down. Reallocate resources to critical engagement activities.



Potential Risk	Description	Mitigation Strategies	Contingency Plans
Environmental and Social Disruptions	Unforeseen events such as floods, droughts, conflicts, or health crises.	<ul style="list-style-type: none"> Develop flexible engagement plans. Create alternative meeting venues and virtual engagement options. 	<ul style="list-style-type: none"> Implement a crisis communication plan. Provide interim responses and revise timelines as needed.
Regulatory and Policy Changes	Changes in local or national policies and regulations.	<ul style="list-style-type: none"> Monitor policy and regulatory landscape. Engage with policymakers and regulatory bodies. 	<ul style="list-style-type: none"> Engage in policy advocacy. Adapt project plans to align with new regulations.
Environmental Concerns	Issues due to use of pesticides, machinery, waste management, and water pollution.	<ul style="list-style-type: none"> Implement sustainable practices. Regular environmental monitoring. 	<ul style="list-style-type: none"> Develop environmental management plans. Engage environmental experts for consultation.
Social Conflicts	Grazing conflicts, wildlife attacks, child labor, gender-based violence.	<ul style="list-style-type: none"> Foster community dialogues. Implement safety and awareness programs. 	<ul style="list-style-type: none"> Establish conflict resolution mechanisms. Collaborate with local authorities for rapid intervention.
Occupational Hazards	Lack of drying floors, waiting sheds, insufficient PPE.	<ul style="list-style-type: none"> Provide necessary infrastructure. Ensure availability of PPE. 	<ul style="list-style-type: none"> Develop health and safety protocols. Conduct regular safety training and drills.



11.0 FEEDBACK MECHANISM

Effective feedback mechanisms are vital for the success of the REWARD) Program. These mechanisms ensure that stakeholders' voices are heard and their comments are integrated into the project planning and execution processes. This section outlines the methods for collecting feedback, the process for analyzing and incorporating feedback, and the strategies for reporting feedback to stakeholders.

11.1 Feedback Collection

Collecting feedback from stakeholders is the first step in understanding their perspectives, concerns, and suggestions. The following methods will be employed:

1. Surveys

- **Online Surveys:** Disseminated through digital platforms to reach a broad audience, including farmers, community members, and other stakeholders.
- **Paper-Based Surveys:** Distributed in community meetings and events to capture feedback from those with limited access to digital tools.

2. Interviews

- **In-Depth Interviews:** Conducted with key informants such as local leaders, government officials, and project staff to gather detailed insights.
- **Focus Group Discussions:** Organized with various stakeholder groups to facilitate in-depth discussions on specific issues and gather diverse perspectives.

3. Suggestion Boxes

- **Physical Suggestion Boxes:** Placed in accessible locations within communities, such as community centers and local government offices, to collect anonymous feedback.
- **Digital Suggestion Boxes:** Established on project websites and social media platforms to provide a convenient feedback channel for all stakeholders.

4. Community Meetings

- Regular community meetings will be held to facilitate direct communication and allow stakeholders to voice their opinions and concerns openly.



11.2 Feedback Analysis

Once feedback is collected, it will be systematically analyzed and incorporated into the project planning and execution processes. The following steps outline the feedback analysis process that will be adopted:

1. Data Compilation

- All feedback collected will be gathered from various methods into a centralized database for comprehensive analysis.

2. Categorization

- Feedback based on themes will be categorized, such as environmental concerns, social issues, economic challenges, and operational suggestions.

3. Quantitative and Qualitative Analysis

- **Quantitative Analysis:** Statistical methods will be used to analyze survey responses and identify trends and common issues.
- **Qualitative Analysis:** Content analysis will be performed on interview transcripts, focus group discussions, and open-ended survey responses to extract key insights and recurring themes.

4. Prioritization

- Feedback will be prioritized based on its relevance, urgency, and potential impact on the project. This helps to focus on the most critical issues first.

5. Integration into Planning:

- Prioritized feedback will be incorporated into the project's planning and execution strategies. Adjust project activities, timelines, and resources as necessary to address stakeholders' concerns and suggestions.

11.3 Feedback Reporting

Reporting feedback to stakeholders is crucial for maintaining transparency and building trust. The following strategies will be used to report feedback:

1. Regular Updates



- Regular updates will be provided to stakeholders on how their feedback has been addressed. This can be done through newsletters, community meetings, and digital platforms.

2. Feedback Summary Reports:

- Summary reports that highlight the key feedback received, the analysis conducted, and the actions taken in response will be prepared and disseminated. These reports would be clear, concise, and accessible to all stakeholders.

3. Public Meetings and Workshops

- Public meetings and workshops will be hosted to present feedback findings and discuss the implemented changes. These events will also serve as platforms for further dialogue and continuous engagement.

4. Digital Communication

- Digital communication channels will be utilized, such as emails, social media, and the project website to share feedback reports and updates widely.

5. Direct Communication

- Direct engagements with key stakeholders will be done through follow-up interviews, phone calls, and personal meetings to provide detailed feedback and address any further concerns.

APPENDICES

APPENDIX I: STAKEHOLDER REGISTER

[illegible]

Richflood

ATTENDANCE SHEET

Name of Project: REWARD Program - ESIA, ESMP for Pesticide Mgt Plan, Gambia

Type of Meeting: Project Coordination / Inception Meeting Location: CPCU, the Gambia Date: 24-01-2014

SN	NAME	Organisation/ Village/Settlement	Designation/ Occupation	Phone Number	Email Address	Signature
1	Bakary O. Camara	CPCU	NGO	2947521	baksc42@gmail.com	
2	Jan M. Camara	CPCU	EB	9966955	Janmcamara@gmail.com	
3	Song Mendy	RVC/PAFIR PD		3262737	Songmendy@gmail.com	
4	Barima N. Camara	RVC/P	SDO	2674831	Barimankamara@gmail.com	
5	Abdoulie Touray	CPCU	PC	7431571	Laye2000@gmail.com	
6	Amoumou N. Njie	RVC/P	Agromanager	5505777	amoumou@outlook.com	
7	Sirpis Marenah	CPCU	EC	9786415	Sirpis@outlook.com	
8	Sulaim Muel	Richflood	Consultant	9762048	Sulaim@richflood.com	
9	Sunday Sany	Richflood	Consultant	0301505744	sunday@richflood.com	
10	Ikramo	Richflood	Consultant	122020833304	ikramo@richflood.com	

ATTENDANCE SHEET

Name of Project: Regional River Bank & Water Chain Network Program (R-RRWP) EDA Project
 Type of Meeting: ESIA Inception / Strategy Workshop Location: RVCIP, New River Date: 29/01/2014

SN	NAME	Organisation/ Village/Settlement	Designation/ Occupation	Phone Number	Email Address	Signature
1	Faten Sambo	NAWFA	Proc. Manager	7917374	Faten.sambo@nawfa.gov.ng	
2	Andy B. Aiyem	National Parks Dept. Forest	VICE - Pres	200960	andyb@npd.gov.ng	
3	Bemba Bah	RPS	Principal Officer	3419552	bah.bemba@rps.gov.ng	
4	Nidow Colley	DOF	Senior Officer	360939	nidow.colley@do.gov.ng	
5	KEMO KYERA	NER	Deputy Officer	7272357	kemo.kyera@ner.gov.ng	
6	Florina N. Ceesay	RVCIP	SDO	7679831	florina.n@rvcip.gov.ng	
7	Lalor A. I. Jomoh	RVCIP	PO	7020700	lalor.a@rvcip.gov.ng	
8	Bakary K.S. Sangare	RVCIP/AFSA	M/ES	3866510	bakary.k@rvcip.gov.ng	
9	Ansumana Njie	RVCIP/AFSA	IAS	3303788	ansumana.n@rvcip.gov.ng	
10	Lam M. Gbure	CFCU	ES	9966995	lam.m@cfcu.gov.ng	
11	Florina N. Ceesay	RVCIP	SDO	7679831	florina.n@rvcip.gov.ng	
12	Salam m. J. J.	RVCIP	Consultant	0816257956	salam.m@rvcip.gov.ng	

ATTENDANCE SHEET

Name of Project: Renewed Project ESIA
 Type of Meeting: Inception / Strategy meeting Location: UPR, Gwagwada Date: 25/01/2014

SN	NAME	Organisation/ Village/Settlement	Designation/ Occupation	Phone Number	Email Address	Signature
1	Mpawanding Gessay	Governor's Office	Deputy Governor	2229906	mpawanding.gessay@gov.ng	
2	Ansumana O. Ceesay	RVCIP	RC	7537557	ansumana.o@rvcip.gov.ng	
3	Ansumana Njie	RVCIP	Ag. Manager	3303788	ansumana.n@rvcip.gov.ng	
4	Sainey M. K. K.	Mohuater	Director	7831431	sainey.m@mo.gov.ng	
5	Hudat C. Colley	NDMA	Regional Coordinator	3431236	hudat.c@ndma.gov.ng	
6	Samba John	DOA	Director	337666	samba.j@doa.gov.ng	
7	Kebba Jatta	DSW	RSKO	7777061	kebbajatta@ds.gov.ng	
8	Bakary B. Sangre	DOF	RFO	7219671	bakary.b@do.gov.ng	
9	Alhagyi Jatta	DCO	RLO	7936754	alhagyi.j@dc.gov.ng	
10	Salam m. J. J.	RVCIP	Consultant	0816257956	salam.m@rvcip.gov.ng	
11	Sunday Ogo	Richflood	Consultant	08066519344	sunday.ogo@richflood.com	
12	Vikeme Yellow	Richflood	Consultant	07068353963	vikeme@richflood.com	
13	Florina N. Ceesay	RVCIP	SDO	7679831	florina.n@rvcip.gov.ng	

Richflood

ATTENDANCE SHEET

Name of Project: REWARD ESIA Project

Type of Meeting: Stakeholders Engagement / Consultation Location: Regional Office CRR Date: 26/1/2024

SN	NAME	Organisation/ Village/Settlement	Designation/ Occupation	Phone Number	Email Address	Signature
1	Ukome Yellow	Richflood	Consultant	+23426833381	projects@richflood.com	
2	Honi Souley meye	CRR	Deputy Governor	3926599	Souley.meye@gmail.com	
3	Amodey E. Baboleh	CRR	Chief upper	3476700		
4	Alien Savi	CRR	R/C NDA	7200998	alien.savi@com	
5	Yahaya E. Jobe	CRR	Water focal	3835179	Jobe.yahaya@gmail.com	
6	Sana Sambo	CRR	DCD	3452068	SanaSambo@gmail.com	
7	Babacar Seck	CRR	DYS	2558907	Seckabail3@gmail.com	
8	Sunday Cogo	Richflood	Consultant	+23426833381	projects@richflood.com	
9	Selas muly	Richflood	Consultant	01162946	Richflood.com	
10						
11						
12						
13						
14						
15						

Richflood

ATTENDANCE SHEET

Name of Project: REWARD ESIA PROJECT

Type of Meeting: Stakeholder meeting Location: Regional Office CRR Date: 26/1/2024

SN	NAME	Organisation/ Village/Settlement	Designation/ Occupation	Phone Number	Email Address	Signature
1	Selas Michael	Richflood	Consultant	+23426833381	projects@richflood.com	
2	Fanta Iamuna	Sapu	Field crop	286086	Fanta.Iamuna@gmail.com	
3	Fanta Flanneh	Sapu	3rd HOD	3352241	Fanta.Flanneh@gmail.com	
4	Bubacar Jobe	Sapu	MSE	8604881	Bubacar.Jobe@gmail.com	
5	Ebrima A. Ceesay	RCCP	CEO	7679831	Ebrima.A.Ceesay@gmail.com	
6	John Mendy	RCCP	Regional Director	2308149	John.Mendy@gmail.com	
7	Mustapha E. Ceesay	Sapu	Engineering	3922832	Mustapha.E.Ceesay@gmail.com	
8	Ukome Yellow	Richflood	Consultant	+23426833381	projects@richflood.com	
9	Sunday Cogo	Richflood	Consultant	+23426833381	projects@richflood.com	
10						
11						
12						
13						
14						
15						

ATTENDANCE SHEET

Name of Project: REWARD FISH PROJECT

Type of Meeting: CONSULTING with RAD Location: KUMIAGU, CEN Date: 27/1/2024

SN	NAME	Organisation/ Village/Settlement	Designation/ Occupation	Phone Number	Email Address	Signature
1	Microphe Bah	Dpu	Acting Director	2277562	microphebah@gmail.com	
2	Gilbert Jarrey	RVC-T.P	R.C	3932621	josiegilbert56@gmail.com	
3	Khorris A. Ceesay	RVC-T.P	S.D.O	3387713	ebromagke@gmail.com	
4						
5						
6						
7						
8						
9						
10						
11						
12						
13						
14						
15						

ATTENDANCE SHEET

Name of Project: REWARD FISH PROJECT

Type of Meeting: Community Consultation Location: Dangpa Kumbur Date: 28/1/2024

Richflood

SN	NAME	Organisation/ Village/Settlement	Designation/ Occupation	Phone Number	Email Address	Signature
1	Sauja Kanuteh	Dangpa Kumbur				
2	Musa Ceesay	Dangpa Kumbur				
3	Badinjang Drammel	"				
4	Amru Nyanga	"				
5	Yusupha Nyanga	"				
6	Banza Kanuteh	"				
7	Lameh Nyanga	"				
8	Hebbandim Kanuteh	"				
9	Ben Sautanah	"				
10	Nyankio Kanuteh	"				
11	Ebrima Ceesay	"				
12	Bala Kanuteh	"				
13	Sukary Kamaso	"				
14	Kamaba Ceesay	"				

Name of Project: REWARD EISA PROJECT
Type of Meeting: Community Consultation

ATTENDANCE SHEET

Location: Dangpo Fuch Date: 25/1/24

SN	NAME	Organisation/ Village/Settlement	Designation/ Occupation	Phone Number	Email Address	Signature
13	Lalo Ceasay	Dangpo Fuch				
44	Pangko Ceasay					
45	Mboatel Dambel					
46	Domba Kantel					
47	Muhamadi Ficta					
48	Domba Jabre					
49	Bahany Kribally					
50	Alhagie Dramah					
51	Yaya Dramah					
52	Mamba Krijakel					
53	Mori Furundig Sisdro					
54	Lamin Jallow					
55	Sarja Matialo					
56	Binta Kantel F					

Name of Project: REWARD EISA PROJECT
Type of Meeting: Community Consultation

ATTENDANCE SHEET

Location: Dangpo Fuch Date: 25/1/24

SN	NAME	Organisation/ Village/Settlement	Designation/ Occupation	Phone Number	Email Address	Signature
1	Bolongba Dramah	Dangpo Fuch				
2	Alindaba Ceasay	"	Chairman	7667962		
3	Ba Jabre	"	FFS/PBF	2249609		
4	Hamedie Kantel	"				
5	Kaw Kantel	"				
6	Bamba Ceasay	"				
7	Alh. Baka Ceasay	"				
8	Yaya Ceasay	"	Treasurer	5303945		
9	Alh. Yaya Jula Ceasay	"				
10	Faye Ceasay	Dangpo Fuch	Alkal			
11	Basedia Kantel		Ngauar	7562396		
12	Alh. Baka Ceasay					
13	Alkali Ceasay					
14	Abdoulie Ceasay					

Represent the disable

[illegible]

SN	NAME	Organisation/ Village/Settlement	Designation/ Occupation	Phone Number	Email Address	Signature
29	Fatormata kamotel	F. Kamotel	7827947			
30	Tongabu Kijera	F. "	358579			
31	Sakolong kamotel	F. "				
32	Nadindeng Kijera	F. "	5341954			
33	Fatormata Sankaral	F. "	5469418			
34	Isabu Kijera	F. "				
35	Haja Jiddie	F. "				
36	Jilly Sammel	F. "				
* 37	Teda Sammel	F. "				
38	Tongfallo Branch	F. "				
39	Mamta Jiddie	F. "				
40	Haja Adanta	F. "				
41	Fata Branch	F. "				
* 42	Isaton Leesay	F. "				
* 43	Isatay Magusi	F. "				

ATTENDANCE SHEET

Name of Project: REWARD ESIA PROJECT
 Type of Meeting: Community Consultation Location: Limbandulu Banda Date: 25/1/24

SN	NAME	Organisation/ Village/Settlement	Designation/ Occupation	Phone Number	Email Address	Signature
15	Atsalu Kuntel	Limbandulu Banda	Farmer			
16	Atsalu Sital	"	"			
17	Kozalung Sital	"	"			
18	Kojalu Sital	"	"			
19	Mustafu Sital	"	"			
20	Samo Goege	"	"			
21	Baye Goege F	"	"			
22	Mom Jadel F	"	"			
23	Makaba Jadel F	"	"			
24	Makabang Jadel F	"	"			
25	Soyo Jadel F	"	"			
26	Makaba Sital F	"	"			
27	Jadel Sital F	"	"			
28	Makabang Jadel F	"	"			

ATTENDANCE SHEET

Name of Project: REWARD ESIA PROJECT
 Type of Meeting: Community Consultation Location: Limbandulu Banda Date: 25/1/24

SN	NAME	Organisation/ Village/Settlement	Designation/ Occupation	Phone Number	Email Address	Signature
1	Kozalung Sital	Limbandulu Banda	President	3402723		
2	Moro Sital	"	"	3166826		
3	Kebba Jwara	"	Farmer	5059592		
4	Atsalu Jwara	"	Farmer	5059525		
5	Said Sital	"	Member	3371276		
6	Mohamed Sital	"	Member	3763025		
7	Naso Jwara	"	"			
8	Labano Jwara	"	"			
9	Saia Sital	"	"			
10	Sankung Sital	"	"			
11	Turo Sital	"	"			
12	Bano Sital	"	"			
13	Atsalu Jwara	"	"			
14	Atsalu Jwara	"	"			

RichTlood

Name of Project: REINFORCED ESIA, CAMBODIA ATTENDANCE SHEET

Type of Meeting: Community Consultative Location: Songday Date: 22/01/2014

SN	NAME	Organisation/ Village/Settlement	Designation/ Occupation	Phone Number	Email Address	Signature
1	Potou Gayer	Sakgobol	Farmer			
2	Hut Jallow	"	"			
3	Bintou Sakally	"	"			
4	Managabou Camara	"	"			
5	Hut Jallow	"	"			
6	Potou Sakally	"	"			
7	Marigama Jallow	"	"			
8	Morvator Jialah	"	"			
9	Yoga Kumbong	"	"			
10	Manala Barry	"	"			
11	Frasso Jallow	"	"	3769987		
12	Isator Barry	"	"			
13	Akuba Barry	"	"			
14						
15						

RichTlood

Name of Project: REINFORCED ESIA, CAMBODIA ATTENDANCE SHEET

Type of Meeting: Community Consultative Location: Songday Date: 22/01/2014

SN	NAME	Organisation/ Village/Settlement	Designation/ Occupation	Phone Number	Email Address	Signature
1	Potou Gayer	Sakgobol	Farmer			
2	Hut Jallow	"	"			
3	Bintou Sakally	"	"			
4	Managabou Camara	"	"			
5	Hut Jallow	"	"			
6	Potou Sakally	"	"			
7	Marigama Jallow	"	"			
8	Morvator Jialah	"	"			
9	Yoga Kumbong	"	"			
10	Manala Barry	"	"			
11	Frasso Jallow	"	"	3769987		
12	Isator Barry	"	"			
13	Akuba Barry	"	"			
14						
15						

ATTENDANCE SHEET

Name of Project: REWARD ESIA, CAMBIA

Type of Meeting: Community Consultation Location: Sengulay Date: 27-01-2024

SN	NAME	Organisation/ Village/Settlement	Designation/ Occupation	Phone Number	Email Address	Signature
1	Ogman Nabe	Sengulay	Farmer	592716		
2	Mahala Sillah	"	"	290 5750		
3	Jang Camara	"	"	3395924		
4	Mahadi Sillah	"	"	7245007		
5	Jang Bah	"	"	2846801		
6	Philly Jallah	"	"	7309600		
7	Philly Jallah	"	"			
8	Mahala Kofa	"	"	2050768		
9	Miba Ndon	"	"			
10	Isatou Barry	"	"			
11	Lama Camara	"	"			
12	Lama Camara	"	"			
13	Baba Sillah	"	"			
14	Kontou Kofa	"	"			
15	Ballah Bah	"	"			

ATTENDANCE SHEET

Name of Project: REWARD ESIA Project - The Gambia

Type of Meeting: Community Consultation Location: Safalu, CRR North Date: 27-01-2024

SN	NAME	Organisation/ Village/Settlement	Designation/ Occupation	Phone Number	Email Address	Signature
1	Mbe Drammeh			Sex	phone	
2	Halimatu Sillah			F	5174899	
3	Bintou Sillah			F	5143709	
4	Isatou Sillah			F	3477176	
5	Salimata Sillah			F	3570583	
6	Isatou Sillah			F		
7	Hawa Drammeh			F	3917768	
8	Fatu Funnah			F	5853060	
9	Almama Sillah	Youth		M	5008815	
10	Amadou Sillah	Youth		M	5230562	
11	Bo Sankou	Youth		M	3041528	
12	Muhammed Salim Sillah (Youth)			M	7552196	
13	Muhammed Sillah (Youth)			M	3988428	
14	Muhammed Sillah	Youth		M		
15						

Name of Project: REWARD ESIA Project - The Gambia
 Type of Meeting: Community Consultation Location: Sofala, CRR North Date: 27-01-2024

ATTENDANCE SHEET

SN	NAME	Organisation/ Village/Settlement	Designation/ Occupation	Phone Number	Email Address	Signature
				Set	Phone	
1	Alhagie Sillah Sillah	Sofala (Mkoko)	(Mkoko)	7792539	7792539	
2	Samusi Sillah	11		M	5230887	
3	Alhagie M. Sillah			M	3938699	
4	Leamin Sillah			M	5389920	
5	Cherno Sillah			M	3299549	
6	Mori Kobb Sillah	VDC chairman		M	3770813	
7	Baday Baa Gassay			M	7556285	
8	Baa Omar Sillah			M	9904574	
9	Tida Sillah			F	5298673	
10	Amie Sillah	(Female President)		F	5251973	
11	Mama Sillah			F	3905923	
12	Ma Bintu Sillah			F		
13	Sahatu Drammeh			F		
14	Maimuna Jaites			F		
15	Tunko Jaites			F	3106047	

© 2024

Name of Project: REWARD ESIA Project
 Type of Meeting: Stakeholders Engagement/consultation Location: Supa, CRR Date: 29/01/2024

ATTENDANCE SHEET

SN	NAME	Organisation/ Village/Settlement	Designation/ Occupation	Phone Number	Email Address	Signature
1	MAKASS JAKKA	RICE FARMERS	Secretary	3389054		
2		COOPERATIVE				
3		SOCIETY				
4	KASSU JATTY M	✓	Treasurer	7362857		
5	Wuday JATTA F	✓	Member	7994843		
6	Ataba Touray F	✓	Member	3558368		
7	Salim Michael	Richford	Consultant	081628448	projectmanager@richford.com	
8	Sunday Sajo	Richford	Consultant	08063513744	projectmanager@richford.com	
9	Ukame Yellow	Richford	Consultant		projectmanager@richford.com	
10						
11						
12						
13						
14						
15						

APPENDIX II: ENGAGEMENT LOG

Inception meeting 1: RVCTP/PIU



Inception meeting 2: RVCTP/PIU/CPCU



Scoping workshop/Inception meeting: Government agency and NGOs



Scoping/public consultation: Governor’s office Upper River Region



Scoping/public consultation: Governor’s office Central River Region



Scoping/public consultation: Governor’s office Central River Region





ltur



Scoping/Community consultation: Daphan Kunda



Minute of Meeting

Richflood

ESIA Stakeholders Engagement Minute of Meeting

Date	25-01-2024
Venue	Dampha Kunda, Upper River Region
Meeting Type	Community Consultation
Objectives	To get the views/perceptions of the local communities about the proposed REWARDS Project.
Stakeholders Category	Local Community
Meeting Key Messages	<ul style="list-style-type: none"> 1) No drying river and walking road into the field 2) Human-wildlife conflict 3) Flooding 4) Local engagement is decision making process of the rice field development 5) Youth Migration 6) Land development 7) Poor road network to the rice field 8) Habitat degradation / land destruction.
Attendance	

Issues/Concerns/Requests	Responses
1. No drying flow and waddy room in the rice field.	The team will develop appropriate mitigation strategies for the problem of drying flow and waddy room.
2. Wildlife - Conflict with human especially from hippo, birds and cattle	The ESA will develop mitigation measures to address human-wildlife conflict. The client will also work with Wildlife Parks to address wildlife issues.
3. Flooding from the water at the upstream	
4. Local knowledge in the design and construction of irrigation systems and other infrastructure	Recommendations will be made in order to integrate local knowledge in the project stages.
5. Land degradation and habitat destruction by previous contractors	Appropriate mitigation measures will be developed by the ESA team to address land degradation issues.
6. Trust migration leading to shortage of manpower for rice cultivation in the communities	The client will ensure to provide appropriate resources needed for the productivity in the local community
Closing Remark:	
7. Issues of land development in the communities.	The client will work with the local community to ensure sustainable land development.
8. Inability to access the rice field during the rainy season.	The ESA Team will develop mitigation measures to address this in the report.

Scoping/Community consultation: Limbambulu Bambo



Minute of Meeting

Richflood

ESIA Stakeholders Engagement Minute of Meeting

Date	25-01-2024
Venue	Limbakule Bamba Village, Upper River Region
Meeting Type	Community Consultation
Objectives	To get the perceptions of the local community about the proposed R&D Project.
Stakeholders Category	Local Community
Meeting Key Messages	<ol style="list-style-type: none"> 1- Land development 2- Issues related to desertification, water scarcity, erosion, rainfall 3- Human-wildlife conflicts 4- Local engagement in the project implementation and monitoring 5- Habitat management
Attendance	<ol style="list-style-type: none"> 6- Youth Migration 2- Fishing

Issues/Concerns/Requests	Responses
1. Issues of land development in the country	The client promises to ensure that land development is carried out in a proper way.
2. Issues related to infrastructure, wind storm, erratic rainfall	The team will ensure the proper mitigation measures will be developed to address issues related to biodiversity / climate change.
3. Human-wildlife conflict especially from hippos, baboons, goats and cattle.	Proper mitigation measures will be developed and the client will ensure that wildlife are protected.
4. Local knowledge in the design and construction of irrigation system and other land preparation activities.	The client will ensure that local knowledge is incorporated in the development of the irrigation system as well as land preparation.
5. Land degradation and habitat destruction from incompetency of previous contractors.	The clients will ensure that competent contractors are hired for land development and other infrastructure.

Closing Remark:

- | | |
|---|---|
| <p>6. High rate of youth migration from the communities leading to shortage of workforce for rice production.</p> <p>7. Inability to access the rice field due to flood especially in the rainy season.</p> | <p>The FBIA team will develop mitigation measures as well as recommendations to address youth migration.</p> <p>Proper mitigation measures will be developed to address the issue of flooding especially on the rice field.</p> |
|---|---|

Scoping/Community consultation: Sanguley



Minute of Meeting

RF Richflood

ESIA Stakeholders Engagement Minute of Meeting

Date	27-01-2024
Venue	Sangley Village, Central River Region North
Meeting Type	Community Consultation
Objectives	To get the usual concerns of the local community about the proposed REWARDS Project.
Stakeholders Category	Local community
Meeting Key Messages	<ol style="list-style-type: none">1) Land development2) Community engagement into project implementation and monitoring.3) Youth Migration4) Land degradation and habitat destruction5) Human-Wildlife Conflict
Attendance	<ol style="list-style-type: none">6) Manual Labour in rice processing7) Poor road network to the rice field

Issues/Concerns/Requests	Responses
1. Land Development and allocation within the Community	The E&A team assure the community of properly land development by working with the Project Implementation Unit.
2. The Community should be carried along in the developmental process from inception to monitoring.	The Consultant assure the community that they will be addressed as the community will be involved in decision-making process and monitoring.
3. Wrong Contracting of the execution of rice field preparations by previous Contractors	This was noted by the E&A team and it will be recommended that competent Contractors be selected for the land development and rice processing.
4. Toxic migration leading to shortage of labor for rice production in the community.	The E&A team will develop necessary mitigation measures to address youth migration.

Closing Remark:

5. Land degradation and habitat destruction by previous Contractors	The Client shall ensure competent Contractors are employed for sustainable land development.
6. Human-wildlife conflict especially the hippos, birds	The E&A team will develop mitigation measures to address wildlife conflict while the Client will work together with local people and units to ensure that wildlife are protected.

7. Access road to the rice field are muddy and inaccessible especially during the rainy season.

8. The ploughing is done manually by the women.

The Client will ensure that road network leads to the rice field and develop to increase productivity.

Appropriate mitigation measures will be developed to ensure that necessary infrastructures are provided for efficient and increase rice production.

Scoping/Community consultation: Safalu



Minutes of Meeting

Richfloo

ESIA Stakeholders Engagement Minute of Meeting

Date	27-01-2024
Venue	Safely Village, Central River Region Markt
Meeting Type	Community Consultation
Objectives	To get the perceptions of the local community about the proposed REWARD Project.
Stakeholders Category	Local Community
Meeting Key Messages	<ul style="list-style-type: none"> 1) River Project execution by private contractors 2) water Shortage 3) High rate of youth migration 4) local knowledge in the irrigation system and land preparation 5) Human-wildlife conflict
Attendance	

Issues/Concerns/Requests	Responses
1. Poor execution of land preparation from Contractors	The ESIA team assure the Community that recommendation will be made for the selection of competent Contractors.
2. Issue of water shortage	The team will develop mitigation measure to address water shortage in the Community especially the rice field.
3. No safety Haillet	The Client will ensure that appropriate PPE and facilities are provided in the rice field to ensure labor efficiency.
4. High rate of youth migration from the Community.	Appropriate mitigation measures will be developed by the ESIA team to address youth migration.
5. Local knowledge in the design and construction of irrigation system and land preparation.	There is need for local knowledge in the design and construction of irrigation system as well as land preparation.
6. Human-wildlife conflict especially the hippos and birds	The ESIA team will develop mitigation strategies to address wildlife-related conflict.

Closing Remark:

The Client will also work with Forestry Dept as well as Parks unit to ensure sustainable management of wildlife especially the hippos that is protected by the Kenya Regulations.

Scoping/Public consultation: Rice Growers Association, CRR south



Scoping/Public consultation with large scale Commercial Rice farmer: Maruos Farm, Kesser Kunda, CRR south



Annex B: Stakeholders Invitation Letters



24th January, 2024

LIMBANGBULU DAMBO
VILLAGE HEAD (Alkala)
GRR

B

INCEPTION WORKSHOP FOR THE ESIA STUDY FOR THE PROPOSED REGIONAL RICE RESILIENT VALUE CHAINS DEVELOPMENT PROGRAM (REWARD)

The above subject matter refers.

Richflood International Limited works closely with the public and private sectors in Africa providing services related to Environmental and Social Impact Assessments (ESIAs), we help clients meet international lender requirement such as the IFC, World bank, AfDB etc and we provide guidance to lenders in making informed investment decisions by evaluating environmental and social risks.

Richflood has been engaged by the Ministry of Agriculture through the Rice Value Chain Transformation Project (RVCTP) as the designated Environmental Consultant to undertake the Environmental and Social Impact Assessment (ESIA) study for the proposed REWARD Program. You are hereby officially notified and invited to the Stakeholders Engagement Meeting, scheduled as follows;

Venue: The Conference Room, RVCTP Office, Ministry of Agriculture WALIC Complex Kerr Serign.

Date: 29th January, 2024

Time: 10:00 am prompt

Further engagement for this project will be undertaken online via zoom using the details below;

Link: <https://us06web.zoom.us/j/84251652234>

Meeting ID: 842 5165 2234

Passcode: 212605

Date: 15th February 2024 and 14th March 2024

Time: 3pm daily GMT+1

Your valuable inputs and comments will be highly appreciated as you attend these meetings.

Please Note: All cost of attendance will be borne by attendee. For further enquiries and comments, please call +234 814 524 5247 or send an email to projects@richflood.com

Kind regards

Comfort Asokoro-Ogaji
Managing Consultant

| ENVIRONMENTAL AND SOCIAL SAFEGUARD CONSULTANTS |

Head Office: Abuja, Nigeria; 4 Justice Chukwudi Oputa Street, Asokoro.

UK: 71-75 Shelton Street, Covent Garden, London, WC2H 9JQ | USA: 16192 Coastal Highway, Lewes Delaware 19858, County of Sussex.
East Africa: Plot No. 6418, Avenue Du Commerce, Kigali, Rwanda | Central Africa 1, Corridor Komoniko, Bangui, Kinshasa, Congo - Kinshasa
South Africa: 1st floor, New Road Office Park, 1 New Road, Errands Gardens, 1684, Midrand | North Africa: Mawakep, Sheraton, 11799 Cairo, Egypt.
Tel: +234 806 423 9910 | Office: +44 20 7788 7530 | Office: +234 814 524 5247 | Office: +234 803 451 7767
Email: info@richflood.com, www.richflood.com

24th January, 2024

Dampha Kunda
Village Head (Alkalo)
URR



**INCEPTION WORKSHOP FOR THE ESIA STUDY FOR THE PROPOSED REGIONAL RICE
RESILIENT VALUE CHAINS DEVELOPMENT PROGRAM (REWARD)**

The above subject matter refers.

Richflood International Limited works closely with the public and private sectors in Africa providing services related to Environmental and Social Impact Assessments (ESIAs), we help clients meet international lender requirement such as the IFC, World bank, AfDB etc and we provide guidance to lenders in making informed investment decisions by evaluating environmental and social risks.

Richflood has been engaged by the Ministry of Agriculture through the Rice Value Chain Transformation Project (RVCTP) as the designated Environmental Consultant to undertake the Environmental and Social Impact Assessment (ESIA) study for the proposed REWARD Program. You are hereby officially notified and invited to the Stakeholders Engagement Meeting, scheduled as follows;

Venue: The Conference Room, RVCTP Office, Ministry of Agriculture WALIC Complex Kerr Serign.

Date: 29th January, 2024

Time: 10:00 am prompt

Further engagement for this project will be undertaken online via zoom using the details below:

Link: <https://us06web.zoom.us/j/84251652234>

Meeting ID: 842 5165 2234

Passcode: 212605

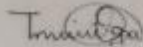
Date: 15th February 2024 and 14th March 2024

Time: 3pm daily GMT+1

Your valuable inputs and comments will be highly appreciated as you attend these meetings.

Please Note: All cost of attendance will be borne by attendee. For further enquiries and comments, please call +234 814 524 5247 or send an email to projects@richflood.com

Kind regards



Comfort Asokoro-Ogaji
Managing Consultant

| ENVIRONMENTAL AND SOCIAL SAFEGUARD CONSULTANTS |

Head Office: Abuja, Nigeria; 4 Justice Chukwudifo Oguta Street, Asokoro.

UK: 71-75 Shelton Street, Covent Garden, London, WC2H 9JQ | USA: 16192 Coastal Highway, Lewes Delaware 19958, County of Sussex.
East Africa: Plot No. 6418, Avenue Du Commerce, Kigali, Rwanda | Central Africa 1, Corner Komoriko, Bobuliko, Kinshasa, Congo - Kinshasa
South Africa: 1st floor, New Road Office Park, 5 New Road, Errands Gardens, 1684, Midrand | North Africa: Masalan Sheraton, 11799 Cairo, Egypt.
Tel: +234 806 425 9510 | Office: +44 20 7788 7530 | Office: +234 814 524 5247 | Office: +234 803 451 7767
Email: info@richflood.com, www.richflood.com

24th January, 2024

The Village Head
Safalu Community
Central River Region North
The Gambia

INCEPTION WORKSHOP FOR THE ESIA STUDY FOR THE PROPOSED REGIONAL RICE RESILIENT VALUE CHAINS DEVELOPMENT PROGRAM (REWARD)

The above subject matter refers.

Richflood International Limited works closely with the public and private sectors in Africa providing services related to Environmental and Social Impact Assessments (ESIAs), we help clients meet international lender requirement such as the IFC, World bank, AfDB etc and we provide guidance to lenders in making informed investment decisions by evaluating environmental and social risks.

Richflood has been engaged by the Ministry of Agriculture through the Rice Value Chain Transformation Project (RVCTP) as the designated Environmental Consultant to undertake the Environmental and Social Impact Assessment (ESIA) study for the proposed REWARD Program. You are hereby officially notified and invited to the Stakeholders Engagement Meeting, scheduled as follows;

Venue: The Conference Room, RVCTP Office, Ministry of Agriculture WALIC Complex Kerr Serign.

Date: 29th January, 2024

Time: 10:00 am prompt

Further engagement for this project will be undertaken online via zoom using the details below:

Link: <https://us06web.zoom.us/j/84251652234>

Meeting ID: 842 5165 2234

Passcode: 212605

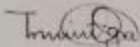
Date: 15th February 2024 and 14th March 2024

Time: 3pm daily GMT+1

Your valuable inputs and comments will be highly appreciated as you attend these meetings.

Please Note: All cost of attendance will be borne by attendee. For further enquiries and comments, please call +234 814 524 5247 or send an email to projects@richflood.com

Kind regards



Comfort Asokoro-Ogaji
Managing Consultant



| ENVIRONMENTAL AND SOCIAL SAFEGUARD CONSULTANTS |

Head Office: Abuja, Nigeria; 4 Justice Chukwudifu Oputa Street, Asokoro.

UK: 71-75 Shelton Street, Covent Garden, London, WC2H 9JQ | USA: 16192 Coastal Highway, Lewes Delaware 19958, County of Sussex.
East Africa: Plot No. 5418, Avenue Du Commerce, Kigali, Rwanda | Central Africa 1, Corner Komoriko, Bangui, Kinshasa, Congo - Kinshasa
South Africa: 1st floor, New Road Office Park, 5 New Road, Errands Gardens, 1684, Midrand | North Africa: Masara Sheraton, 11299 Cairo, Egypt.
Tel: +234 806 423 9910 | Office: +44 20 7788 7530 | Office: +234 814 524 5247 | Office: +234 803 451 7767
Email: info@richflood.com, www.richflood.com

24th January, 2024

The Village Head
Sanguley Village
Central River Region North
The Gambia

**INCEPTION WORKSHOP FOR THE ESIA STUDY FOR THE PROPOSED REGIONAL RICE
RESILIENT VALUE CHAINS DEVELOPMENT PROGRAM (REWARD)**

The above subject matter refers.

Richflood International Limited works closely with the public and private sectors in Africa providing services related to Environmental and Social Impact Assessments (ESIAs), we help clients meet international lender requirement such as the IFC, World bank, AfDB etc and we provide guidance to lenders in making informed investment decisions by evaluating environmental and social risks.

Richflood has been engaged by the Ministry of Agriculture through the Rice Value Chain Transformation Project (RVCTP) as the designated Environmental Consultant to undertake the Environmental and Social Impact Assessment (ESIA) study for the proposed REWARD Program. You are hereby officially notified and invited to the Stakeholders Engagement Meeting, scheduled as follows;

Venue: The Conference Room, RVCTP Office, Ministry of Agriculture WALIC Complex Kerr Serign.

Date: 29th January, 2024

Time: 10:00 am prompt

Further engagement for this project will be undertaken online via zoom using the details below;

Link: <https://us06web.zoom.us/j/84251652234>

Meeting ID: 842 5165 2234

Passcode: 212605

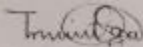
Date: 15th February 2024 and 14th March 2024

Time: 3pm daily GMT+1

Your valuable inputs and comments will be highly appreciated as you attend these meetings.

Please Note: All cost of attendance will be borne by attendee. For further enquiries and comments, please call +234 814 524 5247 or send an email to projects@richflood.com

Kind regards



Comfort Asokoro-Ogaji

Managing Consultant

**| ENVIRONMENTAL AND SOCIAL SAFEGUARD CONSULTANTS |**

Head Office: Abuja, Nigeria; 4 Justice Chukwudifo Oputa Street, Asokoro.

UK: 71-75 Shelton Street, Covent Garden, London, WC2H 9JQ | USA: 16192 Coastal Highway, Lewes Delaware 19958, County of Sussex.
East Africa: Plot No. 6418, Avenue Du Commerce, Kigali, Rwanda | Central Africa 1, Cornier Kamukoko, Bobo Dioulasso, Kinshasa, Congo - Kinshasa
South Africa: 1st floor, New Road Office Park, 5 New Road, Errands Gardens, 1684, Midrand | North Africa: Masaken Sheraton, 11799 Cairo, Egypt.
Tel: +234 806 423 9910 | Office: +44 20 7788 7530 | Office: +234 814 524 5247 | Office: +234 803 451 7767
Email: info@richflood.com, www.richflood.com

24th January, 2024

Central
The Governor,
Upper River Region,
Basse,
The Gambia

**INCEPTION WORKSHOP FOR THE ESIA AND PEST MANAGEMENT PLAN FOR THE
PROPOSED REGIONAL RICE RESILIENT VALUE CHAINS DEVELOPMENT PROGRAM
(REWARD)**

The above subject matter refers.

Richflood International Limited works closely with the public and private sectors in Africa providing services related to Environmental and Social Impact Assessments (ESIAs), we help clients meet international lender requirement such as the IFC, World bank, AfDB etc and we provide guidance to lenders in making informed investment decisions by evaluating environmental and social risks.

Richflood has been engaged by the Ministry of Agriculture through the Rice Value Chain Transformation Project (RVCTP) as the designated Environmental Consultant to undertake the Environmental and Social Impact Assessment (ESIA) study for the proposed REWARD Program. You are hereby officially notified and invited to the Stakeholders Engagement Meeting, scheduled as follows:

Venue: The Governor's Office, Upper River Region, Basse

Date: 25th January, 2024

Time: 9:00 am prompt

Further engagement for this project will be undertaken online via zoom using the details below:

Link: <https://us06web.zoom.us/j/84251652234>

Meeting ID: 842 5165 2234

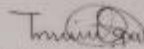
Passcode: 212605

Date: 15th February 2024 and 14th March 2024

Time: 3pm daily GMT+1

Your valuable inputs and comments will be highly appreciated as you attend these meetings. For further enquiries and comments, please call +234 814 524 5247 or send an email to projects@richflood.com

Kind regards,



Comfort Asokoro-Ogaji
Managing Consultant



| ENVIRONMENTAL AND SOCIAL SAFEGUARD CONSULTANTS |

Head Office: Abuja, Nigeria; 4 Justice Chukwudifo Oputa Street, Asokoro

UK: 71-75 Shelton Street, Covent Garden, London, WC2H 9JQ | USA: 16192 Coastal Highway, Lewes Delaware 19958, County of Sussex
East Africa: Plot No. 641B, Avenue Du Commerce, Kigali, Rwanda | Central Africa 1, Corner Komorika, Bobongo, Kinshasa, Congo - Kinshasa
South Africa: 1st floor, New Road Office Park, 5 New Road, Errands Gardens, 1684, Midrand | North Africa: Masaken Sheraton, 11799 Cairo, Egypt
Tel: +234 806 423 9910 | Office: +44 20 7788 7530 | Office: +234 814 524 5247 | Office: +234 803 451 7767
Email: info@richflood.com www.richflood.com

11th January, 2024

The Director,
Department of Forestry Status in the
GambiaFC5C+J8V, Marina
Parade, Banjul, Gambia.

**INCEPTION WORKSHOP FOR THE ESIA STUDY AND PEST & PESTICIDE MANAGEMENT PLAN
(PPMP) FOR THE PROPOSED REGIONAL RICE RESILIENT VALUE CHAINS
DEVELOPMENT PROGRAM (REWARD)**

The above subject matter refers.

Richflood International Limited works closely with the public and private sectors in Africa providing services related to Environmental and Social Impact Assessments (ESIAs), we help clients meet international lender requirement such as the IFC, World bank, AfDB etc and we provide guidance to lenders in making informed investment decisions by evaluating environmental and social risks.

Richflood has been engaged by the Ministry of Agriculture through the Rice Value Chain Transformation Project (RVCTP) as the designated Environmental Consultant to undertake the Environmental and Social Impact Assessment (ESIA) study and Pest & Pesticide Management Plan (PPMP) for the proposed REWARD Program. You are hereby officially notified and invited to the Stakeholders Inception workshop, scheduled as follows;

Venue: The Conference Room, RVCTP Office, Ministry of Agriculture WALIC Complex Kerr Serign.

Date: ~~25th January, 2024~~ 29th January, 2024

Time: 10:00 am prompt

Further engagement for this project will be undertaken at designated venues, online via zoom, and with selected NGOs, CBOs and focused groups discussions across project affected areas and through national MDAs.

The virtual engagement login details are as follows:

Link: <https://us06web.zoom.us/j/84251652234>

Meeting ID: 842 5165 2234

Passcode: 212605

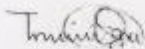
Date: 15th February 2024 and 14th March 2024

Time: 3pm daily GMT+1

Your valuable inputs and comments will be highly appreciated as you attend these meetings.

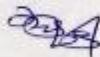
Please Note: All cost of attendance will be borne by attendee. For further enquiries and comments, please call +234 814 524 5247 or send an email to projects@richflood.com

Kind regards



Comfort Asokoro-Ogaji
Managing Consultant

25-01-2024



| ENVIRONMENTAL AND SOCIAL SAFEGUARD CONSULTANTS |

Head Office: Abuja, Nigeria; 4 Justice Chukwudife Oputa Street, Asokoro.

UK: 75-75 Shelton Street, Covent Garden, London, WC2H 9JQ | USA: 15192, Coastal Highway, Lewes Delaware 19958, County of Sussex.
East Africa: Plot No. 6418, Avenue Du Commerce, Kigali, Rwanda | Central Africa 1, Corner Komoko, Boboko, Kinshasa, Congo - Kinshasa
South Africa: 1st floor, New Road Office Park, 5 New Road, Errands Gardens, 1684, Midrand | North Africa: Masara Sheraton, 11799 Cairo, Egypt.
Tel: +234 806 423 9910 | Office: +44 20 7788 7550 | Office: +234 814 524 5247 | Office: +234 803 451 7767
Email: info@richflood.com www.richflood.com

11th January, 2024

The Honourable Minister,
Ministry of Agriculture,
The Quadrangle, Banjul.
The Gambia.

**INCEPTION WORKSHOP FOR THE ESIA STUDY AND PEST & PESTICIDE MANAGEMENT PLAN
(PPMP) FOR THE PROPOSED REGIONAL RICE RESILIENT VALUE CHAINS
DEVELOPMENT PROGRAM (REWARD)**

The above subject matter refers.

Richflood International Limited works closely with the public and private sectors in Africa providing services related to Environmental and Social Impact Assessments (ESIAs), we help clients meet international lender requirement such as the IFC, World bank, AfDB etc and we provide guidance to lenders in making informed investment decisions by evaluating environmental and social risks.

Richflood has been engaged by the Ministry of Agriculture through the Rice Value Chain Transformation Project (RVCTP) as the designated Environmental Consultant to undertake the Environmental and Social Impact Assessment (ESIA) study and Pest & Pesticide Management Plan (PPMP) for the proposed REWARD Program. You are hereby officially notified and invited to the Stakeholders Inception workshop, scheduled as follows;

Venue: The Conference Room, RVCTP Office, Ministry of Agriculture WALIC Complex Kerr Serign.

Date: 25th January, 2024 *29th January, 2024*

Time: 10:00 am prompt

Further engagement for this project will be undertaken at designated venues, online via zoom, and with selected NGOs, CBOs and focused groups discussions across project affected areas and through national MDAs.

The virtual engagement login details are as follows:

Link: <https://us06web.zoom.us/j/84251652234>

Meeting ID: 842 5165 2234

Passcode: 212605

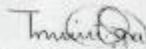
Date: 15th February 2024 and 14th March 2024

Time: 3pm daily GMT+1

Your valuable inputs and comments will be highly appreciated as you attend these meetings.

Please Note: All cost of attendance will be borne by attendee. For further enquiries and comments, please call +234 814 524 5247 or send an email to projects@richflood.com

Kind regards



Comfort Asokoro-Ogaji
Managing Consultant



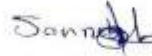
| ENVIRONMENTAL AND SOCIAL SAFEGUARD CONSULTANTS |

Head Office: Abuja, Nigeria; 4 Justice Chukwudifo Oputa Street, Asokoro.

UK: 71-75 Shelton Street, Covent Garden, London, WC2H 9JQ | USA: 16192 Coastal Highway, Lenoir Delaware 19958, County of Sussex.
East Africa: Plot No. 6418, Avenue Du Commerce, Kigali, Rwanda | Central Africa 1, Corner Kamukoko, Bobo Dioulassa, Kinshasa, Congo - Kinshasa
South Africa: 1st floor, New Road Office Park, 5 New Road, Errands Gardens, 1684, Midrand | North Africa: Masakan Sheraton, 11799 Cairo, Egypt.
Tel: +234 806 423 9910 | Office: +44 20 7788 7530 | Office: +234 814 524 5247 | Office: +234 803 451 7767
Email: info@richflood.com www.richflood.com

11th January, 2024

The Director,
Department of Parks and Wildlife Management
(DPWM).Jimpex Road, Kanifing,
PO Box 48, Banjul Gambia.



**INCEPTION WORKSHOP FOR THE ESIA STUDY AND PEST & PESTICIDE MANAGEMENT PLAN
(PPMP) FOR THE PROPOSED REGIONAL RICE RESILIENT VALUE CHAINS
DEVELOPMENT PROGRAM (REWARD)**

The above subject matter refers.

Richflood International Limited works closely with the public and private sectors in Africa providing services related to Environmental and Social Impact Assessments (ESIAs), we help clients meet international lender requirement such as the IFC, World bank, AfDB etc and we provide guidance to lenders in making informed investment decisions by evaluating environmental and social risks.

Richflood has been engaged by the Ministry of Agriculture through the Rice Value Chain Transformation Project (RVCTP) as the designated Environmental Consultant to undertake the Environmental and Social Impact Assessment (ESIA) study and Pest & Pesticide Management Plan (PPMP) for the proposed REWARD Program. You are hereby officially notified and invited to the Stakeholders Inception workshop, scheduled as follows;

Venue: The Conference Room, RVCTP Office, Ministry of Agriculture WALIC Complex Kerr Serign.

Date: 25th January, 2024 *24th January, 2024*

Time: 10:00 am prompt

Further engagement for this project will be undertaken at designated venues, online via zoom, and with selected NGOs, CBOs and focused groups discussions across project affected areas and through national MDAs.

The virtual engagement login details are as follows:

Link: <https://us06web.zoom.us/j/84251652234>

Meeting ID: 842 5165 2234

Passcode: 212605

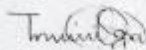
Date: 15th February 2024 and 14th March 2024

Time: 3pm daily GMT+1

Your valuable inputs and comments will be highly appreciated as you attend these meetings.

Please Note: All cost of attendance will be borne by attendee. For further enquiries and comments, please call +234 814 524 5247 or send an email to projects@richflood.com

Kind regards



Comfort Asokoro-Ogaji
Managing Consultant

| ENVIRONMENTAL AND SOCIAL SAFEGUARD CONSULTANTS |

Head Office: Abuja, Nigeria; 4 Justice Chukwudifo Oguta Street, Asokoro.

UK: 71-75 Shelton Street, Covent Garden, London, WC2H 9JQ | USA: 15192 Coastal Highway, Lewes Delaware 19958, County of Sussex.
East Africa: Plot No. 6418, Avenue Du Commerce, Kigali, Rwanda | Central Africa 1, Corner Komariko, Bobolko, Kinshasa, Congo - Kinshasa
South Africa: 1st floor, New Road Office Park, 5 New Road, Errands Gardens, 1684, Midrand | North Africa: Maaskin Sheraton, 11799 Cairo, Egypt.
Tel: +234 806 423 9910 | Office: +44 20 7788 7530 | Office: +234 814 524 5247 | Office: +234 803 451 7767
Email: info@richflood.com www.richflood.com

11th January, 2024

The Honourable Minister,
Trade, Regional Integration & Employment
Independence Drive, Banjul,
The Gambia.

**INCEPTION WORKSHOP FOR THE ESIA STUDY AND PEST & PESTICIDE MANAGEMENT PLAN
(PPMP) FOR THE PROPOSED REGIONAL RICE RESILIENT VALUE CHAINS
DEVELOPMENT PROGRAM (REWARD)**

The above subject matter refers.

Richflood International Limited works closely with the public and private sectors in Africa providing services related to Environmental and Social Impact Assessments (ESIAs), we help clients meet international lender requirement such as the IFC, World bank, AfDB etc and we provide guidance to lenders in making informed investment decisions by evaluating environmental and social risks.

Richflood has been engaged by the Ministry of Agriculture through the Rice Value Chain Transformation Project (RVCTP) as the designated Environmental Consultant to undertake the Environmental and Social Impact Assessment (ESIA) study and Pest & Pesticide Management Plan (PPMP) for the proposed REWARD Program. You are hereby officially notified and invited to the Stakeholders Inception workshop, scheduled as follows;

Venue: The Conference Room, RVCTP Office, Ministry of Agriculture WALJC Complex Kerr Serign.

Date: 25th January, 2024 *29th January, 2024*

Time: 10:00 am prompt

Further engagement for this project will be undertaken at designated venues, online via zoom, and with selected NGOs, CBOs and focused groups discussions across project affected areas and through national MDAs.

The virtual engagement login details are as follows:

Link: <https://us06web.zoom.us/j/84251652234>

Meeting ID: 842 5165 2234

Passcode: 212605

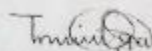
Date: 15th February 2024 and 14th March 2024

Time: 3pm daily GMT+1

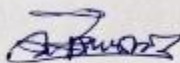
Your valuable inputs and comments will be highly appreciated as you attend these meetings.

Please Note: All cost of attendance will be borne by attendee. For further enquiries and comments, please call +234 814 524 5247 or send an email to projects@richflood.com

Kind regards



Comfort Asokoro-Ogaji
Managing Consultant



| ENVIRONMENTAL AND SOCIAL SAFEGUARD CONSULTANTS |

Head Office: Abuja, Nigeria; 4 Justice Chukwudifo Oputa Street, Asokoro.

UK: 71-75 Shelton Street, Covent Garden, London, WC2H 9JQ | USA: 15192 Coastal Highway, Lewes Delaware 19958, County of Sussex.
East Africa: Plot No. 5418, Avenue Du Commerce, Kigali, Rwanda | Central Africa 1, Corner Komariko, Bobo Dioulassa, Kinshasa, Congo - Kinshasa
South Africa: 1st floor, New Road Office Park, 5 New Road, Errands Gardens, 1694, Midrand | North Africa: Marakeh Sheraton, 11799 Cairo, Egypt.
Tel: +234 806 423 9910 | Office: +44 20 7788 7530 | Office: +234 814 524 5247 | Office: +234 803 451 7767
Email: info@richflood.com www.richflood.com

11th January, 2024

The Honourable Minister,
Ministry of Lands, Regional,
Government & Religious Affairs
The Quadrangle, New Administrative, Banjul.

**INCEPTION WORKSHOP FOR THE ESIA STUDY AND PEST & PESTICIDE MANAGEMENT PLAN
(PPMP) FOR THE PROPOSED REGIONAL RICE RESILIENT VALUE CHAINS
DEVELOPMENT PROGRAM (REWARD)**

The above subject matter refers.

Richflood International Limited works closely with the public and private sectors in Africa providing services related to Environmental and Social Impact Assessments (ESIAs), we help clients meet international lender requirement such as the IFC, World bank, AfDB etc and we provide guidance to lenders in making informed investment decisions by evaluating environmental and social risks.

Richflood has been engaged by the Ministry of Agriculture through the Rice Value Chain Transformation Project (RVCTP) as the designated Environmental Consultant to undertake the Environmental and Social Impact Assessment (ESIA) study and Pest & Pesticide Management Plan (PPMP) for the proposed REWARD Program. You are hereby officially notified and invited to the Stakeholders Inception workshop, scheduled as follows;

Venue: The Conference Room, RVCTP Office, Ministry of Agriculture WALIC Complex Kerr Serign.

Date: 25th January, 2024 *29th January, 2024*

Time: 10:00 am prompt

Further engagement for this project will be undertaken at designated venues, online via zoom, and with selected NGOs, CBOs and focused groups discussions across project affected areas and through national MDAs.

The virtual engagement login details are as follows:

Link: <https://us06n1eb.zoom.us/j/84251652234>

Meeting ID: 842 5165 2234

Passcode: 212605

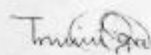
Date: 15th February 2024 and 14th March 2024

Time: 3pm daily GMT+1

Your valuable inputs and comments will be highly appreciated as you attend these meetings.

Please Note: All cost of attendance will be borne by attendee. For further enquiries and comments, please call +234 814 524 5247 or send an email to projects@richflood.com

Kind regards



Comfort Asokoro-Ogaji
Managing Consultant



[ENVIRONMENTAL AND SOCIAL SAFEGUARD CONSULTANTS]

Head Office: Abuja, Nigeria; 4 Justice Chukwudifo Oguta Street, Asokoro.

UK: 71-75 Shelton Street, Covent Garden, London, WC2H 9JQ | USA: 16192, Coastal Highway, Lewes Delaware 19958, County of Sussex.
East Africa: Plot No. 6418, Avenue Du Commerce, Kigali, Rwanda | Central Africa 1, Cornier Kamenika, Bobo Dioulassa, Kinshasa, Congo - Kinshasa
South Africa: 1st floor, New Road Office Park, 5 New Road, Errands Gardens, 1684, Midrand | North Africa: Masratan Sheraton, 11799 Cairo, Egypt.
Tel: +234 806 423 9910 | Office: +44 20 7788 7530 | Office: +234 814 524 5247 | Office: +234 803 451 7767
Email: info@richflood.com www.richflood.com

11th January, 2024

The Honourable Minister,
Ministry of Health and Social Welfare
F842+G76, Bertil Harding Hwy, Serrekunda, Gambia

**INCEPTION WORKSHOP FOR THE ESIA STUDY AND PEST & PESTICIDE MANAGEMENT PLAN
(PPMP) FOR THE PROPOSED REGIONAL RICE RESILIENT VALUE CHAINS
DEVELOPMENT PROGRAM (REWARD)**

The above subject matter refers.

Richflood International Limited works closely with the public and private sectors in Africa providing services related to Environmental and Social Impact Assessments (ESIAs), we help clients meet international lender requirement such as the IFC, World bank, AfDB etc and we provide guidance to lenders in making informed investment decisions by evaluating environmental and social risks.

Richflood has been engaged by the Ministry of Agriculture through the Rice Value Chain Transformation Project (RVCTP) as the designated Environmental Consultant to undertake the Environmental and Social Impact Assessment (ESIA) study and Pest & Pesticide Management Plan (PPMP) for the proposed REWARD Program. You are hereby officially notified and invited to the Stakeholders Inception workshop, scheduled as follows;

Venue: The Conference Room, RVCTP Office, Ministry of Agriculture WALIC Complex Kerr Serign.

Date: 25th January, 2024 *29th January, 2024*

Time: 10:00 am prompt

Further engagement for this project will be undertaken at designated venues, online via zoom, and with selected NGOs, CBOs and focused groups discussions across project affected areas and through national MDAs.

The virtual engagement login details are as follows:

Link: <https://us06web.zoom.us/j/84251652234>

Meeting ID: 842 5165 2234

Passcode: 212605

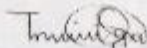
Date: 15th February 2024 and 14th March 2024

Time: 3pm daily GMT+1

Your valuable inputs and comments will be highly appreciated as you attend these meetings.

Please Note: All cost of attendance will be borne by attendee. For further enquiries and comments, please call +234 814 524 5247 or send an email to projects@richflood.com

Kind regards



Comfort Asokoro-Ogaji
Managing Consultant



*For more info please
call 1679831 / 3387713*

| ENVIRONMENTAL AND SOCIAL SAFEGUARD CONSULTANTS |

Head Office: Abuja, Nigeria; 4 Justice Chukwudifo Oputa Street, Asokoro.

UK: 71-75 Shelton Street, Covent Garden, London, WC2H 9JQ | USA: 35192 Coastal Highway, Lewes Delaware 19958, County of Sussex.
East Africa: Plot No. 6418, Avenue Du Commerce, Kigali, Rwanda | Central Africa 1, Corner Komariko, Bobolko, Kinshasa, Congo - Kinshasa
South Africa: 1st floor, New Road Office Park, 5 New Road, Errands Gardens, 1684, Midrand | North Africa: Masarah Sheraton, 11799 Cairo, Egypt.
Tel: +234 806 423 9910 | Office: +44 20 7788 7530 | Office: +234 814 524 5247 | Office: +234 803 451 7767
Email: info@richflood.com www.richflood.com

11th January, 2024

The Director
Department of Water Resources
7A Marina Parade Banjul, Gambia.

**INCEPTION WORKSHOP FOR THE ESIA STUDY AND PEST & PESTICIDE MANAGEMENT PLAN
(PPMP) FOR THE PROPOSED REGIONAL RICE RESILIENT VALUE CHAINS
DEVELOPMENT PROGRAM (REWARD)**

The above subject matter refers.

Richflood International Limited works closely with the public and private sectors in Africa providing services related to Environmental and Social Impact Assessments (ESIAs), we help clients meet international lender requirement such as the IFC, World bank, AfDB etc and we provide guidance to lenders in making informed investment decisions by evaluating environmental and social risks.

Richflood has been engaged by the Ministry of Agriculture through the Rice Value Chain Transformation Project (RVCTP) as the designated Environmental Consultant to undertake the Environmental and Social Impact Assessment (ESIA) study and Pest & Pesticide Management Plan (PPMP) for the proposed REWARD Program. You are hereby officially notified and invited to the Stakeholders Inception workshop, scheduled as follows:

Venue: The Conference Room, RVCTP Office, Ministry of Agriculture WALIC Complex Kerr Serign.

Date: 25th January, 2024 *29th January, 2024*

Time: 10:00 am prompt

Further engagement for this project will be undertaken at designated venues, online via zoom, and with selected NGOs, CBOs and focused groups discussions across project affected areas and through national MDAs.

The virtual engagement login details are as follows:

Link: <https://us06web.zoom.us/j/84251652234>

Meeting ID: 842 5165 2234

Passcode: 212605

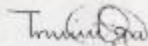
Date: 15th February 2024 and 14th March 2024

Time: 3pm daily GMT+1

Your valuable inputs and comments will be highly appreciated as you attend these meetings.

Please Note: All cost of attendance will be borne by attendee. For further enquiries and comments, please call +234 814 524 5247 or send an email to projects@richflood.com

Kind regards



Comfort Asokoro-Ogaji
Managing Consultant

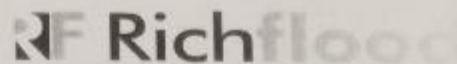
Sytha Fobe
26/1/2024

| ENVIRONMENTAL AND SOCIAL SAFEGUARD CONSULTANTS |

Head Office: Abuja, Nigeria; 4 Justice Chukwudifo Oputa Street, Asokoro.

UK: 71-75 Shelton Street, Covent Garden, London, WC2H 9JQ | USA: 16192, Coastal Highway, Lewes Delaware 19958, County of Sussex.
East Africa: Plot No. 6418, Avenue Du Commerce, Kigali, Rwanda | Central Africa 1, Corner Komoriko, Boboloko, Kinshasa, Congo - Kinshasa
South Africa: 1st floor, New Road Office Park, 5 New Road, Errands Gardens, 1684, Midrand | North Africa: Masaken Sheraton, 11799 Cairo, Egypt.
Tel: +234 806 423 9910 | Office: +44 20 7788 7530 | Office: +234 814 524 5247 | Office: +234 803 451 7767
Email: info@richflood.com www.richflood.com

Solo Toney
25/1/24



11th January, 2024

The General Director,
National Environment Agency Gambia.
Jimpex Road, Kanifing,
PO Box 48, Banjul, The Gambia.

**INCEPTION WORKSHOP FOR THE ESIA STUDY AND PEST & PESTICIDE MANAGEMENT PLAN
(PPMP) FOR THE PROPOSED REGIONAL RICE RESILIENT VALUE CHAINS
DEVELOPMENT PROGRAM (REWARD)**

The above subject matter refers.

Richflood International Limited works closely with the public and private sectors in Africa providing services related to Environmental and Social Impact Assessments (ESIAs), we help clients meet international lender requirement such as the IFC, World bank, AfDB etc and we provide guidance to lenders in making informed investment decisions by evaluating environmental and social risks.

Richflood has been engaged by the Ministry of Agriculture through the Rice Value Chain Transformation Project (RVCTP) as the designated Environmental Consultant to undertake the Environmental and Social Impact Assessment (ESIA) study and Pest & Pesticide Management Plan (PPMP) for the proposed REWARD Program. You are hereby officially notified and invited to the Stakeholders Inception workshop, scheduled as follows;

Venue: The Conference Room, RVCTP Office, Ministry of Agriculture WALIC Complex Kerr Serign.

Date: ~~25th January, 2024~~ 29th January 2024

Time: 10:00 am prompt

Further engagement for this project will be undertaken at designated venues, online via zoom, and with selected NGOs, CBOs and focused groups discussions across project affected areas and through national MDAs.

The virtual engagement login details are as follows:

Link: <https://us16web.zoom.us/j/84251652234>

Meeting ID: 842 5165 2234

Passcode: 212605

Date: 15th February 2024 and 14th March 2024

Time: 3pm daily GMT+1

Your valuable inputs and comments will be highly appreciated as you attend these meetings.

Please Note: All cost of attendance will be borne by attendee. For further enquiries and comments, please call +234 814 524 5247 or send an email to projects@richflood.com

Kind regards

Comfort Asokoro-Ogaji
Managing Consultant

| ENVIRONMENTAL AND SOCIAL SAFEGUARD CONSULTANTS |

Head Office: Abuja, Nigeria; 4 Justice Chukwudife Oputa Street, Asokoro

UK: 71-75 Shelton Street, Covent Garden, London, WC2H 9JQ | USA: 15182, Coastal Highway, Lewes Delaware 19958, County of Sussex.
East Africa: Plot No. 8418, Avenue Du Commerce, Kigali, Rwanda | Central Africa 1, Corner Kamukoko, Bobaliko, Kinshasa, Congo - Kinshasa
South Africa: 1st floor, New Road Office Park, 5 New Road, Errands Gardens, 1604, Midrand | North Africa: Masaken Sheraton, 11799 Cairo, Egypt.
Tel: +234 806 423 9910 | Office: +44 20 7788 7550 | Office: +234 814 524 5247 | Office: +234 803 451 7767
Email: info@richflood.com www.richflood.com



24th January, 2024

The Director,
Department of Labour,
Bakau,
The Gambia

**INCEPTION WORKSHOP FOR THE ESIA STUDY FOR THE PROPOSED REGIONAL RICE
RESILIENT VALUE CHAINS DEVELOPMENT PROGRAM (REWARD)**

The above subject matter refers.

Richflood International Limited works closely with the public and private sectors in Africa providing services related to Environmental and Social Impact Assessments (ESIAs), we help clients meet international lender requirement such as the IFC, World bank, AfDB etc and we provide guidance to lenders in making informed investment decisions by evaluating environmental and social risks.

Richflood has been engaged by the Ministry of Agriculture through the Rice Value Chain Transformation Project (RVCTP) as the designated Environmental Consultant to undertake the Environmental and Social Impact Assessment (ESIA) study for the proposed REWARD Program. You are hereby officially notified and invited to the Stakeholders Engagement Meeting, scheduled as follows;

Venue: The Conference Room, RVCTP Office, Ministry of Agriculture WALIC Complex Kerr Serign.

Date: 29th January, 2024

Time: 10:00 am prompt

Further engagement for this project will be undertaken online via zoom using the details below:

Link: <https://us06web.zoom.us/j/84251652234>

Meeting ID: 842 5165 2234

Passcode: 212605

Date: 15th February 2024 and 14th March 2024

Time: 3pm daily GMT+1

Your valuable inputs and comments will be highly appreciated as you attend these meetings.

Please Note: All cost of attendance will be borne by attendee. For further enquiries and comments, please call +234 814 524 5247 or send an email to projects@richflood.com

Kind regards

Comfort Asokoro-Ogaji
Managing Consultant

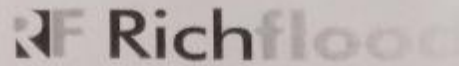
For more info Please
call
7679831 / 3387713

| ENVIRONMENTAL AND SOCIAL SAFEGUARD CONSULTANTS |

Head Office: Abuja, Nigeria; 4 Justice Chukwudifo Oputa Street, Asokoro.

UK: 71-75 Shelton Street, Covent Garden, London, WC2H 8JQ | USA: 16192 Coastal Highway, Lewes Delaware 19958, County of Sussex.
East Africa: Plot No. 6418, Avenue Du Commerce, Kigali, Rwanda | Central Africa 1, Corner Kamukoko, Bobo Dioulassa, Kinshasa, Congo - Kinshasa
South Africa: 1st floor, New Road Office Park, 5 New Road, Errands Gardens, 1684, Midrand | North Africa: Masraka Sheraton, 11799 Cairo, Egypt.
Tel: +234 806 421 9910 | Office: +44 20 7788 7530 | Office: +234 814 524 5247 | Office: +234 803 451 7767
Email: info@richflood.com, www.richflood.com

Ruba Journey
Fluith
25/1/24



11th January, 2024

The Honourable Minister

Ministry of Environment, Climate Change and Natural Resources
1st Floor, GIEPA House,
48 Kairaba Avenue, Serekunda,
The Gambia.

**INCEPTION WORKSHOP FOR THE ESIA STUDY AND PEST & PESTICIDE MANAGEMENT PLAN
(PPMP) FOR THE PROPOSED REGIONAL RICE RESILIENT VALUE CHAINS
DEVELOPMENT PROGRAM (REWARD)**

The above subject matter refers.

Richflood International Limited works closely with the public and private sectors in Africa providing services related to Environmental and Social Impact Assessments (ESIAs), we help clients meet international lender requirement such as the IFC, World bank, AfDB etc and we provide guidance to lenders in making informed investment decisions by evaluating environmental and social risks.

Richflood has been engaged by the Ministry of Agriculture through the Rice Value Chain Transformation Project (RVCTP) as the designated Environmental Consultant to undertake the Environmental and Social Impact Assessment (ESIA) study and Pest & Pesticide Management Plan (PPMP) for the proposed REWARD Program. You are hereby officially notified and invited to the Stakeholders Inception workshop, scheduled as follows;

Venue: The Conference Room, RVCTP Office, Ministry of Agriculture WALIC Complex Kerr Serign.

Date: 25th January, 2024 *29th January, 2024*

Time: 10:00 am prompt

Further engagement for this project will be undertaken at designated venues, online via zoom, and with selected NGOs, CBOs and focused groups discussions across project affected areas and through national MDAs.

The virtual engagement login details are as follows:

Link: <https://us06web.zoom.us/j/84251652234>

Meeting ID: 842 5165 2234

Passcode: 212605

Date: 15th February 2024 and 14th March 2024

Time: 3pm daily GMT+1

Your valuable inputs and comments will be highly appreciated as you attend these meetings.

Please Note: All cost of attendance will be borne by attendee. For further enquiries and comments, please call +234 814 524 5247 or send an email to projects@richflood.com


Kind regards

Comfort Asokoro-Ogaji
Managing Consultant

| ENVIRONMENTAL AND SOCIAL SAFEGUARD CONSULTANTS |

Head Office: Abuja, Nigeria; 4 Justice Chukwudifo Oputa Street, Asokoro

UK: 71-75 Shelton Street, Covent Garden, London, WC2H 9JQ | USA: 16192 Coastal Highway, Lewes Delaware 19958, County of Sussex.
East Africa: Plot No. 6418, Avenue Du Commerce, Kigali, Rwanda | Central Africa 1, Corner Samorika, Bokoiko, Kinshasa, Congo - Kinshasa
South Africa: 1st floor, New Road Office Park, 5 New Road, Errands Gardens, 1604, Midrand | North Africa: MAAKAB Sheraton, 11799 Chini, Egypt.
Tel: +234 806 429 9910 | Office: +44 20 7788 7530 | Office: +234 814 524 5247 | Office: +234 803 451 7767
Email: info@richflood.com enquiry@richflood.com

 25/01/24
Moreja Colley



11th January, 2024

The Director,
Agricultural Engineering Services,
The Gambia.

**INCEPTION WORKSHOP FOR THE ESIA STUDY AND PEST & PESTICIDE MANAGEMENT PLAN
(PPMP) FOR THE PROPOSED REGIONAL RICE RESILIENT VALUE CHAINS
DEVELOPMENT PROGRAM (REWARD)**

The above subject matter refers.

Richflood International Limited works closely with the public and private sectors in Africa providing services related to Environmental and Social Impact Assessments (ESIAs), we help clients meet international lender requirement such as the IFC, World bank, AfDB etc and we provide guidance to lenders in making informed investment decisions by evaluating environmental and social risks.

Richflood has been engaged by the Ministry of Agriculture through the Rice Value Chain Transformation Project (RVCTP) as the designated Environmental Consultant to undertake the Environmental and Social Impact Assessment (ESIA) study and Pest & Pesticide Management Plan (PPMP) for the proposed REWARD Program. You are hereby officially notified and invited to the Stakeholders Inception workshop, scheduled as follows;

Venue: The Conference Room, RVCTP Office, Ministry of Agriculture WALIC Complex Kerr Serign.

Date: 25th January, 2024 *29th January, 2024*

Time: 10:00 am prompt

Further engagement for this project will be undertaken at designated venues, online via zoom, and with selected NGOs, CBOs and focused groups discussions across project affected areas and through national MDAs.

The virtual engagement login details are as follows:

Link: <https://us26wch.zoom.us/j/84251652234>

Meeting ID: 842 5165 2234

Passcode: 212605

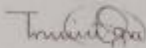
Date: 15th February 2024 and 14th March 2024

Time: 3pm daily GMT+1

Your valuable inputs and comments will be highly appreciated as you attend these meetings.

Please Note: All cost of attendance will be borne by attendee. For further enquiries and comments, please call +234 814 524 5247 or send an email to projects@richflood.com

Kind regards



Comfort Asokoro-Ogaji
Managing Consultant

| ENVIRONMENTAL AND SOCIAL SAFEGUARD CONSULTANTS |

Head Office: Abuja, Nigeria; 4 Justice Chukwudifo Oputa Street, Asokoro.

UK: 75-75 Shelton Street, Covent Garden, London, WC2H 8JQ | USA: 36192 Coastal Highway, Lewes Delaware 19958, County of Sussex.
East Africa: Plot No. 6418, Avenue Du Commerce, Kigali, Rwanda | Central Africa 1, Corner Kamukoko, Bobaliko, Kinshasa, Congo - Kinshasa
South Africa: 1st floor, New Road Office Park, 5 New Road, Errandas Gardens, 1684, Midrand | North Africa: Masaka Sheraton, 11799 Cairo, Egypt.
Tel: +234 806 423 9910 | Office: +24 20 7788 7550 | Office: +234 814 524 5247 | Office: +234 803 451 7767
Email: info@richflood.com sa@richflood.com na@richflood.com

11th January, 2024

The Honourable Minister,
Ministry of Gender and Children Affairs,
Fatou Golen Plaza, Adjacent to Election House,
Bertil Harding Highway, Bakau.



**INCEPTION WORKSHOP FOR THE ESIA STUDY AND PEST & PESTICIDE MANAGEMENT PLAN
(PPMP) FOR THE PROPOSED REGIONAL RICE RESILIENT VALUE CHAINS
DEVELOPMENT PROGRAM (REWARD)**

The above subject matter refers.

Richflood International Limited works closely with the public and private sectors in Africa providing services related to Environmental and Social Impact Assessments (ESIAs), we help clients meet international lender requirement such as the IFC, World bank, AfDB etc and we provide guidance to lenders in making informed investment decisions by evaluating environmental and social risks.

Richflood has been engaged by the Ministry of Agriculture through the Rice Value Chain Transformation Project (RVCTP) as the designated Environmental Consultant to undertake the Environmental and Social Impact Assessment (ESIA) study and Pest & Pesticide Management Plan (PPMP) for the proposed REWARD Program. You are hereby officially notified and invited to the Stakeholders Inception workshop, scheduled as follows;

Venue: The Conference Room, RVCTP Office, Ministry of Agriculture WALIC Complex Kerr Serign.

Date: 25th January, 2024 *29th January, 2024*

Time: 10:00 am prompt

Further engagement for this project will be undertaken at designated venues, online via zoom, and with selected NGOs, CBOs and focused groups discussions across project affected areas and through national MDAs.

The virtual engagement login details are as follows:

Link: <https://us06web.zoom.us/j/84251652234>

Meeting ID: 842 5165 2234

Passcode: 212605

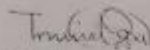
Date: 15th February 2024 and 14th March 2024

Time: 3pm daily GMT+1


Your valuable inputs and comments will be highly appreciated as you attend these meetings.

Please Note: All cost of attendance will be borne by attendee. For further enquiries and comments, please call +234 814 524 5247 or send an email to projects@richflood.com

Kind regards



Comfort Asokoro-Ogaji
Managing Consultant

 26/01/24

| ENVIRONMENTAL AND SOCIAL SAFEGUARD CONSULTANTS |

Head Office: Abuja, Nigeria; 4 Justice Chukwudifo Oputa Street, Asokoro.

UK: 71-75 Shelton Street, Covent Garden, London, WC2H 8JQ | USA: 16192 Coastal Highway, Levies Delaware 19958, County of Sussex.
East Africa: Plot No. 6418, Avenue Du Commerce, Kigali, Rwanda | Central Africa 1, Corner Komoko, Boboko, Kinshasa, Congo - Kinshasa
South Africa: 1st floor, New Road Office Park, 5 New Road, Erands Gardens, 1684, Midrand | North Africa: Maskeen Sheraton, 11795 Cairo, Egypt.
Tel: +234 806 423 9810 | Office: +44 20 7788 7530 | Office: +234 814 524 5247 | Office: +234 803 451 7767
Email: info@richflood.com www.richflood.com

11th January, 2024

Executive Director,
National Women's Farmers Association,
98 Kairaba Avenue,
Serekunda.

**INCEPTION WORKSHOP FOR THE ESIA STUDY AND PEST & PESTICIDE MANAGEMENT PLAN
(PPMP) FOR THE PROPOSED REGIONAL RICE RESILIENT VALUE CHAINS
DEVELOPMENT PROGRAM (REWARD)**

The above subject matter refers.

Richflood International Limited works closely with the public and private sectors in Africa providing services related to Environmental and Social Impact Assessments (ESIAs), we help clients meet international lender requirement such as the IFC, World bank, AfDB etc and we provide guidance to lenders in making informed investment decisions by evaluating environmental and social risks.

Richflood has been engaged by the Ministry of Agriculture through the Rice Value Chain Transformation Project (RVCTP) as the designated Environmental Consultant to undertake the Environmental and Social Impact Assessment (ESIA) study and Pest & Pesticide Management Plan (PPMP) for the proposed REWARD Program. You are hereby officially notified and invited to the Stakeholders Inception workshop, scheduled as follows;

Venue: The Conference Room, RVCTP Office, Ministry of Agriculture WALIC Complex Kerr Serign.

Date: 25th January, 2024

Time: 10:00 am prompt

Further engagement for this project will be undertaken at designated venues, online via zoom, and with selected NGOs, CBOs and focused groups discussions across project affected areas and through national MIDAs.

The virtual engagement login details are as follows:

Link: <https://us01wch.zoom.us/j/81231652234>

Meeting ID: 842 5165 2234

Passcode: 212605

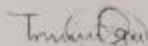
Date: 15th February 2024 and 14th March 2024

Time: 3pm daily GMT+1

Your valuable inputs and comments will be highly appreciated as you attend these meetings.

Please Note: All cost of attendance will be borne by attendee. For further enquiries and comments, please call +234 814 524 5247 or send an email to projects@richflood.com

Kind regards



Comfort Asokoro-Ogaji
Managing Consultant



Faten Samir
29/11/2024

| ENVIRONMENTAL AND SOCIAL SAFEGUARD CONSULTANTS |

Head Office: Abuja, Nigeria; 4 Justice Chukwura Oputa Street, Asokoro

UK: 71-75 Shelton Street, Covent Garden, London, WC2H 9JQ | USA: 15182 Coastal Highway, Lewes Delaware 19958, County of Sussex,
East Africa: Plot No. 6418, Avenue Du Commerce, Kigali, Rwanda | Central Africa 1, Corner Komoko, Bobo Dioulassa, Kinshasa, Congo - Kinshasa
South Africa: 1st floor, New Road Office Park, 5 New Road, Errand Gardens, 1684, Midrand | North Africa: Maastricht Sheraton, 11799 Cairo, Egypt.
Tel: +234 806 423 9910 | Office: +44 20 7788 7530 | Office: +234 814 524 5247 | Office: +234 803 451 7767
Email: info@richflood.com www.richflood.com

24th January, 2024

The CEO
Manus Farms Limited
Central River Region
the Gambia

INCEPTION WORKSHOP FOR THE ESIA STUDY FOR THE PROPOSED REGIONAL RICE RESILIENT VALUE CHAINS DEVELOPMENT PROGRAM (REWARD)

The above subject matter refers.

Richflood International Limited works closely with the public and private sectors in Africa providing services related to Environmental and Social Impact Assessments (ESIAs), we help clients meet international lender requirement such as the IFC, World bank, AfDB etc and we provide guidance to lenders in making informed investment decisions by evaluating environmental and social risks.

Richflood has been engaged by the Ministry of Agriculture through the Rice Value Chain Transformation Project (RVCTP) as the designated Environmental Consultant to undertake the Environmental and Social Impact Assessment (ESIA) study for the proposed REWARD Program. You are hereby officially notified and invited to the Stakeholders Engagement Meeting, scheduled as follows;

Venue: The Conference Room, RVCTP Office, Ministry of Agriculture WALIC Complex Kerr Serign.

Date: 29th January, 2024

Time: 10:00 am prompt

Further engagement for this project will be undertaken online via zoom using the details below:

Link: <https://us06web.zoom.us/j/84251632234>

Meeting ID: 842 5165 2234

Passcode: 212605

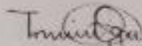
Date: 15th February 2024 and 14th March 2024

Time: 3pm daily GMT+1

Your valuable inputs and comments will be highly appreciated as you attend these meetings.

Please Note: All cost of attendance will be borne by attendee. For further enquiries and comments, please call +234 814 524 5247 or send an email to projects@richflood.com

Kind regards



Comfort Asokoro-Ogaji
Managing Consultant

| ENVIRONMENTAL AND SOCIAL SAFEGUARD CONSULTANTS |

Head Office: Abuja, Nigeria; 4 Justice Chukwudifo Oputa Street, Asokoro.

UK: 71-75 Shelton Street, Covent Garden, London, WC2H 9JQ | **USA:** 16192 Coastal Highway, Leesville 29556, County of Sussex.

East Africa: Plot No. 6415, Avenue Du Commerce, Kigali, Rwanda | **Central Africa:** 1, Corner Komoko, Bokoiko, Kinshasa, Congo - Kinshasa

South Africa: 1st Floor, New Road Office Park, 5 New Road, Erands Gardens, 1684, Midrand | **North Africa:** Hassan Sheraton, 11799 Cairo, Egypt.

Tel: +234 806 423 9910 | **Offices:** +44 20 7788 7530 | **Office:** +234 814 524 5247 | **Office:** +234 803 451 7767

Email: info@richflood.com, www.richflood.com

24th January, 2024

The Regional Agricultural Director
CRR South
The Gambia

**INCEPTION WORKSHOP FOR THE ESIA STUDY FOR THE PROPOSED REGIONAL RICE
RESILIENT VALUE CHAINS DEVELOPMENT PROGRAM (REWARD)**

The above subject matter refers.

Richflood International Limited works closely with the public and private sectors in Africa providing services related to Environmental and Social Impact Assessments (ESIAs), we help clients meet international lender requirement such as the IFC, World bank, AfDB etc and we provide guidance to lenders in making informed investment decisions by evaluating environmental and social risks.

Richflood has been engaged by the Ministry of Agriculture through the Rice Value Chain Transformation Project (RVCTP) as the designated Environmental Consultant to undertake the Environmental and Social Impact Assessment (ESIA) study for the proposed REWARD Program. You are hereby officially notified and invited to the Stakeholders Engagement Meeting, scheduled as follows;

Venue: The Conference Room, RVCTP Office, Ministry of Agriculture WALIC Complex Kerr Serigne.

Date: 29th January, 2024

Time: 10:00 am prompt

Further engagement for this project will be undertaken online via zoom using the details below:

Link: <https://us06web.zoom.us/j/84251652234>

Meeting ID: 842 5165 2234

Passcode: 212605

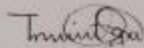
Date: 15th February 2024 and 14th March 2024

Time: 3pm daily GMT+1

Your valuable inputs and comments will be highly appreciated as you attend these meetings.

Please Note: All cost of attendance will be borne by attendee. For further enquiries and comments, please call +234 814 524 5247 or send an email to projects@richflood.com

Kind regards



Comfort Asokoro-Ogaji
Managing Consultant

John Mandy RAO CRR/S
[Signature] Tel. 2308149

| ENVIRONMENTAL AND SOCIAL SAFEGUARD CONSULTANTS |

Head Office: Abuja, Nigeria; 4 Justice Chukwudifo Oputa Street, Asokoro.

UK: 71-75 Shelton Street, Covent Garden, London, WC2H 9JQ | USA: 16192 Coastal Highway, Lewes Delaware 19958, County of Sussex.

East Africa: Plot No. 6418, Avenue Du Commerce, Kigali, Rwanda | Central Africa 1, Corner Komoriko, Libreville, Kinshasa, Congo - Kinshasa

South Africa: 1st floor, New Road Office Park, 5 New Road, Errands Gardens, 1684, Midrand | North Africa: Mena Sheraton, 11799 Cairo, Egypt.

Tel: +234 836 423 9910 | Office: +44 20 7788 7530 | Office: +234 814 524 5247 | Office: +234 803 451 7767

Email: info@richflood.com, www.richflood.com

24th January, 2024

The Regional Agricultural Director
Central River Region Health,
The Gambia

INCEPTION WORKSHOP FOR THE ESIA STUDY FOR THE PROPOSED REGIONAL RICE RESILIENT VALUE CHAINS DEVELOPMENT PROGRAM (REWARD)

The above subject matter refers.

Richflood International Limited works closely with the public and private sectors in Africa providing services related to Environmental and Social Impact Assessments (ESIAs), we help clients meet international lender requirement such as the IFC, World bank, AfDB etc and we provide guidance to lenders in making informed investment decisions by evaluating environmental and social risks.

Richflood has been engaged by the Ministry of Agriculture through the Rice Value Chain Transformation Project (RVCTP) as the designated Environmental Consultant to undertake the Environmental and Social Impact Assessment (ESIA) study for the proposed REWARD Program. You are hereby officially notified and invited to the Stakeholders Engagement Meeting, scheduled as follows;

Venue: The Conference Room, RVCTP Office, Ministry of Agriculture WALIC Complex Kerr Serign.

Date: 29th January, 2024

Time: 10:00 am prompt

Further engagement for this project will be undertaken online via zoom using the details below:

Link: <https://us06web.zoom.us/j/84251652234>

Meeting ID: 842 5165 2234

Passcode: 212605

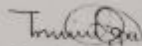
Date: 15th February 2024 and 14th March 2024

Time: 3pm daily GMT+1

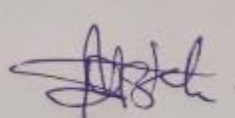
Your valuable inputs and comments will be highly appreciated as you attend these meetings.

Please Note: All cost of attendance will be borne by attendee. For further enquiries and comments, please call +234 814 524 5247 or send an email to projects@richflood.com

Kind regards



Comfort Asokoro-Ogaji
Managing Consultant



Musa Bala
8397360

| ENVIRONMENTAL AND SOCIAL SAFEGUARD CONSULTANTS |

Head Office: Abuja, Nigeria; 4 Justice Chukwudifo Oputa Street, Asokoro.

UK: 73-75 Shelton Street, Covent Garden, London, WC2H 9JQ | USA: 16192 Coastal Highway, Lewes Delaware 19958, County of Sussex.
East Africa: Plot No. 1418, Avenue Du Commerce, Kigali, Rwanda | Central Africa 1, Corner Koudouko, Boko, Kinshasa, Congo - Keshasa
South Africa: 1st floor, New Road Office Park, 5 New Road, Erands Gardens, 2684, Midrand | North Africa: Mawakeg Sheraton, 11799 Cairo, Egypt.
Tel: +234 806 423 9910 | Office: +44 20 7788 7530 | Office: +234 814 524 5247 | Office: +234 803 451 7767
Email: info@richflood.com, www.richflood.com

24th January, 2024

Rice Farmers Association Cooperative Society,
Central River Region South,
The Gambia

INCEPTION WORKSHOP FOR THE ESIA STUDY FOR THE PROPOSED REGIONAL RICE RESILIENT VALUE CHAINS DEVELOPMENT PROGRAM (REWARD)

The above subject matter refers.

Richflood International Limited works closely with the public and private sectors in Africa providing services related to Environmental and Social Impact Assessments (ESIAs), we help clients meet international lender requirement such as the IFC, World bank, AfDB etc and we provide guidance to lenders in making informed investment decisions by evaluating environmental and social risks.

Richflood has been engaged by the Ministry of Agriculture through the Rice Value Chain Transformation Project (RVCTP) as the designated Environmental Consultant to undertake the Environmental and Social Impact Assessment (ESIA) study for the proposed REWARD Program. You are hereby officially notified and invited to the Stakeholders Engagement Meeting, scheduled as follows;

Venue: The Conference Room, RVCTP Office, Ministry of Agriculture WALIC Complex Kerr Serign.

Date: 29th January, 2024

Time: 10:00 am prompt

Further engagement for this project will be undertaken online via zoom using the details below:

Link: <https://us06web.zoom.us/j/84251652234>

Meeting ID: 842 5165 2234

Passcode: 212605

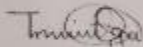
Date: 15th February 2024 and 14th March 2024

Time: 3pm daily GMT+1


Your valuable inputs and comments will be highly appreciated as you attend these meetings.

Please Note: All cost of attendance will be borne by attendee. For further enquiries and comments, please call +234 814 524 5247 or send an email to projects@richflood.com

Kind regards



Comfort Asokoro-Ogaji
Managing Consultant

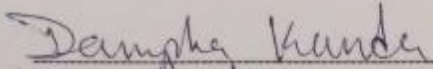
27/1/24
Makang Janna
Secretary: 

Tel 33 870 84

| ENVIRONMENTAL AND SOCIAL SAFEGUARD CONSULTANTS |

Head Office: Abuja, Nigeria; 4 Justice Chukwudifo Oputa Street, Asokoro.

UK: 71-75 Shelton Street, Covent Garden, London, WC2H 9JQ | USA: 16192 Coastal Highway, Lewis Delaware 19958, County of Sussex.
East Africa Plot No. 6418, Avenue Du Commerce, Kigali, Rwanda | Central Africa 1, Corner Komoribo, Bobo Dioulassa, Kinshasa, Congo - Kinshasa
South Africa 1st floor, New Road Office Park, 5 New Road, Errands Gardens, 1664, Midrand | North Africa: Mazaaten Sharaton, 11799 Cairo, Egypt.
Tel: +234 806 423 9910 | Office: +44 20 7788 7530 | Office: +234 814 524 5247 | Office: +234 803 451 7767
Email: info@richflood.com, www.richflood.com

24th January, 2024

Dampha Kunda

President

Kaba Fara Rice Growers Association

_____**INCEPTION WORKSHOP FOR THE ESIA STUDY FOR THE PROPOSED REGIONAL RICE
RESILIENT VALUE CHAINS DEVELOPMENT PROGRAM (REWARD)**

The above subject matter refers.

Richflood International Limited works closely with the public and private sectors in Africa providing services related to Environmental and Social Impact Assessments (ESIAs), we help clients meet international lender requirement such as the IFC, World bank, AfDB etc and we provide guidance to lenders in making informed investment decisions by evaluating environmental and social risks.

Richflood has been engaged by the Ministry of Agriculture through the Rice Value Chain Transformation Project (RVCTP) as the designated Environmental Consultant to undertake the Environmental and Social Impact Assessment (ESIA) study for the proposed REWARD Program. You are hereby officially notified and invited to the Stakeholders Engagement Meeting, scheduled as follows;

Venue: The Conference Room, RVCTP Office, Ministry of Agriculture WALIC Complex Kerr Serign.

Date: 29th January, 2024

Time: 10:00 am prompt

Further engagement for this project will be undertaken online via zoom using the details below:

Link: <https://us06web.zoom.us/j/84251652234>

Meeting ID: 842 5165 2234

Passcode: 212605

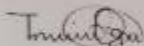
Date: 15th February 2024 and 14th March 2024

Time: 3pm daily GMT+1

Your valuable inputs and comments will be highly appreciated as you attend these meetings.

Please Note: All cost of attendance will be borne by attendee. For further enquiries and comments, please call +234 814 524 5247 or send an email to projects@richflood.com

Kind regards



Comfort Asokoro-Ogaji
Managing Consultant

| ENVIRONMENTAL AND SOCIAL SAFEGUARD CONSULTANTS |

Head Office: Abuja, Nigeria; 4 Justice Chukwudifu Oputa Street, Asokoro.

UK: 73-75 Shelton Street, Covent Garden, London, WC2H 9JQ | USA: 16192 Coastal Highway, Lewes Delaware 19958, County of Sussex.
East Africa: Plot No. 5418, Avenue Du Commerce, Kigali, Rwanda | Central Africa 1, Corner Komoroko, Bobo Dioulassa, Kinshasa, Congo - Kinshasa
South Africa: 1st floor, New Road Office Park, 5 New Road, Errands Gardens, 1684, Midrand | North Africa: Masara Sheraton, 11799 Cairo, Egypt.
Tel: +234 806 425 9910 | Office: +44 20 7788 7530 | Office: +234 814 524 5247 | Office: +234 803 451 7767
Email: info@richflood.com, www.richflood.com

Appendix III - Templates

A. Grievance Complaint Form

Date: _____

Region _____ District _____ Area of Concern _____

File N°.....

COMPLAINT

Name of Complainant: _____

Address: _____

Type of assets affected: _____

DESCRIPTION OF COMPLAINT:

.....
.....
.....
.....
.....

At Date.....

Signature Complainant

Follow-up actions undertaken:

.....
.....
.....
.....
.....
.....

At Date.....

(Signature of Complainant)

Signature of Chairman of Committee

Resolution

.....
.....
.....
.....
.....

At..... Date.....

Signature of Complainant

Signature of Chairman of the Committee

B. Acknowledgement Receipt Registration

No.

Subproject:

Location:

Name and Address of Complainant:

PFI of Concern.....

Date of Complaint: (dd/mm/yyyy)

Documents comprising the complaint: (petition, supporting documents etc.)

1)

2)

3)

4)

Summary of Complaint:

.....
.....
.....
.....
.....

Name and Signature of the Complainant:

.....
.....

Name and Signature of Person receiving the complaint:

.....
.....

C. Grievance Information Form (GIF)

Subproject: Location: Date:(yyyy/mm/dd)

Place of Registration:

Registration No:

Contact details of the complainant:

Name: Age: Gender:

Address:

Telephone No. Email Address:

Location related to the complaint/issue: Location/Town:

.....

PFI of Concern:

Category of complainant:

- Affected person
- Mediator for affected person
- Civil organization / Service Organization
- Other(specify)

Summary of grievance:

.....
.....
.....
.....
.....
.....

(Attach letter or a petition / documents as submitted) Source of complaint: Attachments:

1) _____

2) _____

3) _____ Prepared by: Date:.....(dd/mm/yyyy)

D. Grievance Information Documentation Form (GIF)

Subproject: Location:

Date:..... (yyyy/mm/dd) Place of Registration:

Registration No.:

Concern PFI.....

Contact details of the complainant:

Name:..... Age:..... Gender:

Address:..... Phone No.....

Email Address:Location related to the complaint / issue:

Location/Town:.....

Category of complainant:

- Affected person
- Mediator for affected person
- Civil organization / Service Organization
- Other (specify)

Summary of grievance:

.....

.....

.....

.....

.....

(Attach letter or a petition / documents as submitted) Source of complaint: Attachments:

1) _____ 2) _____ 3) _____

Prepared by: Date:.....(dd/mm/yyyy)

Letter

Telephone

Email

Verbal Complaint Box

Other (Specify Attachments: 1) _____ 2) _____ 3)

Prepared by: Date:.....(dd/mm/yyyy)

E. Meeting Record Format – (Grievance Redress Committee (GRC) and Other Meetings)

Project: Location:

Concern PFI.....

Date of the Meeting: Complaint Register No:

Venue of meeting:

Details of Participants:

Summary of Grievance:

.....
.....
.....
.....

Notes on Discussion:

.....
.....
.....
.....

Decisions taken in the meeting / Recommendations of GRC:

.....
.....
.....
.....

Issue	Solved	/	Unsolved
-------	--------	---	----------

Signature of Chair Person of the meeting: Name of Chair Person: Date: DD/MM/YYYY

F. Template for Recording Engagement Activities

Date	Location	Stakeholder Group	Form of Engagement	Purpose of Engagement	Key findings/conclusion	Reference to MoMs	Remarks

G. Grievance Tracking Sheet

[illegible]